

AYLESHAM PARISH COUNCIL

Notice of Meeting

I hereby give you notice that a MEETING of AYLESHAM PARISH COUNCIL will be held at Aylesham House, Dorman Avenue South, Aylesham, on Thursday 14 April 2016 at 7.00pm. Notice dated 8 April 2016

M. Sutcliffe

Clerk of the Parish Council

Business to be transacted

1. Those present
2. Apologies
3. Declaration of interests
4. Minutes of previous meeting and matters arising including surgeries
5. Public representation notified to Clerk in advance of the meeting
6. Correspondence, planning, grants, monthly and end of year Accounts approval (see details attached)
7. DDC CDO, County Cllr, District Cllr Reports
8. Aylesham Development
 - Public Rights of way
 - Fly tipping and Litter
 - War Memorial
 - Bins
 - New road lay out and landscaping
 - New road names
9. Aylesham House
 - Maintenance update
 - IT equipment for PC
10. Ratling park gym equipment – MT
11. Statement of Internal Controls and Risk Assessment
12. Ground Maintenance contract and Play parks
13. Next Meeting: Thursday 12 May, 7.00pm, Aylesham House
14. Items for next Agenda
15. AOB for information only

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This notice must be left, or sent by post to the usual place of residence of every Member of the Council three days before the Meeting.

Local residents are welcome to attend this meeting. Anyone wishing to speak on an item should contact the Clerk in advance of the meeting.

6. Correspondence, Planning, Grants and Accounts approval

<i>DDC</i>	Market Square trees- email confirmation following a site visit that 3 of the trees would be need to be removed due to their condition, as each of them had extensive decay.
<i>L. Keen</i>	Email communication regarding public rights of way.
<i>SE Coast Ambulance</i>	Are looking to increase the number of Community First Responders in rural areas- Poster placed on notice board.
<i>KCC</i>	Consultation regarding KCC funded bus services- Links to the consultation have been placed on the APC website.
<i>L. Keen</i>	Email communication regarding rubbish and fly tipping.
<i>L. Keen</i>	Email communication regarding Private Roads and streets.
<i>ACRK</i>	Neighbourhood Planning workshop- Saturday 16th April 2016, 10.00am - 2.00pm- Lenham Community Centre- emailed to Cllrs
<i>Groundworks</i>	The second funding round for the Tesco Bags of Help grant scheme opens on 18 April 2016-Up to £12,000 for your local green space.
<i>DDC</i>	Bulky item collection service to householders in the Dover District. Any collections booked during April will be available at a reduced rate.
<i>UK Power Networks</i>	Priority Service Register & energy efficiency advice leaflet- more info under useful links on the APC website.
<i>DDC</i>	Update on the Aylesham Village Expansion Development and clarification on S106 contributions- further details on the APC website.
<i>KALC</i>	Free Community Resilience and Emergency Planning Workshop Oakwood House Maidstone Date: 19 May 2016 9:30am- 01:00pm- emailed to cllrs
<i>S. Manion</i>	Email clarification- there are no plans to undertake any resurfacing in Cooting Road in next year's programme.

Grant Applications

N/A

Planning Applications

- DOV/15/01126 Dated: 16.03.2016 Proposal: Change of use to a mixed use of coffee shop (A3) and retail (A1) Location: 67 Cornwallis Avenue, Aylesham, Canterbury, CT3 43HG
- DOV/16/00193 Dated: 16/03/2016 Proposal: Installation of replacement windows and doors. Location: Spinney House, Wilcox Close, Aylesham, CT3 3EP
- DOV/16/00307 Dated: 08.04.2016 Proposal: Change of use to hot food take-away (Use Class A5) Location: 6 Dorman Avenue South, Aylesham, CT3 3AB

ACCOUNTS (monthly reconciliations and accounts always available to view)**Expenditure**

Cheque No			Mar 16
3024	A-Signs & Embroidery Ltd	safety clothing	33.00
3020	affinity water	clean water supply	29.77
3023	Bounty pest control	pest control annual invoice	324.00
3035	British Telecom	quarterly bill	133.75
3018	Clive window cleaner	window cleaner	22.00
3016	David Buckett (IIA)	audit health check	244.80
3030	EDF	monthly DD	48.00
3021	Fire Security services ltd	fire extinguisher & signage annual check	120.60
3025	HM Customs & Excise	HMRC quarterly tax & NI	227.97
3017	Kent Association of Local Councils (KALC)	training workshop x8 cllrs	576.00
3029	Kent Bearings	supply of tools	2,570.94
3031	Cleaner salary	March salary	244.48
3011	Lee Prescott	refreshments and cleaning	21.43
3027	Lee Prescott	refreshments	5.94
3012	Lewis Carpets	supply and fit carpet	1,220.00
3014	Kent Men of The Trees	competition entry fee	10.00
3026	Clerk	Ink cartridge & USB sticks x 2	54.21
3028	Cleaner	key cut	7.50
3032	clerk salary	March Salary	960.96
3034	Clerk	Laptop repair & postage	78.80
3015	Mr J Mills	Heating system flush	580.00
3013	Snowdown & Aylesham Football Club	grant application	1,000.00
3019	Southern Water	waste water	44.58
3022	Wicksteed Leisure	swing seat replacements	450.49
3033	Zurich Municipal	annual insurance renewal	2,244.38
TOTAL			<u>11,253.60</u>