

## Aylesham Parish Council September 2018

Thursday 13<sup>th</sup> September 2018, at 19:30,  
Aylesham House, Dorman Avenue South, Aylesham.

### SUBJECT TO CONFIRMATION AT THE NEXT FULL PARSH COUNCIL MEETING

<b>1. Those Present</b>
J. Cartledge (Chair), M. Townsend (Vice Chair), Cllrs B. Morgan, L. Prescott, B. Oliver, T. Johnstone, I. Thomas. K. Razzell (Parish Clerk), D. Jenkins (Asst. Clerk), Cllr S. Manion (KCC), Cllr L. Keen (DDC), Cllr G. Cowan (DDC).
<b>2. Apologies</b>
Cllrs C. Price, K. Sutcliffe
<b>3. General Declarations of Interest</b>
Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.
J. Cartledge & M. Townsend – Aylesham 4 Aylesham

<b>4. Minutes of Previous Meeting and Matters Arising:</b>	
<b>Outline</b>	<b>Action/Resolution</b>
Proposed by Cllr B. Oliver and seconded by Cllr T. Johnstone	All in favour. Minutes to be uploaded to website by Clerk

<b>5. Public Representation Notified to Clerk in Advance of Meeting:</b>	
<b>Outline</b>	<b>Action/ Resolution</b>
<ul style="list-style-type: none"><li>No requests were made by the Public to speak in advance of the meeting.</li></ul>	

<b>6. DDC, County Cllr, District Cllr Reports:</b>	
<b>Outline</b>	<b>Action/Resolution</b>
Matters arising:- <b>Cllr Linda Keen</b> <ul style="list-style-type: none"><li>A full exhibition of the development plans for Snowdown Park (Snowdown Colliery) is planned for the end of this year/beginning of 2019.</li><li>A seminar on the Thanet Community Transport Association buses took place, it is a scheme that everyone can use, however at present bus passes cannot be used, and this will affect people.</li><li>Cllr Keen received a letter from MP Charlie Elphicke regarding the A2 roundabout/junction, work is due to commence towards the end of September.</li><li>Aylesham development – contractors Persimmon Homes Ltd not doing what they should. There continues to be noise and dust from the site. There are conditions in the planning permission for these so Cllr Keen has emailed DDC Planning</li></ul>	

<p>Enforcement. She thinks there should be a named contact within Enforcement we can contact.</p> <ul style="list-style-type: none"> <li>Aylesham Workshop Trust AGM is in December, Cllr Keen encourages people to attend this. Cllr Keen is a trustee once again.</li> </ul> <p><b>Cllr S. Manion</b></p> <ul style="list-style-type: none"> <li>The bus summit is to be held on 30<sup>th</sup> October 2018 where pilot schemes will be announced.</li> <li>Cllr Manion has kindly waived the £20 membership fee to all residents for the Thanet Community Transport Association.</li> <li>Kent County Council Budgets will be set soon, with some serious cuts possible.</li> </ul> <p><b>Cllr G. Cowan</b></p> <ul style="list-style-type: none"> <li>Cllr Cowan apologised that he was not at the opening of the Skate Park, but congratulated the Parish Council on this.</li> <li>A vicinity has been given by DDC to Aylesham Hub on Station Field, phase 2 of the Skate Park would benefit from this.</li> <li>Train stations – to win funds would be vitally important. Look at the service Aylesham gets, quicker links to London are needed.</li> <li>Thanet Community Transport Association is currently a lifeline to residents, on paper it seems ok, however it is not serving everyone and Aylesham will soon become a town.</li> </ul>	<p>Cllr S Manion to look into the resurfacing and parking restrictions of Cooting Road, local businesses are lobbying for this.</p>
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7. Correspondance:		
From	Outline	Action/Resolution
Aylesham 4 Aylesham	<p>Letter asking for the Parish Council to purchase a Christmas tree to be placed in the Market Square in December.</p> <p><b><i>An amendment to this proposal was received just before the meeting:</i></b> A4A will be purchasing the Christmas Tree this year as the cost was included in the submission for the grant awarded by DDC Community grant Scheme; however a request has been submitted by the A4A members to ask Parish Councillors if they would be willing to purchase and supply a Christmas Tree for the Market Square for future years</p>	<p>JC &amp; MT left the room whilst discussions took place. B. Oliver took the Chair.</p> <p>B. Morgan proposed that the PC sponsor the Christmas Tree for the next 5 years (from 2019) and to be reviewed by the Councillors then.</p> <p>T. Johnstone seconded.</p> <p>All in favour.</p>
Dover District Council	<p>Prospective Councillor Evening Thursday 8<sup>th</sup> November 2018 at 6pm.</p> <p>An evening to inform perspective candidates for the District elections on 2<sup>nd</sup> May 2018, and what life as a District Councillor is really like.</p>	Noted.
Kent County Council	Seeking views on the proposal to implement a charging policy for waste materials including soil, rubble hard core, and plasterboard delivered to Household	Clerk to arrange a meeting to be arranged to put together an

