

AYLESHAM PARISH COUNCIL

Notice of Meeting

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL** will be held at **Aylesham House, Dorman Avenue South, Aylesham, on Thursday 14th September, at 7pm.** Notice dated 5th September, 2017.

M. Brannigan Clerk of the Parish
Council **Business to be transacted**

1. Those present
2. Apologies
3. Declaration of interests
4. Minutes of previous meeting and matters arising
5. Public representation notified to Clerk in advance of the meeting
6. DDC, County Cllr, District Cllr Reports
7. Correspondence (see details attached)
8. Planning applications (see details attached)
9. Grants (see details attached)
10. Finance & Accounts approval (see details attached)
11. Aylesham Development (meeting with D. Robinson on 28/09/17)
12. Aylesham House
 - a) Roses Tea Room and Thrift Shop
13. Committee Update
 - a) Recreation & Facilities Committee Update
14. War Memorial
15. Next Meeting:
16. Items for Next Agenda
17. AOB

This notice must be left, or sent by post to the usual place of residence of every Member of the Council three days before the Meeting.

Local residents are welcome to attend this meeting. Anyone wishing to speak on an item should contact the Clerk in advance of the meeting

7. Correspondence

From	Outline	Action/ Resolution
UK Safety Management	Request for annual PAT Testing on 14/11/17 at 08:00am	
DDC	Invite to Annual General Meeting of The Dover, Deal and District Citizens Advice Bureau 5 th October 2017 at 12.30 p.m. at Dover Council Offices, Maison Dieu House, Biggin Street, Dover	
SLCC	Membership Renewal due to the Society of Local Council Clerks on 1.10.17	
Lloyds Bank Plc	Details re upgrading Bank Account	
DDC	Aylesham Update meeting postponed from August. New time and date Wed 20 th September 2017 2pm to 3.30 p.m. Churchill Room at Whitfield Offices	
KALC	Upcoming Events – if any Council member is interested to let Clerk know	
Roses Tearoom & Thrift Shop	Correspondence from Manager, Chair of Directors and Secretary of Roses Tea Room	
Floris Nijenhuis	Moving to village. Was wondering if there are any grants available for the opening of a café by Market Square	

8. Planning Applications

	Outline	Action/Resolution
17/00920	Aylesham Parish Council application for creation of outdoor leisure area consisting of skate park, exercise equipment and recreational ridges. The planning proposal – change of use of land and installation of outdoor gym equipment, associated fencing and lighting and creation of bund – land between Burgess Road and Ackholt Road, Aylesham, CT3 3AS	
17/01023	Aylesham Welfare Leisure Centre application for erection of a single storey infill extension to NW elevation. The planning proposal of an extension of the rear ground floor viewing area to infill the NW corner below existing roof.	

9. Grant Applications

From	Outline	Action/Resolution
Aylesham Carnival	Seeking annual grant application to assist with funding and running of carnival to include insurance, dresses for court, and also promotion of the event to invite people to come and visit village. Sum requested £1,500	
Freedom Leisure	Seeking grant to assist with funding of Firework Night on New Year's. Sum requested £4,000	
Green Howards Association Kent Branch	Seeking grant application to assist with funding of annual re-union to include hire of community mini bus £200, fuel £120, hotel £944.25 to give a total requested sum of £1,264.25	
KC's Dancers	Seeking grant application to assist with funding of flooring to cover St. Peter's new floor during dance classes. Sum requested £1,000.	

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)

Action Item	Resolution
a) The outlined expenditure approval	

Expenditure			
Cheque No			July and August 17
3178	Beyond Limits	Celebrate Activities reissued cheque as original cheque 3177 had an error	825.00
3179	A J L Garden Services	June Invoice	304.88
3180	Ovenden All Works Limited	Hillcrest play centre clearance	3,475.20
3181	K. Sutcliffe	Reimbursement of refreshments for stall holders at Celebrate Event	11.70
3182	Cancelled Cheque	Cancelled cheque	N/A
3183	Kent Association of Local Councils	Conference fee for Parish Clerk to attend	72.00
3184	Cancelled Cheque	Cancelled Cheque	N/A
3185	H. Hale	July Salary	1,214.05
3186	K. Sutcliffe	Reimbursement of expenses for Eric Buckle 100 th Birthday Event	138.25
3187	H. Hale	Reimbursement of postage expenses	13.44

3188	D. Sankey Ltd	Payment for treatment to wasp nests	72.00
3189	HMRC	Tax and NI	259.96
3190	M. Brannigan	Office Stationery	32.75
3191	DDC	Skate Park Planning Application (17/00920)	195.00
3192	Cancelled Cheque	Cancelled Cheque	N/A
3193	J. Cartledge	Reimbursement of ink cartridges for printer	22.00
3194	M. Sutcliffe	Completion of accounts for June/July, and training new Clerks	87.50
3195	Playdale Playgrounds	Deposit for Snowdown Play Park	11,548.20
3196	M. Brannigan	Reimbursement of office stationery	23.90
3197	M. Brannigan	Reimbursement of postage expenses	14.25
3198	Cancelled Cheque	Cancelled Cheque	N/A
3199	Cancelled Cheque	Cancelled Cheque	N/A
3200	H. Hale	August Final Salary	867.66
3201	K. Razzell	July & August Salary	1,031.75
3202	M. Brannigan	July & August Salary	1,514.78
3203	M R C Acoustics Testing Ltd	Acoustics testing	1,440.00
DD	EDF Energy		43.00
DD	BT Group PLC		211.65
SO	Cleaner	July Salary	244.48

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TOTAL			23,907.88
INCOME			
DDC			10,000
TR	D O'Neill	Refund from the Celebrate Event	50.00
TOTAL			10,050