

## **Aylesham Parish Council August 2020**

Thursday 13<sup>th</sup> August 2020 at 19:00pm

Meeting held via Zoom, due to Coronavirus (COVID-19)

### **SUBJECT TO CONFIRMATION AT THE NEXT FULL PARSH COUNCIL MEETING**

#### **1. Those Present**

M. Townsend (Chair), Cllrs I. Thomas (Vice), B. Oliver, S. Bott, L. Prescott, V. Thomas, J. Pout, K. Sutcliffe, S. MacCallum. Clerk K. Razzell.

A. Doggett (Bechange). J. Cartledge (A&SWSS), J. Flaig (Aylesham HUB Ltd), one resident.

#### **2. Apologies**

Asst. Clerk D. Jenkins (annual leave), Cllr L. Keen (DDC), Cllr S. Manion (KCC).

Apologies accepted by Council.

#### **3. Declarations of Interest**

I. Thomas, V. Thomas, B. Oliver – Aylesham HUB Limited.

M. Townsend – Aylesham & Snowdown Social Welfare Scheme

M. Townsend, K. Sutcliffe, S. MacCallum – Aylesham 4 Aylesham

#### **4. Minutes of Previous Meeting and Matters Arising**

##### **Minutes of Previous Meeting**

July 2020

**4.1** B. Oliver listed as present at the meeting, and also listed as absent. B. Oliver was absent from the meeting.

It was proposed by S. MacCallum and seconded by K. Sutcliffe and RESOLVED, that the minutes of the meeting held on 9<sup>th</sup> July 2020, having been circulated, be approved and signed as a true record. 7 votes in favour, 2 votes against.

##### **Matters Arising**

**4.2** I. Thomas requested for Matters Arising to be discussed in a closed session.

#### **5. Public Representation Notified to Clerk in Advance of Meeting**

##### **A. Doggett (Bechange):**

**5.1** Bechange are coming out of lockdown and looking at the way they move forward. A questionnaire has been sent to the households they provide the F.A.B Project ready-made meals to, to see how they wish to be supported now. So far 50% have completed and returned the questionnaires. Most of those who have responded want to continue with the meals, a small percentage will no longer need help, or just Foodbank parcels therefore Bechange are evaluating what is needed. People are nervous and anxious about going out, some are financially struggling and therefore the meal service will go on until the beginning of September as they do not want to cut people off.

*Questions from Aylesham Parish Council:*

**5.2** Clerk asked A. Doggett if they have had any new people request the service over the last month. A. Doggett confirmed that there have been due to financial issues.

**5.3** S. Bott enquired if Lunch Club will start again. Unfortunately it is not a service that can be provided at the moment.

**5.4** B. Oliver and S. MacCallum thanked Bechange for their efforts.

**J. Flaig Aylesham HUB Ltd & J. Cartledge Aylesham & Snowdown Social Welfare Scheme regarding Agenda item 7.4:**

**5.5** J. Flaig attended the meeting to answer any questions regarding their invitation to be the third leg in the tripod for the future of community facilities. In light of the Feasibility Study that is taking place this could change the funding landscape. Each member will report back to their own organisation, there will be no hard rules and they don't know as yet how they will get this done but want to get the ball rolling. It would be a great step forward if the Parish Council join.

**5.6** J. Cartledge – It would be great to work together and have a fantastic facility. They have requested that members of the working group are not Parish Representatives or people who have any affiliation to either group. The group could eventually involve Dover District Council to have a bigger group and get more funding.

M. Townsend – Aylesham Parish Council will come back with a response.

**6. District & County Councillor Reports**

**Steve Manion KCC:**

Email Update Received:

**6.1** Unaccompanied Asylum seeking children continue to be a real pressure for Kent County Council's Children's Services Team.

