



AYLESHAM PARISH COUNCIL

Notice of Meeting

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL** will be held at **Aylesham House, Dorman Avenue South, Aylesham, on Thursday 9th August 2018 at 7.00pm.** Notice dated 31st July, 2018.

K. Razzell Clerk of the Parish **Council**

Business to be transacted

1. Those present
2. Apologies
3. Declaration of interests
4. Minutes of previous meeting and matters arising
5. Public representation notified to Clerk in advance of the meeting
6. DDC, County Cllr, District Cllr Reports
7. Correspondence (see details attached)
8. Planning applications
9. Grants
10. Bus Shelter
11. Spinney Lane (Speed Surveys)
12. Boundary Review
13. Roses Tea Rooms & Thrift Shop CIC
14. Finance & Accounts approval (see details attached)
15. Aylesham Development (up-dates, Market Square Shop Fronts, Local Plan, Allotments)
16. Aylesham House (container, fire risk assessment & fire door locks)
17. Skate-Park Development (Up-date, planning of opening event);
18. Committee Update (Snowdown Play Park Swings)
19. Next Meeting: Items for Next Agenda
20. AOB

This notice must be left, or sent by post to the usual place of residence of every Member of the Council three days before the Meeting. **Local residents are welcome to attend this meeting. Anyone wishing to speak on an item should contact the Clerk, in advance of the meeting on 01304 840377 or at ayleshamparishcouncil@btinternet.com**

7. Correspondence		
From	Outline	Action/ Resolution
Lawrence Knight – Village Hall Committee	Meeting request with Chair Jo Cartledge	
Kent Police	Kent Policing Survey 2018 - Kent Police and Crime Commissioner Matthew Scott wants to hear views on community safety in the local areas. A public consultation is taking place for the public to voice their concerns: https://www.kent-pcc.gov.uk/listening-to-you/public-consultations/	
Aylesham Carnival Association	Letter requesting use of Market Square on 22 nd September 2018 to hold annual Carnival event.	
Local Resident	Local storage facilities (land owner or farmer) of non-revenue buses that are used 4 or 5 times a year.	
Local Resident	Suggestion to create a village pond, and would be happy to help with fundraising.	
Dover District Council	Notification of 20yd skip to be placed on land adjacent to Aylesham Cemetery (not on the defined cemetery area).	
Adisham Parish Council & Barham Parish Council	A2 Roundabout update	

8. Planning Applications		
	Outline	Action/Resolution
18/00597	Erection of a detached self-contained annexe (existing outbuilding to be demolished). Location: 31 Coniston Drive, Aylesham CT3 3HZ	
18/00731	Erection of a single storey rear conservatory Location: 5 Weston Mews, Sandwich Road, Snowdown CT15 4FA	
16/00985 Public Footpath Diversion Order no 3 of 2018 Public Footpath no EE461	Public diversion order for footpath EE461 as part of phases 1B2 and 1B3 of the Aylesham Village Expansion. Location: western end of Derwent Way.	
18/00812	Change of use to allow community tearoom, thrift shop & community uses Location: 1 Milner Crescent, Aylesham CT3 3BH	

9. Grant Applications		
From	Outline	Action/Resolution
Aylesham Carnival Association	Aylesham Annual Summer Carnival funds to go towards insurance costs & cost for bands. Amount requested: £1,500.00	
Aylesham Twinning Association	Visit to Vineyard and medieval banquet on Saturday 25 th August Amount requested £1,000.00	

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)	
Action Item	Resolution
<p>a) The outlined expenditure requiring Parish Council approval</p> <ul style="list-style-type: none"> • UK Power Networks feeder pillar for skate park – cctv, dj booth, lighting • Karllee Construction Invoice 2974 Aylesham Skate Park – final invoice (remaining 50%) fencing £5,352.00 • David Sharp Window Cleaning, Aylesham House £40.00 • Cleaning supplies Aylesham House (K. James) £ 40.11 • John Mills Plumber (Aylesham House) upstairs toilet seat & plastic surround for said toilet. • Kent County Council (KCS) – Office supplies £52.86 • KCS Chartered Surveyors Aylesham Skate Park overseeing the JCT Minor Works Contract £300.00 • Surrey Hills Solicitors – Skate Park Advice, two invoices £110.40 & £662.40 • Surrey Hills Solicitors – advice & drafting of lease, Roses Tea Room & Thrift Shop CIC £900.00 • Cllr Prescott expenses – generator petrol & oil for Fayre on the Square £17.44 	

(b) Expenditure already approved at previous meetings			
Cheque No	Date payments made and to whom		July 2018
3439	21/06/2018	Austin Taylor Limited (Accountant)	£1,735.20
3444	22/06/2018	Kent County Council Office Supplies	£56.76
3445	22/06/2018	Surrey Hills Solicitors	£248.40
3446	25/06/2018	Clerk postage stamps	£17.28

3437	25/06/2018	Clerk expenses - printer ink cartridges	£146.52
3451	25/06/2018	Clerk salary difference	£364.13
3447	27/06/2018	Aylesham Village Hall Committee - Grant Application	£135.71
3448	27/06/2018	Kent Miners Festival - Grant Application	£600.00
3449	29/06/2018	Aylesham Bridge Club - Grant Application	£338.00
3452	06/07/2018	Karllee Construction Ltd - Skate Park Fencing 50% first payment	£4,872.00
3454	06/07/2018	Karllee Construction Ltd – 50% of Skate Park Works	£34,673.00
3441	09/07/2018	KALC - Audit Workshop	£36.00
3442	09/07/2018	KALC - Dynamic Councillors Workshop	£72.00
3434	09/07/2018	KALC - Planning Course	£72.00
3450	09/07/2018	Aylesham Heritage Centre - Grant Application	£251.77
3428	09/07/2018	KALC – 2018/2019 Annual Subscription	£1,028.30
3456	11/07/2018	Kent Surrey & Sussex Air Ambulance - Donation	£150.00
3458	12/07/2018	AJL Garden Services – May 2018 Invoice	£304.88
3457	12/07/2018	AJL Garden Services – June 2018 Invoice	£304.88
3455	17/07/2018	Councillor Expenses – M. Townsend - Tent Pegs and Ratchet Straps	£99.18
3459	17/07/2018	Councillor Expenses - M Townsend - Marquees	£2,165.00
3463	20/07/2018	Councillor Expenses - L Prescott Oil & Petrol for generator	£17.44

3460	20/07/2018	Surrey Hills Solicitors	£110.40
3462	20/07/2018	Surrey Hills Solicitors	£662.00
3461	20/07/2018	Surrey Hills Solicitors	£900.00
DD	27/06/2018	British Gas	£51.34
DD	02/07/2018	B&CE Holdings LTD	£14.50
DD	03/07/2018	BT Group PLC	£172.79
DD	06/07/2018	British Gas	£352.48
S/O	28/06/2018	Cleaners salary	£244.48
S/O	28/06/2018	Clerk salary	£881.18
S/O	28/06/2018	Assistant Clerk salary	£713.39
TOTAL EXPENDITURE			£51,792.04
INCOME			
TOTAL INCOME			£0.00