

Aylesham Parish Council May 2018

Thursday 10th May 2018, at 19:30,
Aylesham House, Dorman Avenue South, Aylesham.

SUBJECT TO CONFIRMATION AT THE NEXT FULL PARSH COUNCIL MEETING

1. Those Present
J. Cartledge (Chair), M. Townsend (Vice Chair), Cllrs B. Morgan, L. Prescott, T. Johnstone, B. Oliver, K. Sutcliffe, C. Price, K. Razzell (Parish Clerk), Cllr, L. Keen DDC, Cllr S. Manion KCC.
2. Apologies
Cllr G. Cowan DDC
3. General Declarations of Interest
Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.
None.

4. Minutes of Previous Meeting and Matters Arising:	
Outline	Action/Resolution
Proposed by Cllr Townsend and seconded by Cllr Cartledge.	All in favour. Minutes to be uploaded to website by Clerk

5. Public Representation Notified to Clerk in Advance of Meeting:	
Outline	Action/ Resolution
<ul style="list-style-type: none"> No requests were made by the Public to speak in advance of the meeting. 	

6. DDC, County Cllr, District Cllr Reports:	
Outline	Action/Resolution
<p>Matters arising:- Cllr Linda Keen</p> <ul style="list-style-type: none"> Cooting Road is currently only a one way road, it could be possibly made a two way. The road to the station is un-adopted both Cllr Keen & Cllr Manion were unaware of this. Green space bins, it is up to APC to say where they want the waste bins, but to be decided on who will empty and manage them. Buses, a meeting was attended by Cllr Johnstone, and E. Barnes of DDC, another meeting is to be arranged soon. There is a pot of money available for the village hall from DDC. Possible land for it could be next to the Skate Park, which could compliment it, subject to APC being happy with this. A letter will be sent from the Village Hall Committee to APC asking for 	<p>L. Keen & S. Manion to look into this further.</p> <p>Meeting with Rec Committee & DDC to be arranged regarding bins, street furniture and cycle racks.</p>

<p>this.</p> <ul style="list-style-type: none"> It was highlighted to Cllr Keen that APC has been waiting on the Lease for the Skate Park since last October, to which Cllr Keen was horrified, and offered to help with the matter. The roundabout at the A2 junction, Cllr Keen will be contacting MP Charlie Elphicke on the matter, as there is a delay with Highways England again. Cllr Price highlighted that the slip road had not been cut back – this is down to Highways England also. Cllr Keen is pushing as much as she can. An objection could be made to the Phase 2 planning application for Aylesham Development due to no roundabout. <p>Cllr Manion</p> <ul style="list-style-type: none"> A lot of money is being spent to repair the potholes. It has been a trying year and local contractors are being used for the repairs, and if they are not carried out correctly then they have to be repaired at a cost to them. The A2 pothole repairs were highlighted as being particularly bad, however Highways England are responsible for the A2. Street lights in particular Adisham Road were discussed, DDC own the street lights but KCC repair them. Cllr Manion has written a letter as the lights are not being maintained. 	<p>Clerk to send details of the Adisham Road street light to Cllr Manion.</p>
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7. Correspondance:		
From	Outline	Action/Resolution
Snowdown Colliery 5 Bird Club	Letter of thanks for 2017 Grant	
Kent Surrey Sussex Air Ambulance	Letter seeking a donation of £150 to help buy aircraft fuel for one life-saving missions, protective footwear for their crews or a bespoke kit bag for transporting equipment to the patient at the scene.	£150 donation to be made. In next year's budget this can be included to make this an annual amount. Proposed by M. Townsend, seconded by J. Cartledge. All in favour. Clerk to make donation by cheque.
Wingham Parish Council	Seeking support of the Parish Council and local businesses to help stop the closure of Lloyds Bank in Wingham.	APC to support this. If it turns into a mobile bank service, then suggest to bring it to Aylesham as a mobile service will benefit residents.
Post Offices Near Me	Requesting consideration of adding their website page link to the Parish Council website in order to help people find their nearest post offices easier.	APC to allow this. Proposed by K. Sutcliffe, seconded by B. Oliver.

8. Planning Applications:		
Ref No	Outline	Action/Resolution
17/00892	Former Greyhound PH, Dorman Avenue South, Aylesham CT3 3AA 'Erection of 17.no dwellings, access roads and parking (amended description) (re-advertisement)'	Objections have been submitted to DDC.
18/00177	1 Ratling Court Cottages, Ratling Road, Aylesham CT3 3JA 'Erection of a single storey rear extension for dependent relative'	No objections.
18/00300	Erection of two storey side and three storey rear extensions to facilitate conversion into 19. No self-contained flats and a public house, formation of vehicular access and parking (mixed use Class C3 and A4) at Aylesham Sports Club, Burgess Road, Aylesham CT3 3AU	An application to Historic England has been made to protect the building. A Public Meeting to be held at St Peters Church Hall on 7-10 days to gain the public's views before comments are made by the Parish Council. The owner of the Legion will be invited.

