

Aylesham Parish Council June 2018

Thursday 14th June 2018, at 19:30,
Aylesham House, Dorman Avenue South, Aylesham.

SUBJECT TO CONFIRMATION AT THE NEXT FULL PARSH COUNCIL MEETING

1. Those Present
J. Cartledge (Chair), M. Townsend (Vice Chair), Cllrs L. Prescott, T. Johnstone, B. Oliver, K. Sutcliffe, C. Price, K. Razzell (Parish Clerk), D. Jenkins (Asst. Clerk), Cllr, L. Keen DDC.
2. Apologies
Cllr B. Morgan, Cllr G. Cowan DDC, Cllr S. Manion KCC.
3. General Declarations of Interest
Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.
Cllr B. Oliver – Village Hall Committee, Cllrs J. Cartledge, M. Townsend, K. Sutcliffe – Aylesham 4 Aylesham

4. Minutes of Previous Meeting and Matters Arising:	
Outline	Action/Resolution
Proposed by Cllr T. Johnstone and seconded by Cllr K. Sutcliffe.	All in favour. Minutes to be uploaded to website by Clerk

5. Public Representation Notified to Clerk in Advance of Meeting:	
Outline	Action/ Resolution
<ul style="list-style-type: none"> No requests were made by the Public to speak in advance of the meeting. 	

6. DDC, County Cllr, District Cllr Reports:	
Outline	Action/Resolution
<p>Matters arising:- Cllr Linda Keen</p> <ul style="list-style-type: none"> Boundary Commission Report– Cllr Keen was very concerned about the future, with the proposals suggesting Aylesham, Nonington, Shepherdswell & Eythorne. She had received correspondence from the Public that they did not want Shepherdswell and Eythorne to be joined with Aylesham. She advised for Aylesham residents to complete the consultation for the draft recommendations at https://consultation.lgbce.org.uk/node/11645 	

<ul style="list-style-type: none"> • A2 roundabout – MP Charlie Elphicke has been contacted regarding the progress, a meeting with Kent County Council, and Highways is due to take place which may progress things further. • Rumours regarding developing the land behind The Crescent at Snowdown have surfaced, a resident has contacted Cllr Keen about this. • Cleansing of Spinney Lane. <p><i>Cllr Steve Manion sent an update to be read in his absence:</i></p> <ul style="list-style-type: none"> • Potholes – The number of potholes reported by the Public are falling off. He encouraged people to keep reporting them. 	<p>Clerks to look into this further.</p> <p>Cllr Keen to chase DDC.</p>
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7. Correspondance:		
From	Outline	Action/Resolution
Carne Associates	Email received regarding dog fouling in streets poster	Noted. APC do not wish to proceed with posters.
Austin Taylor Chartered Accountants	GDPR Client Agreement Notice	Noted and agreed.
DDC	<p>Meeting regarding joint projects with APC & DDC</p> <ul style="list-style-type: none"> • Separate meeting regarding allotments to be held with APC & DDC. Residents on the waiting list to be contacted. Costings from DDC to be sought. Funding for the allotments to be sought. • Local Plan Review – APC to stand up for Aylesham, set aside local amenities and land for them to be placed into the Master Plan. • Community Transport TCTA pilot project support to promote TCTA pilot project which is now up and running. APC to decide whether to invite TCTA to a present at Snowdown/Eastry. • Sustainable Transport S106 Consultation Need survey When? September 2018 • Geocaching trail. When? Now. For setting up the trail and launch it this summer? 	<p>Clerks to arrange meeting with DDC, and contact residents.</p> <p>Councillor to attend workshop</p> <p>Clerks to arrange with E. Barnes and TCTA and Snowdown/Eastry Court.</p> <p>E. Barnes and N. Evans to develop a Communications Plan with input from APC to get maximum response. E. Barnes to work with local residents and A4A to set up a group to apply for funding from APC.</p>

	<ul style="list-style-type: none"> ASB Motorbikes When? Now DDC CSU have produced new signs and leaflets. Police & CSU to identify sites for signs to go up and will notify APC where these are. APC to decide if a Councillor would like to take part in the walkaround in the village identifying suitable sites for the new signs. Date TBC. Welcome Packs for all new residents to Aylesham. When? September 2018 APC to explore whether an online presence should be the focus and review as part of planned website update. 	Clerks to arrange for a Councillor to attend the walk-around.
Aylesham 4 Aylesham	<p>Requested use of Market Square for Summer Fete on 21st July 2018 and to use APC insurance to hold the event, as it is a joint project.</p> <p>The Summer Fete will have bands until 10pm, entertainment for all the family including a bouncy castle, and a bar by the Ratling Club. A licence from DDC for this has been applied for.</p>	All in favour. Proposed by C. Price, Seconded by B. Oliver.
Cllr Steve Manion	Cllr Manion is giving Parish Council's grants of up to £250 for Remembrance Day in November.	Noted. Clerks to apply for the grant.

