



AYLESHAM PARISH COUNCIL

Aylesham House, Dorman Avenue South, Aylesham CT3 3AD

Date of Issue: 15th January 2024

Dear Councillor

Notice is hereby given that a meeting of the Finance, Audit & Personnel Committee will be held at Aylesham House on **Thursday 25th January 2024 at 7.00pm** when the business shown on the agenda below will be transacted.

Kate Robinson

Parish Clerk & Responsible Finance Officer to Aylesham Parish Council

1. Those Present
2. Apologies for Absence
3. Declarations of Cllr Interests

Meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the Parish of Aylesham present at the meeting.

4. Public Representation (Notified to Clerk in advance of the meeting, agenda items only)

Parish Council Meeting Resumes

5. Minutes of the Previous Meeting – October 2023 and Extraordinary December 2023
6. Matters Arising (from the previous meeting not covered elsewhere on the agenda)
7. Quarter 3 October - December 2023 Accounts
8. Quarter 3 October – December 2023 Budget/Expenditure Update
9. Grant Applications
10. 2024/2025 Grant Applications
11. Staff Matters - **Confidential to be held under the Public Bodies (admission to meetings) Act 1960**
12. Next meeting date: Thursday 25th April 2024

Councillors to note that the next Committee Meeting Agenda item requests for April 2024 are to be emailed to the Parish Clerk no later than 10 working days prior to any meeting; together with a report for consideration. Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak on an Agenda item will be given at the beginning of Council business. Please let the Administration Officer know in advance if you wish to speak on 07830 353872.