



AYLESHAM PARISH COUNCIL

Aylesham House, Dorman Avenue South, Aylesham CT3 3AD

Date of Issue: 28th November 2023

Dear Councillor

Notice is hereby given that an **Extraordinary Meeting of the Finance, Audit & Personnel Committee** will be held at Aylesham House on **Tuesday 5th December 2023 at 7.00pm** when the business shown on the agenda below will be transacted.

Kate Robinson

Parish Clerk & Responsible Finance Officer to Aylesham Parish Council

1. Those Present
2. Apologies for Absence
3. Declarations of Cllr Interests, Dispensations and any changes to the Register of Interest
4. Staff Matters – **Confidential to be held under the Public Bodies (admission to meetings) Act 1960**

Close of Meeting