



AYLESHAM PARISH COUNCIL

Notice of Meeting

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL** will be held at **Aylesham House on Monday 25th April 2022 at 19.00pm.**

Notice dated 14th April 2022.

K. Robinson Parish Clerk & RFO of the Parish Council

Business to be transacted

1. Those Present
2. Apologies For Absence
3. Declaration of Interest
4. Minutes of Previous Meeting; March Full Council & Extraordinary March Full Council
5. Matters Arising (from the previous minutes not covered elsewhere on the agenda).

Meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the Parish of Aylesham present at the meeting

6. Public Representation (Notified to Clerk in advance of the meeting, agenda items only)
7. External Reports
 - 7.1 County Councillor Report
 - 7.2 District Councillor Report
 - 7.3 Police Report

Parish Council Meeting Resumes

8. Parish Clerk Report (Correspondence, page 3)
9. Section 101 Delegated Authority (items to be noted by Council, see page 3)
10. Finance, Audit & Personnel Committee
 - 10.1 April 2022 Electronic Payment Schedule approval (page 4)
 - 10.2 Q4 January – March 2022 AccountsConfidential to be held under the Public Bodies (admission to meetings) Act 1960
 - 10.3 Staff Matters

11. Planning Committee

11.1 Dover Planning Application Reference 21/01386

Proposal: Erection of 3no. detached residential dwellings with associated access and parking, bin stores and cycle storage (existing workshop buildings to be demolished)

Location: Highleas, Old Court Hill, Aylesham CT3 3HS

12. Recreational & Facilities Committee

12.1 Market Square – Feeder Pillars & Memorial Garden – Clerk update

12.2 Land Hire Agreement, Market Square. The Queen's Platinum Jubilee Weekend (Sunday) Aylesham 4 Aylesham

13. Standing Orders and Financial Regulations

14. Skate Park (CCTV, Fence)

15. Aylesham Development

15.1 Litter bins

15.2 Aylesham Development Update Meeting

16. Highways Improvement Plan

Confidential to be held under the Public Bodies (admission to meetings) Act 1960

17. Roses Tea Room & Thrift Shop CIC

18. Car Park (Dorman Avenue North)

19. Spinney Wood (quarterly updates; any urgent matters)

20. Next Meeting Date; Thursday 12th May

21. Items for next Agenda

This notice must be sent by email to every Councillor three clear days before the meeting.

For members of the public:

Anyone wishing to speak on an item must contact the Clerk, in advance of the meeting by email no later than 4pm on the day of the meeting: clerk@ayleshampc.co.uk

This meeting is available to view/attend to speak (as per terms noted above) on Zoom or in person (subject to UK Government advice). Please contact the Clerk for further information.

www.ayleshampc.co.uk

Agenda Item 8. Parish Clerk Report

8.1 Resident contact regarding parking on Dorman Avenue South near the Baptist Church and Greyhound Gardens. The resident has been informed that the bus stop signage on the highway is to be removed as the bus stop is not in use.

8.2 Resident email regarding overgrown grass verges on Central Boulevard.

8.3 KALC Dover Area Committee invitation to their AGM on Wednesday 27th April, 7pm at Guston Village Hall.

8.4 KALC renewal of KALC and NALC membership for 2022/2023.

Agenda Item 9. S101 Delegated Authority (to be noted by Council)

Full Council

9.1 Permission granted to Snowdown Male Voice Choir to hang two banners at the Market Square for their Men in Song, 40 Men Wanted event from 1st April to 18th May 2022.

Agenda Item 10.1 April 2022 Electronic Payment Schedule:

Payee	Expenditure	Invoice Number	Net	VAT	Total
Clerk Expenses	April 2022 Zoom Subscription	N/A	£14.39	N/A	£14.39
Surrey Hills Solicitors	Leases of Land	6783	£880	£176	£1,056
HMRC	Tax & National Insurance Jan- May 22	N/A	£495	N/A	£495
Envisage Groundcare Ltd	March 2022 Grounds Maintenance & Removal of old salt bag at Aylesham House	1132	£708	£141.60	£849.60
Chris Cooney (Clean & Simple Window Cleaning Aylesham)	Aylesham House Window Cleaning (bi-monthly)	114	£35	N/A	£35
Kent Association of Local Councils	2022/2023 subscription to KALC and NALC	8345	£1,299.20	£259.84	£1,559.04