

AYLESHAM PARISH COUNCIL

Notice of Meeting

I hereby give you notice that a MEETING of AYLESHAM PARISH COUNCIL will be held at Aylesham House, Dorman Avenue South, Aylesham, on Thursday 13 April 2017 at 7.30pm. Notice dated 7 April 2017

M. Sutcliffe Clerk of the Parish Council

Business to be transacted

1. Those present
2. Apologies
3. Declaration of interests
4. Minutes of previous meeting and matters arising
5. Public representation notified to Clerk in advance of the meeting
6. DDC, County Cllr, District Cllr Reports
7. Correspondence (see details attached)
8. Planning applications (see details attached)
9. Grants (see details attached)
10. Finance & Accounts approval (see details attached)
11. Aylesham Development
12. Aylesham House
 - Roses Tea Room & Thrift Shop
 - Heritage centre- photocopier
13. Committees update
 - Councillor vacancy co-option- resolution
 - Clerk recruitment
 - Rec & Facilities committee- play park update
14. Wish List Consultation, S106 project update
15. Celebrate event update
16. Village Memorial
17. Internal Audit & Annual Return
 - statement of internal controls- approval/ resolution
 - risk assessment- approval/ resolution
18. Fly tipping- update KS
19. ID Badges- KS
20. Next Meeting: Thursday 11 May 2017, 7.00pm, Aylesham House
21. Items for next Agenda
22. AOB for information only

This notice must be left, or sent by post to the usual place of residence of every Member of the Council three days before the Meeting.

Local residents are welcome to attend this meeting. Anyone wishing to speak on an item should contact the Clerk in advance of the meeting.

7. Correspondence		
From	Outline	Action/ Resolution
Beyond Limits Coach Kent	'Beyond Limits Survival' is a programme aimed at teenagers to experience action and adventure whilst learning the importance of team work and discipline within a controlled environment.	Clerk passed details on to CDO- A meeting is planned
Cllr Keen	Update on the Single East Kent Council Consultation	Clerk Sent to Cllrs 24/3/17
KS & HH	Update on Fly tipping behind Burgess Road	
Local Resident & PCSO	A local resident reported concerns regarding ASB issues including; motor bikes, graffiti and vandalism around the station. The PCSO has asked for the area to be put onto the ASB car hotspot list. Local residents are strongly encourage to call 101 each and every time you see any anti-social behaviour. Each call logged will support PCSO Carmichael in any requests for additional resource in the area.	
L. Knight	Village hall community group - next steps	
DDC CDO	Proposal for a joint event during the Celebration week. Children's picnic and tree planting	
A. Noake	Is looking into the feasibility of setting up a scout group in Aylesham and wish to research the concept with the local community.	
Be Change	April Newsletter- outlining a range of events and activities	

8. Planning Applications		
Ref No	Outline	Action/Resolution
17/00196	Proposal: Erection of a single storey rear extension (existing to be demolished) Location: 4 Bell Grove, Aylesham, CT3 3AT	
17/00274	Proposal: Erection of a two storey rear extension Location: 42 Kings Road, Aylesham, CT3 3HA	
17/00327	Proposal: Installation of sprinkler water tank and associated pumping enclosure Location: Unit 4, Aylesham Industrial Estate, Covert Road, Aylesham, CT3 3EQ	

9. Grant Applications		
From	Outline	Action/Resolution
Freedom Leisure	Schools out holiday sports camp! Free multi sports course to be run in the school holidays at Aylesham Leisure centre for children aged 4-13- Requesting £1,500 towards the project- Additional information supplied and passed on to councillors to review in advance of the meeting	

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)	
Action Item	Resolution
9.1 The outlined expenditure approval	

Expenditure			
Cheque No			March 17
3123	Snowdown & Aylesham Football Club	Grant application	2,000.00
3124	Ass Clerk salary	March salary	632.32
3125 & SO	Clerk salary	March salary + milk	920.97
3126	HM Customs & Excise	Final quarter return	354.41
3127	Fire Security	Annual equipment inspection	92.40
3128	Bounty pest control	Annual invoice	324.00
3129	Southern Water	Final bill	12.26
3130	Kent Association of Local Councils (KALC)	Councillor training	72.00
3131	Kent Association of Local Councils (KALC)	Annual membership subscription	974.71
3132	AJL garden services	March Ground Maintenance	304.88
3133	Clive's window cleaning services	March Invoice	22.00
SO	Cleaner salary	March Salary	244.48
DD	EDF Energy supply	March DD	50.00
DD	BT	quarterly phone & internet	152.86
DD	The People's Pension	March DD	19.37
TOTAL			6,176.66