

## Aylesham Parish Council Meeting Minutes

### Recreation and Facilities Committee

Thursday 11<sup>th</sup> June 2020 via zoom due to Covid-19

Aylesham House, Dorman Avenue South, Aylesham.

#### 1. Those Present

L. Prescott (Chair), I. Thomas, V. Thomas, D. Jenkins (Assistant Clerk) K. Razzell (Clerk)

#### 2. Apologies

B. Oliver, S. MacCallum (absent)

#### 3. General Declarations of Interest

Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.

None declared

#### 4. Minutes of last meeting and matters arising.

March 2020 – I. Thomas Proposed the minutes to be correct. V. Thomas Seconded. All in Favour.

Matters arising.

Skate Park: Assistant Clerk explained reasons self-closing mechanism was required on double gates at skate park.

Memorial bench: Clerk to apply for works permit and order bench for Ovendens to install memorial bench.

#### 5. Projects 2020/2021

- **Pic Nic Benches**: following well received feedback from members of the public of how well used current benches are discussion held and V. Thomas proposed for four additional benches to be installed in the market square. I. Thomas Seconded.
- **Gate**: Assistant clerk to email contact at Amey to see if work is still be carried out during Covid-19 and new government guidelines. Clerk to arrange for planning permission for gate to be installed.
- **Flower Boxes**: Assistant clerk provided three quotes for flower boxes to be installed. V. Thomas Proposed fifth trust I. Thomas seconded. All in favour. Assistant clerk to contact fifth trust to instruct to go ahead.
- **Fence at Market Square**: Assistant clerk to contact companies for third quote of metal fences at each end of path.

#### 6. Play Parks

### *Skate Park*

Assistant clerk informed councillors of new government guidelines to allow Skate park to be reopened due to Covid -19. Councillors felt it would be impossible to enforce/ patrol new rules. I. Thomas proposed for Skate park to be remain closed until further notice V. Thomas Seconded all in favour.

### **7. Spinney Woods & Wood Warden**

Motor bikes have been reported to councillors at woods. Clerk advised councillors to report direct to 101.

Fire was reported at Spinney woods fire brigade was called week of 1<sup>st</sup> June 2020.

Councillors have also had reports of BBQs being left at woods. I. Thomas proposed 10 signs to be ordered with no fire and BBQ to be installed at woods. V. Thomas seconded. All in favour.

V. Thomas proposed L. Prescott to be wood warden. I. Thomas Seconded L. Prescott was elected as wood warden.

### **AOB**

Flag code of practice to be discussed at finance and personnel meeting to be adopted at full council.

### **Date of next meeting and items for next agenda**

#### **Outline**

Next meeting arranged for Tuesday 7<sup>th</sup> July at 1pm via zoom meeting

Items for next agenda: code of practice for Christmas Tree