



AYLESHAM PARISH COUNCIL
Minutes of the Meeting of the Parish Council

Minutes of **AYLESHAM PARISH COUNCIL** meeting held on **Thursday 10th February 2022** at
19.00pm at Aylesham House

SUBJECT TO CONFIRMATION AT THE NEXT MEETING

1. Those Present

Cllrs M. Townsend (Chair), B. Oliver, K. Sutcliffe, S. Bott, L. Prescott. Parish Clerk K. Robinson.
District Cllrs L. Keen, C. Woodgate. No members of the Public were present.

2. Apologies

Cllr I. Thomas - personal reasons
Cllr V. Thomas - personal reasons
Cllr J. Pout - work commitments.

3. Declaration of Interests

B.Oliver - Aylesham Hub Ltd
S. Bott - Aylesham & District Workshop Trust

4. Minutes of the previous meeting

January 2022

January Minute reference 20. Next meeting date is incorrectly minuted as 7th February.

Resolved: Proposed by S. Bott, seconded K. Sutcliffe to correct the meeting date to 10th February 2022.

Outcome: All in favour, motion carried.

Resolved: It was proposed by S.Bott and seconded by B. Oliver and **RESOLVED** that the minutes of the previous meeting held on 27th January 2022 are a true and accurate record.

Outcome: All in favour, motion carried.

5. Matters arising (from the previous minutes not covered elsewhere on the agenda)

None.

Meeting was suspended to allow discussion with members of the electorate of the Parish of Aylesham present at this meeting:

6. Public Representation (Notified to Clerk in advance of the meeting)

None.

7. County Cllr, District Cllr, Dover District Council, and PSCO Reports

7.1 County Councillor Report – Not received

7.2 District Councillor's Reports – Appendix A

7.3 Police Report – Sent to all Cllrs prior to meeting, available for members of the public on Parish Council website.

Parish Council Meeting resumed at 19.18pm

8. Parish Clerk Report

8.1 Kent County Council Highways Email: Deposit documents for a 7.5 Tonne Weight Limit Order on Colliers Way, Aylesham in the District of Dover. This order will be on public deposit from this Friday 4 February until 28 February 2022 and will be advertised in the Kent Messenger week ending Friday 4 February 2022 and public notices will be placed on site.

Representations supporting or objecting to the proposed Order can be made via our website from 4 February at www.kent.gov.uk/highwaysconsultations or alternatively you can write to The TRO Co-ordinator, Schemes Planning & Delivery Team, Highways, Transportation & Waste, Kent County Council, Ashford Highway Depot, Henwood Industrial Estate, Javelin Way, Ashford, TN24 8AD by 12 noon on Monday 28 February 2022.

Resolved: Write to Kent County Council to ask them to clarify weight limit as construction vehicles will weigh more than 7.5t, and ask whether the signage been updated after consultation on Colliers Way. Proposed by S. Bott, seconded L. Prescott.

Outcome: All in favour, motion carried.

9. Section 101 Delegated Authority

Kent Minerals & Waste Local Plan 2013-2030 (the Plan) Refresh; Regulation 19 Public Consultation. Sent to all Councillors for comments to be submitted by 9th February 2022.

Outcome: Parish Clerk noted that this item was withdrawn as no responses were received.

10. Finance Committee & Payments Approval.

10.1 February 2022 Payment schedule approval

Payee	Expenditure	Invoice Number	Net	VAT	Total
Clerk Expenses	February 2022 Zoom Subscription	N/A	£14.39	N/A	£14.39
Christopher Cooney	Aylesham House Window Cleaning (bi-monthly)	089	£35.00	N/A	£35.00
SLCC (Society of Local Council Clerks)	K. Robinson Membership Fee 22/23	MEM238174-1	£171.00	N/A	£171.00
SLCC (Society of Local Council Clerks)	K. Robinson CLICA Qualification Fee	QL200904-1	£410.00	N/A	£410.00
Envisage Groundcare Ltd	Removal of Christmas tree	N/A	£95.00	£19.00	£114.00

Resolved: It was proposed by S. Bott and seconded by K. Sutcliffe that the February 2022 payment schedule is approved.

Outcome: All in favour, motion carried.

10.2 Q2 July – September 2021 Accounts

Resolved: It was proposed by S. Bott and seconded by B. Oliver that the Q2 July – September 2021 Accounts are approved.