	Waste Recycling Centres (HWRCs) Consultation documents can be found at <a href="http://www.kent.gov.uk/wasteconsultation">www.kent.gov.uk/wasteconsultation</a>	official response from the PC.
Local Resident	Email congratulating the Parish Council and all involved on the Skate Park.	Clerk to thank resident.
Local Resident	Could the Children have a path by the school hedge at Aylesham train station car park. The children have to cross through a busy car park at school drop off and pick up times.	M. Townsend to address this at the next Aylesham meeting held at DDC Offices.
Rag Solutions Int Ltd	Textile company in Kent wishing to place a clothes bank at recycling points (on land owned by the Parish Council) or council grounds. They would be emptied weekly/area around them cleaned, and pay the Parish Council £400 per tonne clothes collected or £70p/m for each bank.	More information to be sought by Clerk.
Aylesham Hub	Aylesham Hub have requested a Parish Council representative to go on to their Committee.	I. Thomas to join the Hub Committee, B. Oliver to provide details.
Southeastern Rail	Aylesham Train Station – Nominate your local station for a share of £300 million fund to install step-free access. South Eastern is calling on passengers, stakeholders and mobility groups to nominate their local station for accessibility improvements that will help disabled passengers, as well as those with heavy luggage or pushchairs. Nominations can be made online at <a href="https://www.surveymonkey.co.uk/r/southeasternrailway">https://www.surveymonkey.co.uk/r/southeasternrailway</a> and need to be submitted by 30.09.2018	

8. Planning Applications:		
Ref No	Outline	Action/Resolution
18/00826	Address: 52 Burgess Road, Aylesham CT3 3AU  Proposal: Erection of a 2 storey side and rear extension and single storey front extension	No objections raised, DDC Planning Officer to decide.
18/00737	Address: 69 Market Place, Aylesham CT3 3DZ  Proposal: Display of 2no. non-illuminated fascia signs	No objections raised, DDC Planning Officer to decide.

9. Grant Applications:		
From	Outline	Action/Resolution
	None Received in September.	

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)	
Action Item	Resolution
a) The outlined expenditure approval	Proposed by L. Prescott, Seconded by T. Johnstone All in favour.
<ul style="list-style-type: none"> <li>• Cllr M Townsend expenses, £154 for Snowdown play park swing chains, and £52 for generator used at Skate Park Opening</li> <li>• Kent County Council (KCS) Office Stationery £21.37 and new key cabinet box £80.04</li> <li>• Came and Company Insurance – addition to annual premium that now includes the Skate Park, and all the equipment and Public Liability for the area too £384.39</li> <li>• Surrey Hills Solicitors Lease of Skate Park &amp; Completing the Licence – continuation of work invoice £165.60</li> </ul>	Clerk to arrange payments by cheque

Expenditure			
Cheque No	Date	Payee	
003453	25/07/18	Lockwell Security (Aylesham House)	£201.60
003467	31/07/18	K. James (Cleaning Supplies Expenses)	£40.11
003466	31/07/18	Mr J Mills (Plumber- Aylesham House)	£45.00
003465	31/07/18	Kent County Council (KCS Office Supplies)	£52.86
003468	01/08/18	David Sharp Window Cleaning Aylesham House	£40.00
003424	01/08/18	SVP St John Bosco Centre – Grant (April)	£435.00
003464	02/08/18	Kohls Chartered Surveyors (Skate Park JCT Minor Works Contract)	£300.00

003469	08/08/18	Karllee Construction (Skate Park – Heras Fencing)	£5,352.00
DD	27/07/18	British Gas Business	£48.19
DD	01/08/18	B&CE Holdings Ltd	£53.50
SO	30/07/18	Cleaner Salary	£244.48
SO	30/07/18	Clerk Salary	£881.18
SO	30/07/18	Assistant Clerk Salary	£658.67
<b>TOTAL EXPENDITURE</b>			<b>£8,352.59</b>
<b>INCOME</b>			
<b>TOTAL INCOME</b>			<b>£0.00</b>

