



## **AYLESHAM PARISH COUNCIL**

Aylesham House, Dorman Avenue South, Aylesham CT3 3AD

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1<sup>st</sup> May 2024

Dear Councillor,

### **NOTICE OF MEETING – FINANCE, AUDIT & PERSONNEL COMMITTEE**

I hereby give notice that a meeting of the Finance, Audit and Personnel Committee will be held at Aylesham House on:

**TUESDAY 7<sup>th</sup> MAY 2024 7.00pm**

All members of the Committee are hereby summoned to attend for the purpose of considering and receiving the business to be transacted at the meeting as set out below.

In accordance with The Openness of Local Government Bodies Regulations 2014 the meeting may be recorded by any form of audio, visual or electronic means.

Members of the public and the press are welcome to attend.

Yours sincerely,

*K Robinson*

Kate Robinson  
Chief Executive Officer/RFO

## **Agenda**

1. Those Present
2. Apologies for Absence
3. Declarations of Cllr Interests; Dispensations; Any Changes to the Register of Interest

***Meeting is suspended for up to 15 minutes to allow discussion with Members of the Public present at the meeting:***

4. Public Participation Period

### ***Parish Council Meeting Resumes***

5. Minutes of Previous Committee Meetings: October 2023; December 2023 (Extraordinary); January 2024
6. Matters Arising (from the previous meeting not covered elsewhere on the agenda)
7. Year End Accounts 2023-2024
8. Internal Audit Report 2023-2024
9. Grant Applications
  - 9.1 Green Howards Association
10. Staff Matters - **Confidential to be held under the Public Bodies (admission to meetings) Act 1960**

### **Close of Meeting**

**An opportunity to speak on an Agenda item will be given at the beginning of Council business during Public Participation. Please let the Administration Officer know in advance if you wish to speak on 07897593030 or via email: [admin@ayleshampc.co.uk](mailto:admin@ayleshampc.co.uk)**