

Aylesham Parish Council
Finance, Audit & Personnel Committee

Thursday 28th October 2021, at 18.30pm

Meeting held at Sharpak Aylesham, due to maintenance issues at Aylesham House.

SUBJECT TO CONFIRMATION AT THE MEETING

1. Those Present

S. Bott (Committee Chair), Cllrs K. Sutcliffe, M. Townsend. Parish Clerk K. Robinson.

2. Apologies

B. Oliver - Work

3. Declarations of Interest

S. Bott – Aylesham & District Workshop Trust

4. Public Representation

None

5. Minutes of Last Meeting & Matters Arising

5.1 July 2021

No quorum to approve the minutes as M. Townsend was not present at the July meeting

5.2 Matters Arising

Not applicable.

6. Q2 Accounts (July – September) 2021/2022

Copies were circulated to Councillors prior to the meeting.

Resolved: To approve the Quarter 2 July – September 2021 accounts.

Proposed by: K. Sutcliffe, seconded M. Townsend.

Outcome: All in favour, motion carried.

7. Grant Applications

7.1 Aylesham Heritage Centre

Outline: Annual Insurance

Amount requested: £259.23

Last grant approved by Council: Annual insurance £253.68 September 2020.

Outcome: Clerk advised this item has been withdrawn from the Agenda, the application would instead be required to be decided by S101 Delegated Authority in consultation with the Committee as there was no quorum to determine the application at this meeting.

7.2 Aylesham Hub Ltd

Outline: They are to relaunch a free, delivered to letterboxes magazine covering Aylesham Parish: "Aylesham in Touch". Funding from Aylesham Parish Council will be a contribution to print and delivery costs.

Amount requested: £1,000

Last grant approved by Council: £1,339.96 Aylesham Hub village consultation project regarding a new community facility.

Resolved: To approve the grant for the full amount of £1,000.

Proposed by: M. Townsend, seconded K. Sutcliffe.

Outcome: All in favour, motion carried.

7.3 Aylesham People's Cinema

Outline: Children's Event Christmas 2021 for any child that lives or goes to school within Aylesham Parish or whose immediate family lives in Aylesham. It will be a controlled, safe, bookable and ticketed event that will be free of charge.

Amount requested: £510

Last grant approved by Council: N/A (new organisation).

Resolved: To approve the grant for the full amount of £510 subject to receiving proof of safeguarding checks being in place.

Proposed by: K. Sutcliffe, seconded M. Townsend.

Outcome: All in favour, motion carried.

7.4 Snowdown Colliery Welfare Male Choir

Outline: They are launching a project called Men United in Song. The object of this project is to try to attract men to get involved in a free course of singing which will last 8 to 10 weeks culminating in a Gala Concert to be held at the Nye Hall, Duke of Yorks School on 16th July 2022. Participants will be expected to raise sponsorship in support of Prostate Cancer UK which is a charity close to their hearts. Ultimately, they hope that they may want to continue singing by joining the choir. This will not only benefit them socially and therapeutically but will further the community spirit within Aylesham and surrounding areas.

Amount Requested: £1,000 to help with the additional costs for our professional musicians as this project is in addition to our normal activities. All of these professionals are employed under contract and are not related to any choir members. The total cost of employing them for this project is estimated at £2,750.

Last grant approved by Council: Not applicable – this is the first application to the Council.

Resolved: To approve the grant for the full amount of £1,000.

Proposed by: K. Sutcliffe, seconded M. Townsend.

Outcome: All in favour, motion carried.

8. Draft Budget

Points noted

- Three months running costs in reserves required
- Clerk will look at broadband package, landline not necessarily required now as Clerks have mobile phones
- Precept will need to be raised by at least £7.07 per band D property
- Once the building survey is back, the forecast needs to be revisited

Resolved: The committee need to hold an Extraordinary meeting in November to trim the budget where they can to make sure the reserves are met, before they can make recommendations to full council.

Proposed by: M. Townsend, seconded K. Sutcliffe.

Outcome: All in favour, motion carried.

9. Date of Next Meeting

Thursday 25th November 2021 at 18.30pm

End of Meeting: 20.34