**6.2** Kent County Council Education is providing guidance for schools on restarting in September.

**6.3** School transport is a key area, if parents are having trouble or want more advice then he is happy to assist.

**7. Correspondence**

**7.1** Dessert Queen (ice cream van) Email; would like permission to park and operate in the Car Park either on the section owned by the Parish Council or the leased area, every Sunday 4pm – 8pm.

**Resolved:** No retailers to be allowed to use the car park. Proposed by I. Thomas, seconded B. Oliver. All in favour.

**7.2** Deanos Ice Cream (van) Email; would like permission as above, to park and operate in the Car Park at the rear of the Co-Operative shop on Wednesday's and Sunday's 3pm – 8.30pm.

**Resolved:** As per item 7.1. No retailers to be allowed to use the car park. Proposed by I. Thomas, seconded B. Oliver. All in favour.

**7.3** Local Resident Email: Thanks to all for The Bell Grove Memorial Bench and comments on the Market Square looking great.

**Resolved:** Noted by Councillors, and gratefully received.

**7.4** Email from Aylesham HUB Ltd & Aylesham & Snowdown Social Welfare Scheme - Request for a Working group with Aylesham Parish Council

**Resolved:** To be discussed in a closed session of the meeting due to receiving legal advice.

**7.3** RiverOak Strategic Partners (Manston Airport) letter from Director Tony Freudmann emphasising the the robust process which the Civil Aviation Authority (CAA) apply to such proposals and where they are in that process.

**Resolved:** Clerk responded to confirm that no correspondence had been received from Ramsgate Town Councillors.

## **8. Planning Applications**

### **8.1 Dover Planning Application 20/00745**

Proposal: 9 x sycamores – crown raise to a height of six metres and above highway to eight metres, cut back to previous cutting points.

Location: 14 Bevan Way, Aylesham CT3 3DN

**Resolved:** Application is for a property in Deal. No action to be taken.

### **8.2 Dover Planning Application 20/00811**

Proposal: Erection of a two storey side extension.

Location: 12 Primrose Gardens, Aylesham CT3 3GR

**Resolved:** Object to the two storey extension due to the closeness of surrounding properties and setting a precedent to overdevelopment of the new build area. Proposed by J. Pout, seconded S. Bott. All in favour.

### **8.3 Dover Planning Application 20/00819**

Proposal: Installation of a garage door.

Location: 14 Lamplight Gardens, Aylesham CT3 3GP

Proposals:

1. To support the planning application, proposed by V. Thomas, seconded L. Prescott.

Four votes in favour, 5 against.

2. To make no comment, but obtain clarification from DDC regarding residents having to submit a planning application for garage doors within the new build area, if they are just approving the applications. Proposed by S. Bott, seconded J. Pout.

## 9. Grant Applications

None received.

## 10. Finance & Accounts

### 10.1 The outlined expenditure requiring Parish Council approval:

- AJL Garden Services July 2020 Invoice £665.50
- Sequoia Tree Care invoices
- K. Razzell Clerk Expenses July & August Zoom Subscription £28.78
- Highway Business Services, one years IT support until July 2021 £172.80
- Dover District Council Leases of Land Annual Invoice £76 (for Attlee Avenue Cripps Close £1, Market Square £75. Hill Crescent has been disputed)
- Surrey Hill Solicitors invoice number 3768 £300 & invoice 3830 £90 (Co-Op Car Park)
- Safeplay Playground Services Ltd invoice number 15912 Repairs and renewals to play equipment and ancillary items as per instruction and quotation 12065 16/03/2020. Supply and install replacement gate closer and weld to ensure vandalism does not re-occur. £165.60

**Resolved:** *To Approve the above payments. Proposed B. Oliver, seconded I. Thomas. All in favour.*

## 11. F.A.B (Footprints at Bechange) in a crisis

Resolved under Agenda item 5.

## 12. Website & Social Media

### Website

**12.1** Website - Councillors prior to the meeting had been shown examples of other parish council websites.

### Proposals:

**12.2** V. Thomas proposed to have the website like Wingham PC'S, layout and colour, seconded by I. Thomas. 5 in favour, 4 abstained.

