

Aylesham Parish Council December 2018

Thursday 13th December 2018, at 19:00,
Aylesham House, Dorman Avenue South, Aylesham.

SUBJECT TO CONFIRMATION AT THE NEXT FULL PARSH COUNCIL MEETING

1. Those Present
J. Cartledge (Chair), M. Townsend (Vice Chair), Cllrs L. Prescott, I. Thomas, T. Johnstone, B. Morgan, K. Sutcliffe. Parish Clerk K. Razzell, Assistant Clerk D. Jenkins, Cllr G. Cowan (DDC), Cllr L. Keen (DDC).
2. Apologies
Cllr B. Oliver, C. Price, I. Thomas, Cllr S. Manion (KCC)
3. General Declarations of Interest
Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.
None

4. Minutes of Previous Meeting and Matters Arising:	
Outline	Action/Resolution
November Minutes - Proposed by Cllr B. Morgan and seconded by Cllr T. Johnstone.	All in favour. Minutes to be uploaded to website by Clerk

5. Public Representation Notified to Clerk in Advance of Meeting:	
Outline	Action/ Resolution
<p>Martin Vye from CHEK (Concern for Health in East Kent)</p> <p>CHEK are campaigning to keep Kent & Canterbury as an acute hospital (non-party political campaign) , concerning itself not with national issues regarding the NHS, but with getting the best arrangement for hospital care locally that will deliver the best clinical outcomes.</p> <p>Fifteen years ago CHEK fought a battle to prevent the K and C being downgraded to a cottage hospital with 49 beds, with some success. However, acute care in East Kent is under review again. The developing plan is to establish one major hospital in East Kent, with all acute services under one roof. As of now two options for the siting of this hospital are being examined: William Harvey in Ashford, and the Kent and Canterbury in Canterbury. We are told that there will be a public consultation on this project early in the New Year, followed by a decision.</p> <p>Martin attended the meeting to brief Councilors about what is on offer, and what is at stake. Fifteen years ago the Parish Councils in our area were stalwart partners in the battle to retain services at the K and C. They believe Aylesham naturally looks to the K and C to provide hospital services, and they very much hope that this partnership can be re-established to good effect.</p>	<p>CHEK to make contact with the Parish Council if there are any major developments, and for the Council to reply to the Consultation when it becomes available.</p>

6. DDC, County Cllr, District Cllr Reports:**Outline****Action/Resolution**

Matters arising:-

Cllr Gordon Cowan

- Residents in Coxhill near Shepherdswell have received letters from Highways England regarding a possible lorry park situated in the area. Cllr Cowan has a great concern that the area will be greatly affected, including the Aylesham area. Coxhill is second on the list of potential areas.
- Christmas Lights switch on was a great success even with the bad weather, Cllr Cowan spoke about the great efforts made by everyone involved.

Cllr Linda Keen

- Snagging list has been given to the developers, Linda has now received a response and a meeting has been arranged for Monday 7th January 2019.
- Aylesham & District Community Workshop Trust AGM was held, Trustees need revising and minutes from the meeting will be issued.
- Potential Coxhill lorry park, Linda will contact her contact at Highways England to do something about this.

It was noted to the Councillors by L. Prescott that the street lights along Aylesham Road are not working. They have previously been reported to Kent County Council, however nothing has been done.

Cllr Keen to progress this.

Cllr Keen to look into this matter.

7. Correspondance:

From	Outline	Action/Resolution
Emily Barnes DDC	Pop Up Event held on 27 th November. Emily Barnes gave thanks to all who came along to the event. Given the short notice it went well. A number of issues were addressed, and good links were made with community groups. Further Community Information Events to be planned next year (Spring). Emily wishes to liaise with the Parish Council and A4A to plan a series of events at different times to try and give as much accessibility to residents as possible.	Noted.
Local Resident	Gave congratulations to all concerned who inputted into the erection of the new War and Miners Memorial. They noted to the Clerk, that they are truly magnificent and a credit to the Parish	Noted.

	Council, and expressed their gratitude on all the hard work that has been achieved.	
Local Resident	Noted to the Clerk that they are pleased to see the works for the A2 junction are starting to take place. They have found the junction in the past, time consuming, inconvenient and are pleased the roundabout is now progressing.	Noted.

8. Planning Applications:

Ref No	Outline	Action/Resolution
18/01119	Phase 4 pursuant application for 91 dwellings, associated infrastructure, access, landscaping, layout, scale, and appearance for a development of up to 1210 dwellings , and discharge of planning conditions 57,58,61,63,64,67,77,78,84,85,86 and 88 pursuant to application DOV/15/00068. Location: Phase 4 Aylesham village expansion, Aylesham.	Meeting with Newman Road residents to be held later in the December with Barratt Homes, DDC and the Parish Council. Once this meeting has taken place, the Consultee response can be sent to DDC early January.
18/00630	Erection of gates to driveway entrance (existing fencing removed) (retrospective application) Location: 118 Dorman Avenue North, Aylesham, CT3 3BW	No comments. Planning Officer at Dover District Council to decide.

