

AYLESHAM PARISH COUNCIL

Notice of Meeting

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL** will be held at **Aylesham House, Dorman Avenue South, Aylesham, on Thursday 12th October, at 7pm.** Notice dated 9th October, 2017.

M. Brannigan Clerk of the Parish
Council **Business to be transacted**

1. Those present
2. Apologies
3. Declaration of interests
4. Minutes of previous meeting and matters arising
5. Public representation notified to Clerk in advance of the meeting
6. DDC, County Cllr, District Cllr Reports
7. Correspondence (see details attached)
8. Planning applications (see details attached)
9. Grants (see details attached)
10. Finance & Accounts approval (see details attached)
11. Aylesham Development
12. Aylesham House
13. Committee Update
 - a) Recreation & Facilities Committee Update
14. Memorial
15. Christmas Festivities
16. Next Meeting:
17. Items for Next Agenda
18. AOB

This notice must be left, or sent by post to the usual place of residence of every Member of the Council three days before the Meeting.

Local residents are welcome to attend this meeting. Anyone wishing to speak on an item should contact the Clerk in advance of the meeting

7. Correspondence		
From	Outline	Action/ Resolution
Fineview Landscapes	Christmas Tree for Market Square Quotation	
British Gas	Gas Bill June – September	
Affinity Water	Water Bill April – September	
Kent Office Solutions	Invoice regarding office equipment and stationery	
Kent Technology Solutions LLP	CCTV Quote for Aylesham House	
Nominate NOW	Nominate NOW in the Countryside Alliance Awards 2017 – nomination of local businesses	
Victim Support	Letter request for Financial Support	
Aylesham Community Village Hall	Seeking a member of the Parish Council to serve on the committee as a representative of the Parish Council	
Oil Club	Local Heating Oil Club who have asked the Parish Council to inform local residents of this.	

8. Planning Applications		
	Outline	Action/Resolution
	None received	

9. Grant Applications		
From	Outline	Action/Resolution
Freedom Leisure	Seeking grant to assist with funding of Firework Night on New Year's. Sum requested £4,000	

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)	
Action Item	Resolution
a) The outlined expenditure approval	

Expenditure			
Cheque No			September 17
3204	K. James	Reimbursement For Key Cutting – Windows	9.00
3205	K. James	Reimbursement for cleaning products	72.86
3206	Cancelled Cheque	n/a	n/a
3207	Cancelled Cheque	n/a	n/a
3208	Cancelled Cheque	n/a	n/a
3209	Karllee Construction	Cornwallis Avenue Bus Shelter Emergency Repairs	258.00
3210	M. Brannigan	Parish Clerk September Salary	1,033.83

3211	K. Razzell	Assistant Clerk September Salary	734.28
3212	Ovendens	Bollard Installation, Dorman Avenue North Parish Council Car Park. Invoice Number 997	1,680.00
3213	J. Mills	Plumbing Services for Aylesham House	60.00
3214	Kent Office Solutions	Stationery for Parish Council Office	235.47
3215	Clives Window Cleaning Services	Window Cleaning for Aylesham House. Invoice Number 14	22.00
3216	M. Brannigan	Reimbursement for Stationery and Stamps	11.76
SO	Cleaner	September Salary	244.48
DD	B&CE Holdings LTD	Employee Pension Contributions	71.38
DD	EDF Energy		43.00
TOTAL			4,476.06