



AYLESHAM PARISH COUNCIL

Notice of Meeting

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL** will be held at **Aylesham House on Thursday 26th May 2022 at 19.30pm.**

Notice dated 20th May 2022

K. Robinson Parish Clerk & RFO of the Parish Council

Business to be transacted

1. Those Present
2. Apologies For Absence
3. Declaration of Interest
4. Minutes of Previous Meeting; April 2022
5. Matters Arising (from the previous minutes not covered elsewhere on the agenda).

Meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the Parish of Aylesham present at the meeting

6. Public Representation (Notified to Clerk in advance of the meeting, agenda items only)
7. External Reports
 - 7.1 County Councillor Report
 - 7.2 District Councillor Report
 - 7.3 Police Report

Parish Council Meeting Resumes

8. Parish Clerk Report (Correspondence, page 3)
9. Section 101 Delegated Authority (items to be noted by Council, see page 3)
10. Finance, Audit & Personnel Committee
 - 10.1 Lloyds Bank Signatories
 - 10.2 Grant Application (Aylesham 4 Aylesham)
 - 10.3 Bechange
 - 10.4 May 2022 Electronic Payment Schedule approval (page 3)
11. Planning Committee - No planning applications received
12. Recreational & Facilities Committee – No meeting held
 - 12.1 Eric Buckle Tree

12.2 Grounds Hire Agreement, Market Square 29/07/2022 – 01/08/2022. Fayre on the Square Event Date 30/07/2022 Aylesham 4 Aylesham

12.3 Tree stump, Market Square

13. Skate Park (CCTV, Fence)

14. Aylesham Development

14.1 Litter bins

14.2 Aylesham Development Update Meeting

15. Aylesham House

16. Highways Improvement Plan

17. Car Park (Dorman Avenue North)

18. Spinney Wood (quarterly updates; any urgent matters)

19. Councillor Emails

20. Complaint Confidential to be held under the Public Bodies (admission to meetings) Act 1960

21. Councillor Vacancies

22. Next Meeting Date; Thursday 9th June 2022

23. Items for next Agenda

This notice must be sent by email to every Councillor three clear days before the meeting.

For members of the public:

Anyone wishing to speak on an item must contact the Clerk, in advance of the meeting by email no later than 4pm on the day of the meeting: clerk@ayleshampc.co.uk

www.ayleshampc.co.uk

Agenda Item 8. Parish Clerk Report

8.1 Email received regarding White Cliffs Walking Festival that is being held 25th to 30th August.

These are very social and friendly occasions, walking at a pace to suit the individual. Walk leaders are highly experienced and knowledgeable. Booking for the walks will be taken from 20th June 2022 via their website: www.whitecliffswalkingfestival.org.uk

8.2 Letter received from Kent Surrey Sussex Air Ambulance seeking a charitable donation to help towards their mission of saving lives and ensuring the best possible outcome for patients. Last year was their busiest year in their history. They were called to over 3000 incidents throughout the South East, with 44% of their missions coming in Kent alone. It takes over £15.2 million to operate their service.

Agenda Item 9. S101 Delegated Authority (to be noted by Council)

Full Council

9.1 Councillor email accounts: Microsoft Exchange email account licenses (50GB) mailbox £4.75 per month per mailbox plus VAT. Setup and configuration £250 plus VAT. Waveney IT Services, recommended by other Parish Council's.

Agenda Item 10.4 May 2022 Electronic Payment Schedule:

Payee	Expenditure	Invoice Number	Net	VAT	Total
Clerk Expenses	May 2022 Zoom Subscription	N/A	£14.39	N/A	£14.39
Surrey Hills Solicitors	Aylesham House Advice	6892	£418.50	£82.50	£501
Envisage Groundcare Ltd	April 2022 Grounds Maintenance	1132	£678	£135.60	£813.60
Neil Scrivener Stonemason	War Memorial Clean	20/04/22	£120	£24	£144
Waveney IT	5 Microsoft Exchange Licenses (annual commitment) Setup Costs	1601	£273.75	£54.75	£328.50