8. Planning Applications:		
Ref No	Outline	Action/Resolution
18/00595	Erection of two storey rear extension and replacement steps to rear. Location: 31 Queens Road, Aylesham, CT3 3AR	No objections raised
18/00504	Erection of a single storey side extension Location: 8 Davy Street, Aylesham, CT3 3FY	No objections raised
18/00507	Erection of garage/ workshop (existing concrete prefab to be demolished) Location: 33 The Crescent, Snowdown, CT15 4JP	Np objections raised.
18/00300	Erection of two storey side and three storey rear extension to facilitate conversion into 19no. Self-contained flats and a public house, formation of vehicular access and parking (mixed use class C3 and A4)	Objections raised and sent to planning officer.

	Location: Aylesham Sports Club, Burgess Road, Aylesham, CT3 3AU	
15/00246	Variation of Condition 3 (opening times) of planning permission DOV/15/00246 (application under Section 73) Location: Roses Tea Room and Thrift Shop CIC, 1 Milner Crescent, Aylesham, CT3 3BH	The Parish Council support this application.

9. Grant Applications:		
Outline	Outline	Action/Resolution
Aylesham Bridge Club	Equipment purchase for Aylesham Bridge Club to play all types of board and card games held weekly at Bechange and the Bridge Club to be held at the library. Amount requested £540.00	£338.00 granted to fund the costs of tables. Proposed by K. Sutcliffe, seconded by M. Townsend. All in favour.
Aylesham Heritage Centre	Insurance of annual contents for Aylesham Heritage Centre. Amount requested: £251.77	Full amount granted. Proposed by B. Oliver, seconded by M. Townsend. All in favour.
Kent Miners Festival	1-day family even to be held on Monday 27 th August 2018 at Betteshanger community park Deal. Amount requested: £600 £400 for marshals £200 for first aid.	Full amount granted. Proposed by T. Johnstone, seconded by B. Oliver. 6 voted for, 1 against.
Aylesham Village Hall Committee	Grant to fund their Public Liability Insurance policy to enable them to continue their work towards a village hall Total cost: £135.71	Full amount granted. Proposed by T. Johnstone, seconded by C. Price. All in favour. B. Oliver left the room, and did not vote.

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)	
Action Item	Resolution
a) The outlined expenditure approval	Proposed by B. Oliver, Seconded by T. Johnstone. All in favour.
<ul style="list-style-type: none"> Bullfinch Gas Equipment LTD Battles over Beacon £442.00 INC VAT KCC office supplies £37.38 INC VAT KCC office supplies £19.38 INC VAT 	Clerk to arrange payments by cheque

<ul style="list-style-type: none"> • Clerk expenses printer ink £146.52 INC VAT • KALC 1x Attendance at Dynamic Councillor Module Harrietsham date 08/07/2017 £72.00 INC VAT • KALC 1x attendance at Audit Workshop Faversham date 25/04/2018 £36.00 INC VAT 	
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Expenditure			
Cheque No			
3293	20.04.2018	Fire Security Services Ltd – Fire Warden Training	£111.60
3299	25.04.2018	Clerk Final salary – April 2018	£811.97
3294	04.05.2018	Fire Security Services Ltd – Fire Warden Training	£42.00
3287	11.05.2018	Market Square – Bulbs	£42.00
3423	15.05.2018	Surrey Hills Solicitors	£1,262.40
3421	16.05.2018	Business Stream Water Bill	£51.31
3429	16.05.2018	Brian Bailey – Emergency call out damaged trees in Market Square	£90.00
3426	16.05.2018	Kent Office Solutions	£563.45
3422	17.05.2018	AJC Garden Services January -April	£1,219.52
S/O	30.04.2018	Cleaner Salary – March 2018	£244.48
DD	03.04.18	B&CE Holdings Ltd – Employee Pension Contributions	£34.15
TOTAL EXPENDITURE			£4,472.88
INCOME			
Deposit	27.04.2018	Lease of Land fee Roses Tea Room & Thrift Shop CIC	£250.00

