



AYLESHAM PARISH COUNCIL

Minutes of the **RECREATIONAL & FACILITIES COMMITTEE** meeting held on Tuesday 20th
February 2024 at 19.00pm at Aylesham House

SUBJECT TO CONFIRMATION AT THE NEXT MEETING

1. Those Present

Cllrs K. Sutcliffe (Committee Chair); G. Armstrong; D. Garrity.
Assistant Officer D. Jenkins.

2. Apologies for Absence

L. Prescott - absent.

3. Councillor Information

Declaration of Interest	-None
Changes to Register of Interest	-None
Granting of Dispensation	-None

4. To confirm the minutes of previous meetings held on 21st November 2023

Outcome: No quorum. Minutes to be agreed in March 2024 meeting.

5. To report any matters arising (from the previous minutes not covered elsewhere on the agenda.)

None.

Meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the Parish of Aylesham present at the meeting.

6. Public representation (Notified to the clerk in advance of the meeting.)

None

7. Snowdown Recreation Ground

7.1 Projects

-Picnic Bench

Assistant Officer updated the Committee that the contractor has not given a confirmed start date due to bad weather, and that the project needs to be completed and invoiced by 31st March 2024 for the financial year. Monies cannot be carried over to the following year.

Resolved: It was proposed by D. Garrity and seconded by G. Armstrong for the Assistant Officer to order bench, give the chosen contractor 2-week deadline to complete the project if it cannot be completed then instruct a second contractor Ovenden All works Limited for the works as per the quotation £2,483+ VAT.

Outcome: All in favour, motion carried.

-Gym Equipment

Assistant Officer updated that this would remain on the agenda, as grants will be explored for the next financial year.

- Trim Trail

Assistant Officer updated committee; permission from the Coal Board has been granted. Site visit to take place on Monday 26th February 2024 to confirm location. Notice to public and correspondence will be made once confirmed and subject to site visit works for the trim trail will commence on Monday 4th March 2024.

8. Attlee Avenue Play Park

8.1 Updates (if any)

CCTV is installed and working, Officers are in correspondence with Dover District Council awaiting an update to when equipment will be installed.

9. Aylesham Skate Park

9.1 Projects

-Bench replacement

Assistant Officer updated committee that the contractor has not given a confirmed start date due to bad weather, and that the project needs to be completed and invoiced by 31st March 2024 for the financial year. Monies cannot be carried over to the following year.

Resolved: It was proposed by D. Garrity and seconded by G. Armstong for the Assistant Officer to order benches, give the chosen contractor 2-week deadline to complete the project if it cannot be completed then instruct a second contractor Ovenden Allworks Limited for the works as per the quotation £2,483+ VAT.

Outcome: All in favour, motion carried

10. Market Square

10.1 Projects – no current projects

10.2 Tree condition survey report

Tree condition survey report was circulated to committee. No trees needed urgent attention.

10.3

Assistant Officer informed committee that since tree condition report had been carried out Tree marked T29 Sycamore Tree had fallen in recent bad weather. Tree has been removed and ground has been filled by the Grounds maintenance team. If tree is to be replaced, then permission will need to be requested from Dover District Council as landowners. Tree planting season is November- March, Assistant Officer recommended for trees to be planted at the beginning of the season to allow them to be established in the ground before any large events take place for the following year.

Resolved: It was proposed by G. Armstrong and seconded by D. Garrity for permission to be sought from Dover District Council to replace the fallen tree with a Sycamore tree and for planting to happen at the beginning of the season.

Outcome: All in favour, motion carried.

11. Garden Competition 2024-

Resolved: It was proposed by D. Garrity and seconded by G. Armstrong for the following:

- Event to take place on Sunday 7th July from 9am.
- Two councillors and member from local community group (to be confirmed) to judge the event.
- Opening and closing for entry for the event would be from 1st April till 15th June 2024
- Advertisement to be arranged from 1st April 2024 with a banner in the Market Square.
- Entries to be received via email to assistantclerk@ayleshampc.co.uk or by post/hand delivered to: Aylesham House, Dorman Avenue South, Aylesham, Kent, CT3 3AD.

Outcome: All in favour, motion carried.

12. Next meeting date

Tuesday 20th March 2024.

Meeting Closed 19:38 pm

Minutes Approved at March 2024 Recreation & Facilities Committee Meeting

Signed (Chair):

Date:

