

Aylesham Parish Council October 2018

Thursday 11th October 2018, at 19:30,
Aylesham House, Dorman Avenue South, Aylesham.

SUBJECT TO CONFIRMATION AT THE NEXT FULL PARSH COUNCIL MEETING

1. Those Present
J. Cartledge (Chair), M. Townsend (Vice Chair), Cllrs B. Morgan, L. Prescott, B. Oliver, I. Thomas, C. Price, K. Sutcliffe. Parish Clerk K. Razzell, Assistant Clerk D. Jenkins, Cllr S. Manion (KCC), Cllr L. Keen (DDC), Cllr G. Cowan (DDC).
2. Apologies
Cllr T. Johnstone, Cllr L. Keen (DDC), Cllr S. Manion (KCC), E. Barnes (DDC)
3. General Declarations of Interest
Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.
C. Price has recently joined the Ratling Social Club Committee

4. Minutes of Previous Meeting and Matters Arising:	
Outline	Action/Resolution
Royal Mail post box within new builds of Aylesham – Royal Mail will look into this and carry out a survey, they will then contact Cllr I. Thomas. Car parking across the pavements outside flats within new builds, DDC Enforcement are looking into this.	All in favour. Minutes to be uploaded to website by Clerk
September Minutes - Proposed by Cllr B. Morgan and seconded by Cllr I. Thomas	

5. Public Representation Notified to Clerk in Advance of Meeting:	
Outline	Action/ Resolution
<i>Keith Owen & Philip Sutcliffe – Aylesham Heritage Centre –</i> <ul style="list-style-type: none"> There has recently been some minor confusion over tables used within their room. The Heritage Centre will be purchasing new tables shortly. It was discussed for the tables to be offered to other community projects, if the Heritage Centre cannot find new homes for them they will come back to the Parish Council to make a decision of what to do with them. Keith gave thanks to the Parish Council for their continued support. 	Heritage Centre to contact community projects regarding tables.

6. DDC, County Cllr, District Cllr Reports:	
Outline	Action/Resolution
<p>Matters arising:-</p> <p>Cllr Linda Keen (sent an email update in her absence):</p> <ul style="list-style-type: none"> • Cllr Keen is waiting to hear from DDC about the hedge issues with the developers, and also about the provision of a bespoke number for local residents and the PC to ring to get immediate action on any Developer problems. • Cllr Keen is awaiting to hear further from DDC about the interim payment of Section 106 money for Health Services rent going to Adult Social Care, with a request that the Aylesham GP Practice (who she met with a couple of weeks ago) should be contacted about how this money could be used to benefit the village. The GP said that they were responding to patient requests by re-introducing the appointments system. <p>Cllr G. Cowan</p> <ul style="list-style-type: none"> • East Kent NHS Listening Event to be held at a number of local venues, 30/10/2018 at Institutional Hall, Herne Street, Herne 6.15pm – 9.15pm 15/11/2018 Ramada, Whitfield 09.45am-12.45pm A consultation with regards to a “master hospital” potentially in Canterbury, A&E services will be reduced in Margate & Ashford. • Boundary Commission – Cllr Cowan noted the outcome was a shame, Councillors will become more stretched with wider areas to cover, but they will try their level best in giving 100% service. • A2 – There is 18 months left of the 5 years’ time limit for the roundabout to be built, after 5 years the developers do not have to do it, this is of great concern however Cllr Keen is pressing for this. • There is funding due for bus services, where potentially hundreds of thousands could be available, Cllr Cowan urges to make sure we get it. 	

7. Correspondance:		
From	Outline	Action/Resolution
DDC	Project to have a community caretaker a volunteer who would carry out duties to better the community. A community store local store that contains tools, materials, equipment and protective clothing that will be accessible to the community caretakers to complete projects submitted by their local community.	Unfortunately there is no current storage facilities that the Parish Council could provide for this project.
Knight Frank & Page on behalf of DDC	DDC have commissioned Knight, Kavanagh & Page (KKP) to carry out an open space and outdoor facilities assessment in the area, which will result	Clerks to meet with Knight Frank & Page.