## 11. Remembrance Day & War Memorial (Update)

Outline	Action/Resolution
<p>The Clerk showed Councillors a copy of how the inscription looks on the War Memorial Cross, all Councillors confirmed that they were happy.</p> <p>T. Johnstone updated the Councillors on preparations for Remembrance Day. An Order of Service for people to take home and treasure – he asked if the Parish Council will fund this.</p> <p>DDC have provided a glass panel figure of a soldier to use, this is what DDC and seven other parishes are using.</p> <p>Wreaths have been organised.</p> <p>Flag pole – an 8m one, with an internal halyard (internal rope to hoist) with a dome top. After many quotations obtained Hampshire Flag Company were more value for money.</p>	<p>Poppy blanket to be looked into by T. Johnstone.</p> <p>Councillors noted they would be happy to pay for 240 orders of service.</p> <p>Proposed by B. Oliver, seconded by L. Prescott. All in favour.</p>

## 12. Aylesham Development

Outline	Action/Resolution
<p><b>Aylesham Update Meeting:</b></p> <ol style="list-style-type: none"> <li>Nothing is still being done by the developers about the dust, Enforcement are now getting involved.</li> <li>Public Right of Way in the new development, this is now back with DDC.</li> <li>A possible pilot scheme for the jitty's where one will be picked for DDC to sort and clear.</li> <li>A new entrance to Aylesham Primary School along Dorman Avenue North, gate with crossing. This could come out of the</li> </ol>	<p>D. Robinson to obtain quotes. Meeting to be arranged again once these have been obtained.</p>

<p>S106 Transportation funds. School Governors to be contacted.</p> <p><b>Other Village Matters:</b></p> <ol style="list-style-type: none"> <li>1. It was noted that there is no village name signs in Snowdown.</li> <li>2. Possible signs to be put up by station directing people to where the village amenities are.</li> <li>3. No post box within the new builds.</li> <li>4. Vehicles parking on the pavement outside new build flats, blocking pedestrians from using it.</li> </ol>	<p>KCC to be contacted. Recreational &amp; Facilities Committee to further this idea. Royal Mail to be contacted by I. Thomas. Clerk to contact DDC.</p>
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<b>13. Aylesham House:</b>	
<b>Topic</b>	<b>Action/Resolution</b>
<p><b>Fire Risk Assessment</b> A quote from Fire Security has been obtained at £300 plus VAT.</p>	<p>Clerk to arrange the assessment to be carried out.</p>
<p><b>Storage Garage</b> Storage for the Parish Council is required within the grounds of Aylesham House. A timber garage was discussed (25 year life span) and a cost of around £4,500 plus VAT. The hedge would need to be moved to allow double gated access.</p>	<p>I. Thomas to give contact details of shed company to T. Johnstone to obtain further quotes.</p>
<p><b>First Aiders</b> To help at events within the village.</p>	<p>I. Thomas &amp; B. Oliver interested. Clerks to look into courses.</p>

<b>14. Skate Park (Update)</b>	
<b>Outline</b>	<b>Action/Resolution</b>
<p>The opening event for Phase 1 was a success with over 400 people in attendance. Councillors noted how lovely it was to see Children playing, and having fun.</p>	

<b>16. Committees Update</b>	
<b>Outline</b>	<b>Action/Resolution</b>
<p><b>Recreational and Facilities Committee –</b> Cllr L. Prescott gave an update: <b>Snowdown Play Park Swings</b> – The swing has now been replaced. <b>Co-Op Car Park</b> – A meeting with Karllee Construction was arranged to obtain a specification and quote for the repairs needed.</p> <p><b>Aylesham Hub</b> – Met with DDC and have a potential site down at Station Field. A contract has been signed with both the architects and PR company. DDC want an outline from the architects for the building. The Hub will be run by community shareholders.</p>	<p>Two further quotes to be obtained using the specification.</p>

<b>15. Next Meeting</b>	
<b>Outline</b>	<b>Action/Resolution</b>
Thursday 11 <sup>th</sup> October 2018 at 19.00pm	

<b>Items for Next Agenda:</b>	
<b>Outline</b>	<b>Action/Resolution</b>
<b>16. AOB: For Information Only</b>	
<b>Outline</b>	<b>Action/Resolution</b>