9. Grant Applications:

From	Outline	Action/Resolution
20 th Deal (Aylesham) Scout Group	The Scout Group wish to purchase new camping equipment and a storage container to store the equipment in. Camping equipment total cost £3,000. Storage container total cost £2,000 Grant Application amount £1,000 towards camping equipment, £500 towards shipping container.	More information requested and not received therefore the Grant could not be considered.

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)

Action Item	Resolution
a) The outlined expenditure approval	Proposed by M. Townsend, seconded by T. Johnstone. Vote: All in favour.
<ul style="list-style-type: none"> J. Cartledge – refreshment and remembrance day expenses £226.59 C. Punyer Fencing Services – two bollards for Dorman Avenue North £100.00 Fifth Trust – tidying of memorial garden flower beds and paving slabs £80.00 Kent County Council invoice 13274151– office stationary £68.34 Clerk expenses – stamps £16.08 	Clerk to arrange payments by cheque

Expenditure			
Cheque No	Date	Payee	Amount
3503	23.10.18	PFK Littlejohn LLP (external Audit)	£960.00
3505	26.10.18	Ovenden Allworks Ltd	£480.00
3506	30.10.18	Bullfinch Gas Equipment Ltd	£432.00
3509	08.11.18	Cleaner Expenses	£35.22
3510	12.11.18	Cantuaria Stonemason	£4,127.17
3512	13.11.18	Councillor M. Townsend Expenses	£187.84
3514	15.11.18	Clerk Expenses	£23.22
3518	19.11.18	Councillor T. Johnstone Expenses	£12.99
3517	20.11.18	UK Safety Management	£142.79
S/O	29.10.18	Cleaner Salary October	£244.48
S/O	29.10.2018	Clerk Salary October	£881.18
S/O	28.08.2018	Assistant Clerk Salary October	£658.67
DD	26.10.2018	British Gas	£29.75

DD	01.11.18	B&CE Holdings Ltd	£32.46
TOTAL EXPENDITURE			£8,247.77
INCOME			
TOTAL INCOME			£0.00

11. Cooting Road

Outline	Action/Resolution
The matter of resurfacing Cooting Road was discussed at length. Kent County Council have at present said that the road does not need resurfacing or repairing, this however was not deemed acceptable due to the number of vehicle movements, which could increase shortly if KCC approve the East Kent Recycling planning application . It was therefore decided for Aylesham Parish Council to lobby with local businesses. A meeting is to be arranged for all the local businesses to attend to progress this forward.	Asst Clerk to arrange meeting, and invited local businesses.

12. Transport Needs Consultation

Topic	Action/Resolution
No update on this matter, T. Johnstone and B. Oliver awaiting contact from E. Barnes of DDC.	B. Oliver & T. Johnstone to chase E. Barnes

14. Aylesham Development

Outline	Action/Resolution
<p>Aylesham Update Meeting: No meeting had taken place within the month.</p> <p>Hedgerow was taken away by developers from a property in Derwent Way without prior notice, leaving the property exposed. A replacement fence is now being placed on the boundary for the resident which Persimmon Homes agreed to.</p> <p>In relation to residents snagging, a questionnaire has been put together by M. Townsend and I. Thomas. It was discussed at length on how to distribute it to all the houses within Aylesham Development, and also collection. Completed copies will be sent to DDC, Persimmon Homes and Barratt Homes accordingly. An email address will be set up for residents to email them back to the Parish Council, and also a drop off location to be decided. Copies of the questionnaire will be delivered by Councillors, and made available on the Parish Council website.</p> <p>Other Village Matters: None</p>	<p>Clerks to tweak questionnaire, Planning Committee to review and finalise arrangements. Proposed by M. Townsend, seconded by B. Morgan. All in favour.</p>

15. Aylesham House:	
Topic	Action/Resolution
Storage Garage Specification on quotes are not right.	Asst. Clerk to contact companies who have quoted.
Fire Risk Assessment Many issues have been highlighted within the building. High risk items to be dealt with within 2 months. The budget for next year 2019/2020 will now include Aylesham House due to the Fire Risk Assessment.	Quotes to be sought by Clerks for the high risk items highlighted within the assessment.

17. Committees Update	
Outline	Action/Resolution
<p>Recreational and Facilities Committee – Cllr L. Prescott gave an update: Bollards around Village: All quotes have now been sought for bollards along Cripps Close & outside the bungalows along Boulevard Couriers.</p> <p>Path to and around Christmas Tree site within Market Square update: Planning permission for this has been granted. Works to be carried out by Amey within the new year (when weather permits) this is part of their community projects.</p> <p>Aylesham & District Community Workshop Trust AGM:- Steve Manion has been appointed Chairman after taking over from Roy Cornelius. The Trust has had a busy year giving out a number of grants. They also invested in refurbishing its facilities at the Community Workshop Site.</p>	To proceed with Fencing Services quotation. Proposed by B. Morgan, seconded by J. Cartledge. All in favour.

18. Next Meeting	
Outline	Action/Resolution
Thursday 10th January 2019 at 19.00pm	

Items for Next Agenda:	
Outline	Action/Resolution
Gardener Contract.	
19. AOB: For Information Only	
Outline	Action/Resolution