9. Grant Applications:		
Outline	Outline	Action/Resolution
	None Received.	

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)	
Action Item	Resolution
a) The outlined expenditure approval	Proposed by B. Oliver, Seconded by T. Johnstone. All in favour.
2018/2019 KALC/NALC Subscription invoice for £1,028.30 DDC Leases for 2018/2019 invoice for £226.00 DM Payroll Services invoice for 2018/2019 £183.00	Clerk to arrange payments by cheque

Expenditure			
Cheque No			
3290	15.03.18	Surrey Hills Solicitors – Skate Park Advice	£414.00
3292	22.03.18	Clerk Salary – March 2018	£1033.83
3291	04.04.18	Assistant Clerk Salary – March 2018	£734.28
3288	05.04.18	Affinity For Business – Water Charges	£36.74
3289	05.04.18	Kent Office Solutions - Printer Toner	£143.11
3300	19.04.18	Fineview Landscapes Ltd – Market Square Tree Works	£1,464.00
DD	04.04.18	British Gas – Gas Bill	£87.57
DD	04.04.18	BT – Broadband and Phone Bill	£167.70
DD	16.04.18	British Gas - Electricity Bill	£45.39
S/O	28.03.18	Cleaner Salary – March 2018	£244.48
DD	03.04.18	B&CE Holdings Ltd – Employee Pension Contributions	£34.15
Faster Payment	17.04.18	Assistant Clerk Salary – April 2018	£734.28
TOTAL EXPENDITURE			£5,139.53
INCOME			
Bank Giro Credit		2018/2019 Precept from Dover District Council	£92,401.05
TOTAL INCOME			£ 92,401.05

11. Aylesham Development:		
Outline	Action/Resolution	
<ul style="list-style-type: none"> Allotments, land for these has still not been decided upon. Shop fronts (existing shops on Market Square) need updating. Bins within new development, Persimmons may pay for these and APC could decide where they go. Multi-purpose bins were thought to be the best option. The CCTV manager at DDC will be contacting APC for a meeting, CCTV is currently being upgraded to wireless by the end of the year. A street lamp within the Market Square is still broken. DDC gave praise to a Parish Councillor for their actions regarding fly tipping concerns that were raised. New shops in Aylesham to include animal feeds, and a hardware shop that will include gardening items, they will offer free delivery for purchases over £10. The barbers have unfortunately pulled out. Complaints were received at DDC about the tender process. The outline of the planning for Phase 2 for the Aylesham Development has been submitted to DDC. 	<p>Clerk to confirm waiting list total. More discussions to take place on these, Rec Committee to look into this.</p> <p>Rec Committee to look into this.</p>	

12. Aylesham House:		
Topic	Outline	Action/Resolution
Projector	Heritage to be asked to come in to re-set up the Projector.	Clerk to arrange.
Gate	Heritage Centre will be repainting the gate, this will be taken off whilst it is being done.	
Roses Tea Room & Thrift Shop CIC	Roses are not registered with Land Registry so a fence cannot be erected on the boundary until it is. A draft lease is being prepared by Solicitor to be sent to Roses.	Further meeting to be held once Draft Lease is received.
Banking	The PC's Accountant suggested read-only access to the bank account. Acting Clerk salary to be set up on Standing Order.	Signatories to arrange this with the bank.

13. Data Protection Officer		
Topic	Outline	Action/Resolution
Data Protection Officer	The House of Lords to decide whether Parish Councils are exempt from appointing a DPO.	KALC/NALC to confirm the outcome.

14. Skate-park development :		
Topic:	Outline	Action/Resolution
Lease	A 6 week consultation period with DDC to obtain a Licence for Works has begun.	Awaiting consultation period.

15. War Memorial		
Topic	Outline	Action/Resolution
Completion of the War Memorial Cross	Confirmation of completion timeline is sought.	Clerk to confirm timeline with Cantruarua.
Epitaph	<p>Local residents gave submissions for the Epitaph, the Councillors voted on the final choice for the war memorial cross. Two entries were both chosen to be put together:</p> <p>I looked and saw the beauty around I closed my eyes it was peace that I had found Gone was the fighting and hatred of war Blessed are the fallen that have gone before Let us live our lives in a way that Honours those who sacrificed theirs.</p>	B. Morgan and L. Prescott abstained from the vote. Proposed by C. Price, Seconded by J. Cartledge. All in favour.

17. Committees Update	
Outline	Action/Resolution
<p>Recreational and Facilities Committee – Cllr L. Prescott gave an update:</p> <p>Playground Inspections – Two swings at Snowdown Play Park to be replaced.</p> <p>Dorman Avenue North Car Park – The project may have to go out to tender, and this has not been budgeted for this year. Ownership of the car park to be fully confirmed and a meeting with Co-Op to take place.</p>	<p>L. Prescott to contact Andrew Douglas to repair the swings.</p> <p>Legal aspects to be looked into and ownership confirmed.</p>

18. Next Meeting	
Outline	Action/Resolution
Thursday 14 th June 2018 at 19.00pm	

Items for Next Agenda:	
Outline	Action/Resolution

29. AOB: For Information Only	
Outline	Action/Resolution