	<p>in the production of District wide strategies.</p> <p>A comprehensive assessment audit and assessment of the supply and demand issues of open spaces (eg parks, allotments, children's play areas) and outdoor sports facilities (football, rugby, cricket, tennis, bowls etc) to include all facilities whether managed within public, private or voluntary sector). Assessments will identify local need for provision within the District and will serve as the key evidence base that will inform future strategic planning and any investment priorities for open space and outdoor sports facilities across the area.</p> <p>KKP to make contact in the near future to undertake a telephone interview or arrange a meeting to discuss the quality and access of open space and outdoor sports facilities.</p>	
20 th Deal (Aylesham) Scout Group	Invitation to Chair to attend the group's 1 st birthday celebration on Monday 17 th December, 7pm at St Peter's Church, Aylesham.	Chair J. Cartledge will attend.
Pie Factory, E. Barnes of DDC.	11-17 youth group potentially to move to the Welfare. Asst Clerk met with Pie Factory, E. Barnes of DDC, and Freedom Leisure. Pie Factory would run the group, renting a room within the Leisure Centre, it would be on a 3 month trial basis. Room charge to be £10 per hour.	More details required in writing from Pie Factory in the form of a Grant Application. Clerks to meet again with all involved to discuss the proposal further.

8. Planning Applications:		
Ref No	Outline	Action/Resolution
18/00926	Reserved matters application for the approval of junction improvements (condition 14) of planning permission DOV/15/00444 for road (1.14) (retrospective application)	Object on the basis that the A2 roundabout/junction works need to be started before more permissions are given to development applications. Clerk to submit comments to DDC.
18/00841	Installation of Garage door at 14 Sunshine corner Avenue, Aylesham, CT3 3EN	To discuss further at a separate Planning

9. Grant Applications:		
From	Outline	Action/Resolution
Freedom Leisure Centre	<p>To organise and hold a Winter Wonderland for the local community including ice rink, reindeers, fun fair rides, Christmas craft stalls, food stalls and snow machine. A sum of £1,500.00 has been requested to help fund ice skating rink & reindeers for the event.</p> <p>Winter Wonderland to be held over 2 days, 22nd & 23rd December 2018 from 12pm – 8pm. Other sources of funding have been contacted however only as yet Freedom Leisure are contributing £1,000 towards the event.</p>	<p>Quote for ice rink says event date is 15/12/18. Clerk to contact Freedom Leisure about this and whether they are charging for stalls.</p> <p>Council to hold a meeting on Monday 15/10/18, a decision on this can be made then, if not at the November meeting.</p>

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)	
Action Item	Resolution
a) The outlined expenditure approval	<p>Proposed by B. Oliver.</p> <p>Seconded by K. Sutcliffe.</p> <p>All in favour.</p>
<ul style="list-style-type: none"> • PKF little John LLP 2017/2018 audit £960.00 (inc VAT) • Surrey Hills Solicitors invoice 1384 £852.00 inc VAT • Clerk expenses totalling £526.29, for £461.76 (to Hampshire Flag Company – flagpole & flag), £64.53 for office expenses already approved (telephone, postage and office refreshments). Please note these are approved however as Clerk has claimed these on expenses they have to be declared. • Affinity for Business waste water and drainage March – September £75.64 • Affinity for Water clean water March – September 2018 £46.45 	<p>Clerk to arrange payments by cheque</p>

Expenditure			
Cheque No	Date	Payee	Amount
003475	22.08.2018	HMRC Q1 NI Contributions	£183.65
003473	22.08.2018	Aylesham Carnival Grant	£1,500.00
003474	22.08.2018	Cantuaria Stone Masons War memorial	£2,000.00
003481	24.08.2018	UK Power Networks	£1,266.00
003472	31.08.2018	Aylesham Twinning Association Grant	£1,000.00
003488	14.09.2018	Finley Sleith - DJ skate Park Opening Event	£250.00
003487	19.08.2018	FAR Academy CIC – Skate Park Opening Event	£650.00
003485	03.09.2018	Karllee Construction Ltd	£26,526.47
S/O	28.08.2018	Cleaner Salary - August	£244.48
S/O	28.08.2018	Clerk Salary August	£881.18
S/O	28.08.2018	Assistant clerk Salary August	£658.67
DD	28.08.2018	British Gas	£49.69
DD	03.09.2018	B&CE Holdings Ltd	£64.92
TOTAL EXPENDITURE			£35,275.06
INCOME			
Faster Payment	17.09.2018	KOLHS – Sponsorship towards Skate Park Opening Event	£500.00
TOTAL INCOME			£500.00