**12.3** J. Pout proposed a Working Group for the website with three Councillors, B. Oliver seconded. All in favour. Motion carried.

**Resolved:** Working group members J. Pout, S. Bott and V. Thomas

### Social Media

**12.4** J. Pout proposed for the Parish Council to have a Facebook page.

**Resolved:** Clerk to send J. Pout a list of Parish Councils with Facebook pages. J. Pout will put together a report, S. MacCallum to assist. Proposed by S. Bott seconded B. Oliver 8 voted in favour, 1 abstained. Motion carried.

## 13. Leases of Land (Closed Section due to legal advice)

#### **14. Aylesham Welfare Leisure Centre**

**14.1** Aylesham Parish Council received an update in July from Aylesham & Snowdown Social Welfare Scheme.

**Resolved:** Clerk to invite Chair of A&SSWS to a meeting. Proposed by I. Thomas, seconded L. Prescott. All in favour.

#### **15. Car Park (Rear of Co-Operative Shop (Dorman Avenue North)**

**Resolved:** Working group to hold a meeting soon prior to meeting with the Co-Operative Group.

#### **16. Roses Tea Room & Thrift Shop CIC**

**16.1** Roses Tea Room & Thrift Shop are not currently open due to COVID-19.

**Resolved:** Not to charge the annual rent of £300 for this financial year (2020/2021).

Proposed by S. Bott, seconded S. MacCallum. All in favour, motion carried.

#### **17. Aylesham Primary School Section 106 Monies**

**17.1** Aylesham Parish Council has raised concerns with Dover District Council, District Councillors and Kent County Council about the Section 106 money intended for both Aylesham Primary School and St Josephs.

**Resolved:** M. Townsend to attend a virtual meeting on 21<sup>st</sup> September 2020.

#### **18. Aylesham Development**

**18.1** A virtual Aylesham Update Meeting to be held with District Councillors, Dover District Council, Aylesham Parish Council and the developers on 24<sup>th</sup> September 2020.

**Resolved:** M. Townsend, I. Thomas and K. Razzell to attend.

**18.2** Overgrown brambles – landowner to be confirmed.

**18.3** Update to be obtained from BDW Homes regarding faulty Aqualisa shower, Blue Flame Road and what they are doing to make sure people are safe.

**Resolved:** Updates to be obtained for item 18.3 Proposed by I. Thomas, seconded S. MacCallum. All in favour, motion carried.

#### **19. Aylesham House**

**19.1** Clerk requested to have a mobile phone for the office. Residents, contractors, Councillors will be able to call the Clerk on this during office hours.

**Resolved:** Clerk to obtain prices. Proposed by L. Prescott, seconded B. Oliver. All in favour, motion carried.

#### **20. Committee Updates**

##### ***Recreational & Facilities Committee:***

##### **Spinney Woods**

**20.1** Committee has defined the area of the woods that the Parish Council lease from Dover District Council.

**20.2** Committee has concerns that the woods is becoming a money pit with dangerous trees costing within this financial year nearly £5,000. A suggestion was made to relinquish the lease with DDC, there is no break clause in the lease but DDC can give notice to the Parish Council at any point.

**Proposals:**

1. V. Thomas proposed to relinquish the lease. I. Thomas seconded. 3 votes in favour, 6 votes against.
2. S. MacCallum proposed to look at other options of how to maintain the woods. K. Sutcliffe seconded. 6 votes in favour, 3 votes against. Motion carried.

**Resolved:** Council to look at other options of how to maintain Spinney Woods.

**20.3** Committee has not re-opened the Skate Park due to COVID-19. They felt to open play areas with Government rules is a liability to the Council, and the new rules for reopening it is a huge responsibility for volunteers who cannot adhere to deep cleaning of all equipment every day.

**Meeting Closed (Standing Orders only permit meetings to go on for 2.5 hours)**

Time 21.33pm