

# Aylesham Parish Council Meeting Minutes

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Thursday 9 March 2017 at 7.00pm,  
Aylesham House, Dorman Avenue South, Aylesham.  
**SUBJECT TO CONFIRMATION AT THE NEXT PC MEETING**

<b>1. Those Present</b>
J. Cartledge (Chair), B. Oliver, M. Townsend, C. Price, L. Prescott, K. Sutcliffe, B. Morgan, (Cllrs), M. Sutcliffe, H. Hale (Clerk), Cllr L. Keen, Cllr G. Cowan (DDC), Cllr S. Manion (KCC)
<b>2. Apologies</b>
T. Johnstone, Cllr L. Keen
<b>3. General Declarations of Interest</b>
Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.
None declared

<b>4. Minutes of Previous meeting and Matters Arising</b>
LP Proposed and BO seconded that these were a true record - all agreed

<b>5. Public Representatives notified to Clerk in advance of the meeting</b>	
	<b>Action/Resolution</b>
<p>5.1 Two public representatives attended to discuss the planning application DOV/16/00985, requesting an update on the Public right of way. KCC have reviewed the planning application and have supported the PC in their Objection to remove the public right of way and agree it should be kept. The Developers have withdrawn the plan but may well submit a new re-designed proposal. The PC will review any new planning application with the view to strongly object to any re-design that removes the Public rights of way.</p> <p>5.2 A public representative attended to ask; How will the Parish Council use the council tax to support youth provision in the village? The PC are supporting various youth activities via the grant application process. They are also looking to working in partnership with PIE Factory Music in supporting the delivery of youth services. The PC are also in the process of preparing a project proposal for a new skate park in the village.</p> <p>Will the PC be supporting the building of a village hall? A local resident has contacted the PC regarding a village hall. The PC would like to support the residents interested in pursuing this project by having PC reps on the group which LK is to set up.</p> <p>The PC initial questions for consideration are:</p> <ul style="list-style-type: none"><li>-Is this something that the local residents want?</li><li>-Is there a suitable location?</li></ul>	<p>MT to inform local residents if a new planning application is submitted</p>

6. DDC CDO, County Cllr, District Cllr Reports, PCSO update		
Report From	Outline	Action/Resolution
Cllr Manion	<p>Budget update to include a 2% increase to relieve the pressure on adult social care.</p> <p>Letters from Spinney Lane residents were handed to Cllr Manion for him to pursue with KCC the following requests;</p> <ol style="list-style-type: none"> <li>1. The road to be widened and a kerb put in place</li> <li>2. Double yellow lines marked at the end of the road.</li> </ol> <p>MT asked SM to request an update from Kent Highways on the Cooting road resurfacing and confirm when the works are scheduled for as the condition of the road is deteriorating fast.</p> <p>Works on the A2 Junction roundabout have commenced.</p>	<p>SM to email the Clerk with a response from KCC</p> <p>SM to send update to the Clerk with a response</p> <p>SM to send the plans to the PC</p>
Cllr Cowan	<p>GC will contact the DDC officer to find out who is the KCC officer involved and work with them on reviewing any new planning applications.</p> <p>GC raised the two questions at a Full DDC meeting. The first regarding Capital receipts from the Aylesham Development and was informed that the first stage payments capital receipts would be spread across the district for priority projects. The figure for Aylesham share was not disclosed.</p> <p>Regarding the Percentage of new homes that will be given to local people for social housing. GC was informed that Aylesham is not part of the rural exception scheme. GC asked- why not? And also, how many rural exception schemes are there and where are they?</p> <p>The PC asked, Out of the 20% of social housing can 15% be ring-fenced for Aylesham people?</p> <p>GC was informed at a recent KCC meeting- No secondary school is planned for Aylesham for the foreseeable future. Lights in the market square- are still not working.</p> <p>GC has received a response from the NHS regarding Dental services GC to forward it on to the PC.</p> <p>A group of Dental practitioners have expressed an interest in setting up a dental practice in Aylesham. A meeting will take place next month.</p>	<p>Clerk to email GC the details of the DDC planning officer</p> <p>GC will continue to pursue these questions.</p> <p>GC is chasing up.</p> <p>GC to forward the response on to the PC</p> <p>GC will then update the PC.</p>