TOTAL INCOME			£ 250.00
TOTAL			£ 92,401.05

11. Aylesham Development:

Outline	Action/Resolution
<ul style="list-style-type: none"> M. Townsend met with D. Robinson DDC raised concerns about a Public Right of Way by Derwent Way/New builds that is overgrown, people are discouraged from walking down there. Playpark within the new builds is currently a disgrace, DDC are taking over managing it. Collapsible bollard along Derwent Way, M. Townsend raised why APC should pay for it, potentially DDC could however the safety aspect needs to be looked into further. There is no safe place to cross in Dorman Avenue North, this is something that can potentially be funded by Phase 2 of the Aylesham Development. The footpath at the back of Aylesham Primary School is not a Public Right of Way, it is a footpath that has been created due to the new fencing. DDC asked if APC would oversee the maintenance of it, and it will be placed into the new Gardener Contract next year. Parking outside the new flats within the new development has been reported to DDC. Cars are parked outside the entrances on the pavements. Someone has been employed by the Developers to oversee any snagging around the new development. 	<p>D. Robinson is making enquiries with KCC on getting it cleared.</p> <p>D. Robinson looking further into the safety side of the bollard.</p> <p>Rec Committee to walk around with D. Robinson.</p>

12. Aylesham House:

Topic	Outline	Action/Resolution
Fire Risk Assessment	This has been carried out by two Councillors, however to arrange a Fire Assessment externally.	C. Price to organise
Toilet Seat/Broken Tiles within Toilet	A new toilet seat is required, plus tiles to be replaced around the toilet.	Clerks to arrange.

13. Bus Services

Topic	Outline	Action/Resolution
The lack of bus services provided by Stagecoach, cutting of routes and buses provided each day was discussed at length. A local resident had approached the Clerk regarding Snowdown only having now two buses a day. Also school routes have been affected. Cllr Steve Manion confirmed via email in his apologies that <i>"Stagecoach are not being good partners, and I believe it's time to seek alternative delivery options"</i>		Clerk to respond to resident.

<i>The big conversation on buses is ongoing yet services are still being withdrawn. I am working with my county colleagues to find options".</i> A big meeting on the bus services is due to take place soon with KCC.	
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14. Village Benches:	
Outline	Action/Resolution
L. Prescott met with Kent County Council regarding the orientation of the benches that have recently been placed around the village. The KCC Officer in his opinion said that the benches were all facing the correct way. If the benches are rotated it will take a lot of work, and the cost will be high. The matter came down the Councillors to decide. M. Townsend proposed to leave the orientation of the benches in Dorman Avenue South and Dorman Avenue North but to look further into turning the bench outside the Co-Op. Costs will be needed to do this.	M. Townsend proposed, seconded by K. Sutcliffe. 5 in favour. M. Townsend to look into the costs of turning the bench safely.

15. Boundary Review Consultation	
Outline	Action/Resolution
Consultation on draft recommendations to be concluded by Monday 13 th August 2018.	Separate meeting to be held regarding this matter.

16. Skate Park (Update)	
Outline	Action/Resolution
The Licence to start the works has been granted after a consultation. There may be a chance for APC to have Freehold of the land, rather than the lease. The matter is currently in talks with Solicitors. After obtaining the Licence for Works, it was voted to go ahead and start the works.	Proposed by T. Johnstone, seconded by B. Oliver. All in favour.

17. Committees Update	
Outline	Action/Resolution
Aylesham 4 Aylesham The Summer Fete will take place in July, this is what everyone is currently working towards within the committee. CSU and the Fire Brigade will be attending. DDC will also have a stall. <u>Recreational and Facilities Committee</u> – Cllr L. Prescott gave an update: Snowdown Play Park Swings – these need to be urgently replaced. L. Prescott has not heard back from the play company. Clerks to now oversee the matter.	APC to promote the Skate Park. Clerks to arrange for the swings to be replaced.

18. Next Meeting	
Outline	Action/Resolution
Thursday 12 th July 2018 at 19.00pm	

Items for Next Agenda:	
Outline	Action/Resolution

AOB: For Information Only	
Outline	Action/Resolution