11. Remembrance Day & War Memorial (Update)	
Outline	Action/Resolution
<p>C. Price has met with Cantuaria (stonemasons) concrete will be placed under the War Memorial Cross when it is installed. Installation is starting on Monday 22nd October 2018, key to be issued to Cantuaria. Neil Scrivener Stonemason & Middlemiss worked on the War Memorial Cross, and have requested to have their names on the back along with Cantuaria.</p> <p>Snagging meeting with Fineview Landscapes to be held.</p> <p>Flower beds to be tidied up, granite to be cleaned.</p> <p>War Memorial Cross blessing – it was discussed to have decorated Soldiers invited to attend, Lauren Richards & Carl Robson. Churches to be invited. A date of 28th October potentially for the blessing, subject to completion of the War Memorial Cross.</p> <p>Remembrance Day – T. Johnstone absent from meeting, Clerks to chase an update from him.</p>	<p>No objections. All in favour. Proposed by L Prescott, seconded by B. Oliver. C. Price to arrange.</p> <p>Clerk to organise. 5th Trust – flowerbeds.</p> <p>Clerks to contact L. Richards & C. Robson & churches.</p> <p>T. Johnstone to update.</p>

12. Aylesham Development	
Outline	Action/Resolution
<p>Aylesham Update Meeting:</p> <ol style="list-style-type: none"> 1. Nothing is still being done by the developers about the dust, Enforcement are now getting involved. 2. Public Right of Way in the new development, this is now back with DDC. 3. A possible pilot scheme for the jitty's where one will be picked for DDC to sort and clear. 4. A new entrance to Aylesham Primary School along Dorman Avenue North, gate with crossing. This could come out of the S106 Transportation funds. School Governors to be contacted. <p>Other Village Matters:</p> <ol style="list-style-type: none"> 1. It was noted that there is no village name signs in Snowdown. 2. Possible signs to be put up by station directing people to where the village amenities are. 3. No post box within the new builds. 4. Vehicles parking on the pavement outside new build flats, blocking pedestrians from using it. 	<p>D. Robinson to obtain quotes. Meeting to be arranged again once these have been obtained.</p> <p>KCC to be contacted. Recreational & Facilities Committee to further this idea. Royal Mail to be contacted by I. Thomas. Clerk to contact DDC.</p>

13. Aylesham House:	
Topic	Action/Resolution
<p>Storage Garage</p> <p>I. Thomas awaiting specification from T. Johnstone.</p> <p>It was discussed to have electrics and insulation within the garage.</p>	<p>T. Johnstone to provide specification to I. Thomas so he can obtain quotations.</p>

14. Skate Park (Update)	
Outline	Action/Resolution
<p>The skate ramp surface has been damaged, there were witnesses to this.</p> <p>Inspections of the Skate Park area are being carried out weekly on a rota basis by the Recreational & Facilities Committee.</p> <p>Clerk has had a meeting with DDC regarding DDC overseeing and monitoring the CCTV.</p> <p>Chair J. Cartledge gave an update to the Councillors of a supply only deal by the exercise equipment provider Kompan, saving the Parish Council 50% towards phase 2 (three phases in total to the Skate Park area). The Council in the 2018/2019 Budget allocated £36,000 towards the next phase of the Skate Park area.</p> <p>Snowdown play park has also had £3,600 from DDC Section 106 monies allocated towards it. Equipment from Kompan could be bought with this money in the supply only deal, and also free extra equipment will be included in the offer.</p>	<p>Clerk to contact Fearless Ramps.</p> <p>All in favour, subject to cost. Proposed by B. Oliver, seconded by C. Price.</p> <p>Council to hold a further meeting on Monday 15/10/18 to discuss this matter further.</p>

16. Committees Update	
Outline	Action/Resolution
<p>Recreational and Facilities Committee –</p> <p>Cllr L. Prescott gave an update:</p> <p>Bollards around Village – A few bollards from Dorman Avenue North were left over, the Committee have looked at placing them around Spinney Woods to protect the entrances. An idea of fencing around the woods was discussed however grants would have to be obtained for this. It has been decided for Cripps Close to have bollards to protect the verges, and outside the bungalows in Boulevard Courriers.</p> <p>Co-Op Car Park – Specification from Karllee Construction has been obtained. Project to go out to tender.</p>	<p>Clerks to check Spinney Woods Lease expiry date.</p> <p>Two further quotes to be obtained for the two areas chosen to have bollards – Asst. Clerk to arrange.</p>

15. Next Meeting	
Outline	Action/Resolution
Thursday 8th November 2018 at 19.00pm	

Items for Next Agenda:	
Outline	Action/Resolution
16. AOB: For Information Only	
Outline	Action/Resolution