

Aylesham Parish Council February 2019
 Wednesday 13th February 2019, at 19:00pm
 Aylesham House, Dorman Avenue South, Aylesham.

SUBJECT TO CONFIRMATION AT THE NEXT FULL PARSH COUNCIL MEETING

1. Those Present
J. Cartledge (Chair), M. Townsend (Vice Chair), Cllrs L. Prescott, I. Thomas, T. Johnstone, B. Morgan, K. Sutcliffe, I. Thomas, B. Oliver. Parish Clerk K. Razzell, Assistant Clerk D. Jenkins.
2. Apologies
Cllr C. Price, Cllr L. Keen (DDC), Cllr G. Cowan (DDC), Cllr S. Manion (KCC).
3. General Declarations of Interest
Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.
Cllrs J. Cartledge, K. Sutcliffe, M. Townsend – Aylesham 4 Aylesham Cllr K. Sutcliffe – Aylesham Heritage Centre
4. Minutes of Previous Meeting and Matters Arising:
January 2019 Minutes – Correct and no comments made. Proposed K. Sutcliffe, seconded L. Prescott. All in favour.
5. Public Representation Notified to Clerk in Advance of Meeting:
None
6. District & County Councillor Reports
Outline
N/A
7. Correspondance:
<i>The Lord-Lieutenant of Kent's Civic Service</i> The Lord-Lieutenant of Kent, Viscount De L'Isle MBE will be holding his annual Civil Service at All Saints Church in Maidstone on Tuesday 12th March 2019. One member per Parish Council & Guest. <i>Apologies to be sent by Clerks as Councillors are unable to attend.</i>
<i>Kent Police</i> Cash machine criminals, reports of criminals in Canterbury using distraction techniques whilst people draw money from cash machines, saying they have dropped something in a bid to then take the money that is being withdrawn from the machine. Police are advising the Public to be cautious. <i>Noted.</i>
<i>Local Resident</i> Raised concerns about pot holes at the entrance of the car park adjacent to the Co-Op in Dorman Avenue North. <i>Clerks obtained a quote from local contractor Ovenden Allworks for repairs to the pot holes at £297 plus VAT Proposed by I. Thomas, seconded by L. Prescott. All in favour to proceed.</i>

Aylesham 4 Aylesham

Asking to use the Market Square for a Summer Event to be held on Saturday 20th July 2019. This will be a community event with stalls, food & refreshments, children's activities and live music. Aylesham 4 Aylesham have also asked to have the event covered by Aylesham Parish Council's Public Liability Insurance as per previous years.

Permission granted proposed by B. Morgan, seconded T. Johnstone. All in favour.

K. Sutcliffe, J. Cartledge & M. Townsend abstained from the vote.

Dover District Council

Local Plan update, a BREXIT update and a presentation from Kent Police on the Smart Water project meeting invitation to be held on Monday 25th February 2019 at 6.00pm.

J. Cartledge to attend.

8. Planning Applications:

18/01340

Proposal: Erection of rear, side single storey extensions and front porch (existing conservatory to be demolished)

Location: 29 Wordsworth Gardens, Aylesham CT3 3LY

No comments or objections. Planning Officer to decide.

KCC/DO/0474/2018

Proposal: The redevelopment of an existing industrial site into a waste management use to provide for a fully enclosed waste management facility.

Additional details have been submitted in respect of the planning application.

Location: East Kent Recycling Limited, Aylesham Industrial Estate, Cooting Road, Aylesham CT3 3EL

Aylesham Parish Council wish to note that they still have concerns around

- 1. Increased noise**
- 2. Increased HGV movements**
- 3. Road surface noise on Cooting Road.**

HGV movement in and out has been described as more often than not 46 with the bulk of movement between 6am-7:30am and 4pm-6pm.

The previous submission of up to 150 HGV movements has been amended to around 130. However this is still an extra 84 HGV movements a substantial increase on the current number for the site with no guarantee that this number would not be surpassed.

Section: Comments regarding accommodating vehicles within the site (page 2):

The additional information in this section appears flawed as a demonstration of a typical sample hour states only 1 vehicle would be travelling to, travelling away or be at the facility. It has already been confirmed that the existing situation (more often than not) is 18 HGV out during a one and a half hour period, 18 in during a 2 hour period and 10 in and out during a six hour period.

Dov/19/00025

Proposal: Reserved matters application pursuant to outline application DOV/07/01081 pursuant to Variation of Condition application DOV/15/0444 (pursuant to DOV/14/01206, DOV/14/00338, DOV/13/00120 and DOV/08/01095) for approval of 91 dwellings, associated infrastructure, access, landscaping, layout, scale and appearance.

Location: Phase 2, Aylesham Village Expansion, Land East of Bluebell Drive, Aylesham

Deferred to a separate Planning, Environment & Transport Committee meeting, to be held on 19th February 2019 at 17.30pm.

DOV/00108

Proposal: Erection of 2no. Semi-detached dwellings with associated vehicular access and parking.
Location: 62 Milner Crescent, Aylesham CT3 3BJ.

Deferred to a separate Planning, Environment & Transport Committee meeting, to be held on 19th February 2019 at 17.30pm.

9. Grant Applications:

From	Outline	Action/Resolution
20 th Deal (Aylesham) Scout Group	The Scout Group wish to purchase new camping equipment and a storage container to store the equipment in. Camping equipment total cost £3,000. Storage container total cost £2,000 Grant Application amount £1,000 towards camping equipment.	Updated form needs to be completed as the Grant request has altered.