7. Correspondence		
From	Outline	Action/Resolution
KALC	DCLG published the Housing White Paper – “Fixing our broken housing market” (see <a href="https://www.gov.uk/government/news/government-announces-ambitious-plan-to-build-the-homes-britain-needs">https://www.gov.uk/government/news/government-announces-ambitious-plan-to-build-the-homes-britain-needs</a> ), which includes a consultation on new planning proposals which will involve amendments to the National Planning Policy Framework. It also proposes changes to sustainable development and the environment. The deadline for responses to the consultation is 2 May 2017.	Emailed to the planning committee for consideration- 17/2/17
DDC	Addressing Community Support, Helping People in Later Life DDC has joined with Kent Dementia Action Alliance to help make the district more dementia friendly, find out how your business or organisation can get involved here <a href="https://www.dover.gov.uk/News/Press-Releases/2017/Addressing-Community-Support-Helping-People-in-Later-Life.aspx">https://www.dover.gov.uk/News/Press-Releases/2017/Addressing-Community-Support-Helping-People-in-Later-Life.aspx</a>	Clerk to email out to councillors BO expressed an interest in attending
KALC	Upcoming event information: Planning Conference 2017 West Faversham Community Centre Date: 23 March 2017 9:00 AM	
DDC	Promoting Independence - Are You Getting All The Help You Need? <a href="https://www.dover.gov.uk/News/Press-Releases/2017/Promoting-Independence-Are-You-Getting-All-The-Help-You-Need.aspx">https://www.dover.gov.uk/News/Press-Releases/2017/Promoting-Independence-Are-You-Getting-All-The-Help-You-Need.aspx</a> Grants worth up to £30K are available for disabled adaptations to properties to help people to continue to live independent lives in their own homes	Assistant Clerk to place as a news item on the website
KALC	Parish News for February 2017	
Spinney Lane residents	Letters from Spinney Lane residents requesting 1. The road to be widened and a kerb put in place 2. Double yellow lines marked at the end of the road  Residents wishing to follow this up can contact Cllr Manion or KCC direct <a href="mailto:Steve.Manion@kent.gov.uk">Steve.Manion@kent.gov.uk</a> <a href="http://www.kent.gov.uk/roads-and-travel/report-a-problem">http://www.kent.gov.uk/roads-and-travel/report-a-problem</a>	The letters were given to Cllr Manion to take up with KCC and update the clerk with outcome

7. Planning Applications		
Ref No	Outline	Action/Resolution
DOV/16/01177	Proposal: Reserved matters application pursuant to outline application DOV/07/01081 pursuant to Variation of Condition application DOV/15/00068 (pursuant to DOV/14/01206,	Clerk emailed to planning committee- 10.02.17

	<p>DOV/14/00338 and DOV/13/00120) for details of access, appearance, landscaping, layout and scale of Strategic Infrastructure Phases 1B.1, 1B.2 and 1B.3 (comprising highways, cycleway and footways and the formation of public open space) (amended plans) (re-advertised) Location: Land to North of Corminster Avenue, Aylesham, CT3 3FF</p> <p>CP-Double yellow lines are required at the junction of Corminster Ave on and around the tactile crossing to ensure pedestrian safety</p>	<p>A question was raised and a response received from Kent Highways as to why a pedestrian crossing would not be installed as part of this application.</p> <p>Ass Clerk to email comments to planning officer and also follow up questions raised regarding MUGA funding</p>
16/01331	Erection of a detached annexe for a dependent relative 151 Cornwallis Avenue, Aylesham, CT3 3HJ	No comments
16/01128	Change of use of Unit 1 to cafe/restaurant (A3) & take-away (A5) (Mixed Use Class) and Unit 2 to hairdressers (Use Class A1) and the installation of extractions flues 7 (Unit 1) & 9 (Unit 2) MarketPlace, Aylesham, CT3 3EY	A planning committee meeting to review this application agreed for 13th March 6pm

#### 8. Grant Applications

From	Outline	Action/Resolution
Freedom Leisure	'Schools out holiday sports camp!' Free multi sports course to be run in the school holidays at Aylesham Leisure centre for children aged 4-13- Requesting £1,500 towards the project	Resolution was deferred and further information requested- How much will it cost to run the whole project and how many days will it run?
Snowdown and Aylesham youth football	Asked for £2000 towards a storage unit to be installed on to the welfare site to store the Football kit.	Resolution was made to award the full Grant of £2000. CP proposed and BM seconded- 6 for 1 against

