



Aylesham Parish Council

Minutes of the Recreational & Facilities Committee Meeting
Tuesday 6th October 2020, 13.00pm.
Meeting held via Zoom, due to Coronavirus (COVID-19)

SUBJECT TO CONFIRMATION AT THE NEXT MEETING

1. Those Present

L. Prescott (Chair), I. Thomas, V. Thomas, B. Oliver, K. Razzell (Clerk).

2. Apologies

S. MacCallum – absent.

3. Declarations of Interest

None

4. Public Representation (notified to Clerk in advance of the meeting)

None

5. Minutes from Previous Meeting and Matters Arising September 2020

5.1 Page 2 Spinney Woods “L. Prescott revoked resignation as wood warden and will continue to inspect woodland.” This statement is inaccurate, L. Prescott is not the Wood Warden.

It was proposed by I. Thomas and seconded by V. Thomas and RESOLVED, that the minutes of the meeting held on 6th September 2020, having been circulated, be approved and signed as a true record. All in favour, motion carried.

Matters Arising

5.2 None

6. Spinney Woods

6.1 The two trees adjacent to Spinney Lane have been taken down.

6.2 There are a further two 70/80ft trees 50ft into the woods by Adisham Road, that are leaning towards the Highway.

6.3 L. Prescott would like the Full Council to meet with Sequoia Tree Care in the woods to go by his advice and mark trees to be taken down with spray paint, and wood to block off entrances for vehicles.

6.4 Clerk has contacted Richard Haynes, Partnership Manager of White Cliffs Countryside

Partnership. Contact to be made further to find out information on the former Partnership between White Cliffs Countryside and Aylesham Parish Council.

6.5 Kent County Council to confirm if they are responsible for trees 1m from a highway, a written response is required.

6.6 Dangerous trees have been located leaning over the boundary and touching a building (bus garage) in the industrial estate. Boundary to be checked.

Resolved: Full Council and Sequoia Tree Care to be approached for walk around, Clerk to make further contact with White Cliffs Countryside Partnership. Clerk to obtain quotes for the 70ft trees and check boundary regarding the bus garage. Kent County Council to confirm if they are responsible for trees 1m adjacent to the highway. Proposed by I. Thomas, seconded B. Oliver. All in favour, motion carried.

7. Flower Boxes

7.1 No Update

8. Market Square

Entrance Gates

8.1 No planning permission was ever sought for the entrance gate, therefore a retrospective planning application will be submitted along with the application for the second entrance gate.

8.2 The Clerk sent to the Committee prior to the meeting the plan drafted by Mansell Designs.

Resolved: To accept the plan and go ahead with the retrospective and planning application for both entrance gates. Proposed by I. Thomas, seconded B. Oliver. All in favour, motion carried.

Hedge

8.3 Gaps in the hedge need to be filled in.

8.4 Temporary posts and rails to be placed on the inside of the square whilst hedging grows.

8.5 A pedestrian gate was discussed, a site meeting for this would be required and to analyse every aspect of the perimeter.

Resolved: These ideas would be 2021/2022 Committee projects. The Committee will look into these further and have a site visit. Proposed by I. Thomas, seconded V. Thomas. All in favour, motion carried.

Picnic Benches

8.6 The further four picnic benches have been ordered, ready built and will be delivered to Ovenden Allworks Ltd.

8.7 One existing bench was noted to have graffiti, this is to be checked.

Resolved: Bench with graffiti to be checked, site meeting with Ovenden Allworks Ltd to confirm locations of the concrete plinths for the further four picnic benches to be arranged by the Clerk. Proposed by I. Thomas, seconded V. Thomas. All in favour, motion carried.

Flags

8.8 Eclipse Flags as discussed at the September 2020 Committee meeting, the flags are printed and not sewn.

8.9 Clerk obtained a quote from Hampshire Flags for 2 x Union Jack, 1 x RAF, 1 x Armed Forces Day, 1 x Navy, 2 ½ Yard anti fray sewn flags a total of £874 plus VAT.

Resolved: To not proceed with Eclipse Flags and instead purchase 2 x Union Jack sewn flags from Hampshire Flags for a total of £221.79 plus VAT (£266.15 inc VAT). Proposed by I. Thomas, seconded B. Oliver. All in favour, motion carried.

Maintenance – Memorial Garden and Flower Beds

8.10 The Fifth Trust tidy around the Memorial garden, and clear and tidy both flower bed entrances into the Market Square for the Parish Council once or twice per year.

Resolved: To instruct The Fifth Trust for this work, costing is usually £75. Proposed by I. Thomas, seconded V. Thomas. All in favour, motion carried.

Remembrance Day

8.11 The Recreational & Facilities Committee have decided that there will be no public event or service held in the Market Square this year due to Covid-19. The Committee wish to encourage residents to watch national events from the safety of their own home. A wreath will be laid still on the War Memorial, the person to lay it will simply then walk away. Resolved: As noted in 8.11 proposed by V. Thomas, seconded B. Oliver. All in favour, motion carried.

Christmas Tree 2020

8.12 25ft Christmas tree to for the Market Square, quotation received from E J Clough at £240 plus VAT.

Resolved: To purchase the Christmas tree from E J Clough, £240 plus VAT. Proposed by I. Thomas, seconded B. Oliver. All in favour, motion carried.

9. Play and Recreational Grounds

Cripps Close

9.1 Cripps Close old play equipment has now been removed. Planning has been granted by Dover District Council but before work can start the developers must submit details on the CCTV that is to be installed.

Snowdown Recreational Ground

9.2 No updates.

Skate Park

9.3 Electric box cover has been removed and has graffiti. A member of the Public reported this to the Clerk.

9.4 Concerns that the CCTV is not being monitored.

Resolved: Clerk to write to Dover District Council regarding the monitoring of the CCTV.

Proposed by I. Thomas, seconded B. Oliver. All in favour, motion carried.

9.5 A shopping trolley has been left within the Skate Park. B. Oliver to obtain photos to see if it belongs to the Co-operative Shop.

10. 2021/2022 Projects

10.1 Hedging and pedestrian gate around Market Square

10.2 Sign posts around village

10.3 Notice board in new development area

10.4 Map of the village

10.5 Increase in yearly budget to £20,000.

Resolved: Proposed by V. Thomas, seconded I. Thomas. All in favour, motion carried.

11. Next Meeting & Items for Agenda

Next Meeting

11.1 Tuesday 10th November 2020 at 13.00pm

Items for Next Agenda

11.2 None

12. AOB

12.1 None

Time Meeting Ended 14.39