Outcome: All in favour, motion carried.

10.3 Q3 October – December 2021 Accounts

Resolved: It was proposed by S. Bott and seconded by B. Oliver that the Q3 October – December 2021 accounts are approved.

Outcome: All in favour, motion carried.

11. Planning Committee

No applications received.

12. Recreational & Facilities Committee

12.1 Feeder Pillars and Memorial Garden – Market Square

Parish Clerk informed Councillors that when permission was given to Aylesham 4 Aylesham to display the Christmas lights, Dover District Council informed her that they are not aware of feeder pillars in the Market Square. They have no records of landowner permission being sought for the feeder pillars or the memorial garden which Aylesham Parish Council now need to rectify. Even though full planning permission was granted for memorial garden in 2015, one of the Conditions of the planning was that separate planning permission should have been obtained for the war memorial. Retrospective planning will need to be submitted as the pit wheel was not relocated opposite the war memorial, the pit head memorial is instead positioned there. Further updates will be given to Council at the next meeting.

13. Skate Park

13.1 Basketball Hoop

The basketball base and hoop needs to be relocated to be within the leased area of the Skate Park/play area.

Quote one: £10,560 plus VAT.

Quote two: Amey PLC Community Involvement Day – Amey PLC have offered to do the work involved free of charge for the benefit of the community.

Resolved: To accept Amey PLC's very generous offer to relocate the basketball base and hoop free of charge. Proposed by S. Bott, seconded L. Prescott.

Outcome: All in favour, motion carried.

13.2 Fence

Supply and install 141LM of galvanised bow top play approved fencing plus 2x self-closing pedestrian gates and 2x maintenance gate with pedestrian option on one of these gates. All spills to be removed from site.

Quote one: £14,496 plus VAT

Quote two: £13,765 plus VAT

Quote three: £12,915 plus VAT

Resolved: Proposed by S. Bott and seconded by K. Sutcliffe to accept and proceed with quote three from Safeplay Playground Services Ltd, in the sum of £12,915 plus VAT.

Outcome: All in favour, motion carried.

14. Aylesham Development

14.1 Parish Clerk informed Councillors that the next meeting date has been moved to Tuesday 8th March 2022.

Resolved: Councillors would like to be informed of the progress and a time frame and their intentions of attending Aylesham Development Update Meetings as promised at the site meeting held with Persimmon Homes on 10th November 2021. Proposed by S. Bott, seconded B. Oliver.

Outcome: All in favour, motion carried.

15. Working Group/Community Group Updates

15.1 Aylesham Networking Group

Resolved: To write to Dover District Council for clarity of what the Aylesham Networking Group Meeting is now, and what it achieves. To clarify the role of the Parish Council attending the meeting, and whether the role of the Community Development Officer has changed.

Aylesham Parish Council will not attend meetings until this information has been clarified.

Proposed by S. Bott, seconded B. Oliver.

Outcome: All in favour, motion carried.

15.2 Working Group (with Aylesham Hub Ltd & ASSWS)

Outcome: No update received from M. Fishley (DDC).

18. Highways Improvement Plan

Resolved: Councillors to look at this in more details at a separate meeting. Proposed by K. Sutcliffe, seconded L. Prescott.

Outcome: All in favour, motion carried.

19. Spinney Wood

Council noted the Annual Report that was received from White Cliffs Countryside Partnership. The report is available on the Parish Council website, and has been posted on the Facebook page. Parish Clerk noted that the article on Spinney Wood may not make the deadline for the March issue of Aylesham in Touch.

18. Meeting with Community Groups

Resolved: S. Bott proposed to defer this agenda item until a later date. Seconded by B. Oliver.

Outcome: All in favour, motion carried.

20. Next Meeting Date

Thursday 10th March 2022 at 19.00pm.

21. Items for next Agenda

None.

Meeting closed: 20.21pm

Appendix A: District Councillor Reports

Cllr L. Keen

Delay on the second consultation for the Local Plan until the end of March/beginning of April.

Persimmon Homes have been quite responsive regarding lighting in the development, informing DDC that they will fix the lights by the new park by Monday if DDC have not already. L. Keen to send emails to Parish Clerk.

Cllr C. Woodgate

Nuisance motorbikes – if they are seen being driven along footpaths etc they need to be reported to Kent Police via 101 or on their website. Kent Police cannot do anything unless residents report them.