#### 9. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)

Action Item	Resolution
9.1 The outlined expenditure approval	KS proposed LP seconded- all in agreed
9.2 Renewal of payroll services contract	BO proposed MT

	seconded- all agreed
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Expenditure			
Cheque No			Feb 17
3115	Assistant Clerk	February salary	632.32
3116 / SO	Clerk	February salary & expenses	978.64
3117	DDC	Elections costs	210.87
3118	Came & Company	Annual Insurance renewal	1,634.95
3119	AJL garden services	February ground maintenance	304.88
3120	Affinity water	Clean water half year bill	33.98
3121	Southern water	Wastewater half year bill	53.70
3122	A T Blackman & son ltd	Repair room stat and receiver	205.45
SO	Cleaner	February salary	244.48
DD	The People's Pension	Pension contributions	22.85
DD	EDF Energy supply	Monthly DD	50.00
<b>TOTAL</b>			<b>4,372.12</b>

11. Aylesham Development		
Report from	Outline	Action/Resolution
	<p>The Walkabout meeting update; Railway station- waste bin- DR agreed to look into another bin between the two fields.</p> <p>Market square- Snagging highlighted- Poor finish to lighting and signage need to be addressed. It is acknowledged that some of the issues sit with UK power networks delay in addressing the faults. The concerns over the specification of benches to be installed into the market square was raised again.</p> <p>The Parking design around the market square was previously agreed and passed by DDC, budgeting for any additional alterations required to the current layout, will need to be agreed within DDC.</p> <p>The need for Cycle racks or bollards on corner in front of the café to prevent vans parking on the pavements was highlighted again.</p> <p>Issues with traffic calming and ways to address poor/ dangerous parking along Dorman Avenue North were discussed.</p>	<p>KS CP BO BM LP attended the walkabout.</p> <p>DR still to send benches spec to the PC</p> <p>Look into the cost of an independent inspector to write a report for the PC – MT</p>

12. Aylesham House		
Update on	Outline	Action/Resolution
Roses Tea room & Thrift shop	Building structure near completion and ongoing negotiations in progress regarding outstanding issues prior to opening of the venue	Clerk to invite reps from the tearoom to meet with reps from the PC - Wednesday 15 <sup>th</sup> at 7pm
Aylesham House Maintenance	CP to purchase and fit new barrel and get additional keys cut - all agreed	KS proposed and BM seconded - all agreed
Heritage Centre	Memorial open day planned for 6 <sup>th</sup> May Members of the public can vote for their project to receive additional funding via local Tesco stores.	

13. Committee update		
Report from	Outline	Action/Resolution
	Planning Committee - DOV/16/01177	Assistant Clerk to email comments to Planning Officer
	Councillor vacancy co-option update - four applications have been submitted	The sift meeting will be on 15 <sup>th</sup> March at 6pm BO JC KS BM will attend
	New PC rep required for ACDT	BM put herself forward - all agreed

14. Wish List Consultation, S106 project update		
Report from	Outline	Action/Resolution
	<p>Arrange the next Skate park company meeting for Wednesday 15<sup>th</sup> at 1pm or early next week.</p> <p>Ass Clerk to source planning agent fees to be included within the project proposal</p> <p>Preplanning advice request to be submitted after designs and cost are received from skate park company</p> <p>A further meeting is required to go through the project proposal and fill in any gaps.</p>	<p>Clerk to follow up</p> <p>Ass clerk to follow up</p> <p>JC MT TJ MS to agree a date</p>

15. Celebrate event update		
Report from	Outline	Action/Resolution
KS & HH	Saturday 24 <sup>th</sup> June will be the Community day on the Market Square led by the PC.	KS & HH to meet on

	- HH gave an update on the project to date.	Wednesday 15 <sup>th</sup> March
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**16. Village Memorial**

Report from	Outline	Action/Resolution
	BO is still chasing the final quote	Clerk to send details to DR

**17. Coop car park- LP**

Report from	Outline	Action/Resolution
	LP has received three quotes one of which has not quoted for the whole job	LP to request a new quote.

**18. Next Meeting**

Thursday 13<sup>th</sup> April 2017, 7.00pm, Aylesham House

**19. Items for next Agenda**

Request from	Agenda Item	Action/Resolution
KS	Professional ID badges	
KS	Fly Tipping (update)	

**20. AOB for information only**

Report from	Outline	Action/Resolution
BO	The ground maintenance contractor has requested a Key for the market square gate	Clerk to email to arrange collection
CP	CP called for a Meeting to discuss parking issues across the village- with GC DR Police LK Kent highways, parking enforcement	Cllrs arranged to meet Tuesday 21 <sup>st</sup> at 6pm to discuss
Clerk	New website- are the Cllrs happy for it to go live	All agreed

Chairperson	Signature	Date
J. Cartledge		