



AYLESHAM PARISH COUNCIL

Notice of Meeting

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL will be held at Aylesham House, Dorman Avenue South, Aylesham, on Wednesday 13th February at 7.00pm.** Notice dated Monday 4th February 2019.

K. Razzell Clerk of the Parish **Council**

Business to be transacted

1. Those present
2. Apologies
3. Declaration of interests
4. Minutes of previous meeting and matters arising
5. Public representation notified to Clerk in advance of the meeting
6. DDC, County Cllr, District Cllr Reports
7. Correspondence (see details attached)
8. Planning Applications
9. Grant Applications
10. Finance & Accounts Approval (see details attached)
11. Budget & Precept 2019/2020
12. New Gardener Contract
13. Bechange
14. Aylesham Welfare Leisure Centre
15. Transport Needs Consultation
16. Aylesham Development (up-dates, if any)
17. Aylesham House (downstairs meeting/Heritage room flooring/ Insurance renewal/ petty cash)
18. Committee Update
19. Next Meeting: Items for Next Agenda
20. AOB

This notice must be left, or sent by post to the usual place of residence of every Member of the Council three days before the Meeting. **Local residents are welcome to attend this meeting. Anyone wishing to speak on an item should contact the Clerk, in advance of the meeting on 01304 840377 or at ayleshamparishcouncil@btinternet.com**

7. Correspondence		
From	Outline	Action/ Resolution
The Lord-Lieutenant of Kent's Civic Service	The Lord-Lieutenant of Kent, Viscount De L'Isle MBE will be holding his annual Civil Service at All Saints Church in Maidstone on Tuesday 12 th March 2019. One member per Parish Council & Guest.	
Kent Police	Cash machine criminals, reports of criminals in Canterbury using distraction techniques whilst people draw money from cash machines, saying they have dropped something in a bid to then take the money that is being withdrawn from the machine. Police are advising the Public to be cautious.	
Local Resident	Raised concerns about pot holes at the entrance of the car park adjacent to the Co-Op in Dorman Avenue North.	

8. Planning Applications		
	Outline	Action/Resolution
18/01340	Proposal: Erection of rear, side single storey extensions and front porch (existing conservatory to be demolished) Location: 29 Wordsworth Gardens, Aylesham CT3 3LY	

KCC/DO/0474/2018	<p>Proposal: The redevelopment of an existing industrial site into a waste management use to provide for a fully enclosed waste management facility.</p> <p><i>Additional details have been submitted in respect of the planning application.</i></p> <p>Location: East Kent Recycling Limited, Aylesham Industrial Estate, Cooting Road, Aylesham CT3 3EL</p>	
Dov/19/00025	<p>Proposal: Reserved matters application pursuant to outline application DOV/07/01081 pursuant to Variation of Condition application DOV/15/0444 (pursuant to DOV/14/01206, DOV/14/00338, DOV/13/00120 and DOV/08/01095) for approval of 91 dwellings, associated infrastructure, access, landscaping, layout, scale and appearance.</p> <p>Location: Phase 2, Aylesham Village Expansion, Land East of Bluebell Drive, Aylesham</p>	
DOV/00108	<p>Proposal: Erection of 2no. Semi-detached dwellings with associated vehicular access and parking.</p> <p>Location: 62 Milner Crescent, Aylesham CT3 3BJ.</p>	

9. Grant Applications		
From	Outline	Action/Resolution
20 th Deal (Aylesham) Scout Group	<p>The Scout Group wish to purchase new camping equipment and a storage container to store the equipment in.</p> <p>Camping equipment total cost £3,000.</p> <p>Storage container total cost £2,000</p> <p>Grant Application amount £1,000 towards camping equipment.</p>	

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)

Action Item	Resolution
<p>a) The outlined expenditure requiring Parish Council approval</p> <ul style="list-style-type: none"> Kent County Council Permit for Works £545.00 (bollards in Cripps Close & Boulevard Courrieres) David J Buckett Internal Auditor Invoice £589.60 – Year End Audit 2017-2018 Cllr L. Prescott expenses £16.20 Parish Council Hi Vis Coat 	

(b) Expenditure already approved at previous meetings			
Cheque No	Date payments made and to whom		December 2018/January 2019
003553	27/12/2018	Clerk Expenses - Office Stamps	£16.08
003535	31/12/2018	Mr D Sharp - Window Cleaner	£40.00
003532	03/01/2019	HMRC Q2 & Q3 NI Contributions	£288.18
003534	08/01/2019	Austin Taylor Chartered Accountants - Sage Training	£504.00
003543	14/01/2019	K. James Cleaning Expenses	£16.99
003538	16/01/2019	M Owen Gas safety certificate	£72.00
003539	17/01/2019	The Play Inspection Company Snowdown Play Inspection	£78.00
003542	17/01/2019	Surrey Hills Solicitors	£300.00
DD	31/12/2018	British Gas – Electricity	£39.18
DD	07/01/2019	BT Group PLC (September – December)	£200.66
S/O	28/12/2018	Cleaners Salary	£244.48
S/O	28/12/2018	Clerk Salary	£881.18

S/O	28/12/2018	Assistant Clerk Salary	£658.67
TOTAL EXPENDITURE			£3,339.42
INCOME			
Bank Giro Credit	20/12/2018	Dover District Council S106 Money for Snowdown Play Area	£3,306.00
Total Income			£3,306.00