

**AYLESHAM PARISH COUNCIL**  
**Minutes of Meeting**

Minutes of AYLESHAM PARISH COUNCIL **Recreational & Facilities committee**  
meeting held at Aylesham House on Tuesday 18<sup>th</sup> January 2022 16:30pm  
**SUBJECT TO CONFIRMATION AT THE NEXT MEETING**

**1. Those present**

K. Sutcliffe (committee chair) B. Oliver, L. Prescott, M. Townsend  
Assistant Parish Clerk D. Jenkins

**2. Apologies**

- None

**3. Declaration of interests**

- M. Townsend Aylesham 4 Aylesham

**4. Public Representation (notified to clerk in advance of the meeting)**

None

**5. Minutes of the previous meeting and matters arising**

**Resolved:** It was proposed by M. Townsend and seconded by B. Oliver that the minutes from the previous meeting held on the 5<sup>th</sup> August 2021 are a true and accurate record.

**Outcome:** 3 in favour 1 abstain, motion carried.

**6. Projects**

-Amey Footpath

Assistant clerk received email from Amey, asking if Aylesham parish council would like any community projects to be carried out. Amey suggested footpaths to the benches installed in the Market Square.

**Resolved:**

Assistant clerk to email Amey to arrange a meeting for Tuesday 25<sup>th</sup> January for site visit to discuss potential projects. *Proposed by M. Townsend seconded by L. Prescott.*

**Outcome:** *all in favour, motion carried.*

**7. Market Square**

**i. War Memorial Cleaning.**

**Resolved:** It was proposed by B. Oliver and Seconded by M. Townsend for the War memorial to be cleaned twice a year in April and October.

**Outcome:** All in Favour. Motion carried.

**Resolved:** it was proposed by L. Prescott and seconded by B. Oliver that the recreational and facilities committee clear away wreaths and crosses from memorial on the 31<sup>st</sup> of December

**Outcome:** All in favour. Motion carried.

## **ii. Memorial Bench**

Chair of Recreational and Facilities committee and assistant clerk had previously met with residents family at the Market Square to discuss potential locations of memorial bench to be installed.

**Resolved:** It was proposed by M. Townsend and seconded by B. Oliver that the committee grant permission for a memorial bench to be installed for PCSO Julia James along the footpath of the Market Square. (subject to written confirmation from landowners DDC)

**Outcome:** all in favour. Motion carried.

## **iii. Pit Wheel restoration**

**Resolved:** it was proposed by B. Oliver for the Assistant clerk to contact Aylesham Heritage centre to see if any they know of any collieries that have previously done a restoration for specialist contractor quotes.

**Outcome:** all in favour. Motion carried.

## **8. Park Inspections:**

**Resolved:** it was proposed by M. Townsend and Seconded by B. Oliver for visual park inspections to be carried out as stated:

L. Prescott to carry out Snowdown inspections monthly.

B. Oliver to carry out Market Square inspection every two weeks.

M. Townsend to carry out Skate Park inspections every two weeks.

**Outcome:** all in favour. Motion carried.

## **9. Shed Agreement**

M. Townsend left the room due to declaration of interest with Aylesham 4 Aylesham. Draft Shed hire agreement was circulated to councillors to read before meeting.

**Resolved:** B. Oliver proposed to proceed with the draft hire agreement. Councillors and assistant clerk will meet on Tuesday 25<sup>th</sup> January to discuss layout for plots within the shed for local groups to hire L. Prescott seconded

**Outcome:** All in favour, motion carried.

**Resolved:** Councillors discussed possibility of leasing sectioned off areas to community group members, to help with maintenance and upkeep of the Shed. B. Oliver proposed for the finance and personal committee to decide on amount to pay. Seconded by L. Prescott

**Outcome:** All in favour, motion carried

**10. Notice Boards**

No update.

**11. Bike Racks (update)**

No update

**12. Next Meeting and Items for the agenda**

Thursday 3<sup>rd</sup> March at 16:30

Items to be added:

Memorial Plots

**13. AOB**

none

**Meeting closed at 18:00**