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)

- a) The outlined expenditure approval
Proposed L. Prescott seconded T. Johnstone. All in favour.
- Kent County Council Permit for Works £545.00 (bollards in Cripps Close & Boulevard Courrieres)
 - David J Buckett Internal Auditor Invoice £589.60 – Year End Audit 2017-2018
 - Cllr L. Prescott expenses £16.20 Parish Council Hi Vis Coat

Chair to contact bank regarding petty cash card application.

Expenditure			
Cheque No	Date	Payee	Amount
003553	27/12/2018	Clerk Expenses - Office Stamps	£16.08
003535	31/12/2018	Mr D Sharp - Window Cleaner	£40.00
003532	03/01/2019	HMRC Q2 & Q3 NI Contributions	£288.18

003534	08/01/2019	Austin Taylor Chartered Accountants - Sage Training	£504.00
003543	14/01/2019	K. James Cleaning Expenses	£16.99
003538	16/01/2019	M Owen Gas safety certificate	£72.00
003539	17/01/2019	The Play Inspection Company Snowdown Play Inspection	£78.00
003542	17/01/2019	Surrey Hills Solicitors	£300.00
DD	31/12/2018	British Gas – Electricity	£39.18
DD	07/01/2019	BT Group PLC (September – December)	£200.66
S/O	28/12/2018	Cleaners Salary	£244.48
S/O	28/12/2018	Clerk Salary	£881.18
S/O	28/12/2018	Assistant Clerk Salary	£658.67
TOTAL EXPENDITURE			£3,339.42
INCOME			
Bank Giro Credit	20/12/2018	Dover District Council S106 Money for Snowdown Play Area	£3,306.00
Total Income			£3,306.00

11. Budget & Precept 2019/2020 Update

- The Precept for 2019/2020 to be raised by 2.5% to £102,209.24 with a Band D Council Tax charge of £69.34 per property.
- Budget - access to the online accounting system was unavailable for the meeting. It was decided therefore for another meeting to be arranged separately to discuss this Agenda item.

12. New Gardener Contract

Contract has been reviewed and approved by Solicitor.

Proposed by B. Oliver, seconded by T. Johnstone. All in favour to proceed to place out to tender.

13. Bechange

J. Cartledge gave details of the important support and wide range of services Bechange provide the community. Their funding is critically low, and they will not continue to operate after June 2019. The Parish Council wish to give their support to Bechange in the form of a letter to support their applications for funding, and by means of a Grant if an application were to be made.

14. Aylesham Welfare Leisure Centre

Aylesham Welfare Leisure Centre was discussed.

15. Transport Needs Consultation

B. Oliver and T. Johnstone met with E. Barnes of DDC. APC are to focus on manual copies, DDC online interaction dates were set, however Elections now impact this. Consultation to be held off until May.

16. Aylesham Development

Aylesham Update Meeting:

Tender process for CCTV contract has completed and been decided by DDC Cabinet. Installation of CCTV in the Dover District to be around June/July with a mobile camera located in the Market Square. All details to be confirmed.

Clerks to obtain quotes from DDC so costs can be set within the Budget for next year.

Cripps Close Play Park

DDC have confirmed that the lease can be renewed, however awaiting legal documentation of this and confirmation of how long. A possible partnership with the developers in relation to new play equipment.

Ducts by Health Centre

Health & Safety issue, DDC to contact Health Centre.

Litter Bins within new development

14 are to be located within the development. C. Price to mark locations on up to date maps and then send to DDC for approval. Noted previously for Persimmon Homes to pay for the bins.

Clerks to chase.

Issues Log:

Existing Shop fronts (Market Square)

This was not included in the log.

Clerks to chase DDC on quote progress.

Allotments

Land at the former Ratling Road play park as the preferred site.

Clerks to chase DDC regarding this and funding.

Flooding within village

Developers looking into.

Lighting within Market Square

A possible four way partnership between APC, Persimmon Homes, Barratt Homes and DDC for new lighting. Positive feedback received so far from other parties, estimated cost £17,000.

Clerks to contact KALC to enquire whether 3 quotes are required as this is a potential four way partnership.

Other Village Matters:

Skate Park - Gate to skate area broken, Karllee Construction contacted as this is a warranty issue, Karllee Construction agreed that this was and would be rectified.

Overgrown brambles by Aylesham Primary School entrance along Dorman Avenue North.
Clerks to chase KCC. I. Thomas to provide Clerks with photos.

Parking on pavements outside flats along Dorman Avenue North.
Clerks to write to Southern Housing.

16. Aylesham House:

Storage Garage

Specification sent out to obtain quotes.

KCS Surveyors to submit planning application to DDC at a cost of £500 plus VAT.

Proposed by K. Sutcliffe seconded by B. Morgan. All in favour.

Aylesham Heritage Centre (Main Room)

Floor is breaking up and now a health & safety issue. Asbestos potentially underneath original flooring. One quote has been obtained, carpet tiles the better option for £2,040.99 plus VAT.

More quotes to be obtained.

Aylesham Heritage Garage

One Saturday morning to be arranged for the Heritage and Aylesham Parish Council to clear and sort out the garage.

17. Committees Update

Recreational & Facilities Committee:

Bollards

Cripps Close bollards are too far apart, cars are still going onto the grass. These have also been laid without permits by the contractor. When permits are granted bollards to be moved into correct spacing. Bollards also placed at Boulevard Courrieres are in the wrong location. Contractor had no authorisation to place these there. Payment to contractor to be withheld until resolved.

Cripps Close Play Park

Lots of rubbish at the park, litter pick to take place to clear this. Concrete posts are sticking out within the Milner Crescent end of the park these to be dug out and moved. Goal posts to be renewed. Play park to be included within the Budget for 2019/2020.

18. Next Meeting

Thursday 14th March 2019 at 19.00pm

Items For Next Agenda

None

19. AOB: For Information Only

None