



AYLESHAM PARISH COUNCIL

Minutes of Meeting

Minutes of AYLESHAM PARISH COUNCIL **Recreational & Facilities committee**

meeting held via zoom on Tuesday 5th January 2021 at 13:00pm

SUBJECT TO CONFIRMATION AT THE NEXT MEETING

1. Those present

L.Prescott, (chair) I.Thomas, V.Thomas K.Razzell(Clerk), N.Purcell (Acting Assistant Clerk)

2. Apologies

B.Oliver (work commitments) S.MacCallum (work commitments).

3. Declaration of interests

None

4. Minutes of the previous meeting and matters arising

4.1 It was proposed by I.Thomas, seconded by V.Thomas and **RESOLVED** that the minutes from the previous meeting held on 10th December 2020 are a true and accurate record. All in favour, motion passed.

4.2 Matters arising: I.Thomas mentioned point 11.5 regarding the need for a continuation of the bollards on Dorman Avenue South.

Resolved: I.Thomas proposed that the Clerk write to Emily Barnes at Dover District Council, Moat Housing, and Kent County Council to arrange a meeting or site visit to discuss options. V.Thomas second, all in favour.

Outcome: All in favour, motion passed.

5. Spinney Wood

5.1 L.Prescott, I.Thomas, M.Townsend and N.Purcell met with representatives from the White Cliffs Countryside Partnership (WCCP) on site at Spinney Wood. WCCP have agreed to take on the if the Parish Council are in agreement to the following:

- Tree condition survey to be undertaken to support 5year plan of the woodland management at a proposed cost of £2,939 + VAT.
- Dover District council are prepared to meet half the costs, so this could be achieved at a total cost to the Parish Council of £1,469.50 + VAT

This amount would cover the period of January 2021 – March 2021. Then WCCP produce a new Conservation Management Plan for the site. This would provide a working plan for maintaining and improving the biodiversity of the wood, managing and maintaining public access and community engagement.

Resolved: V.Thomas propose that the above figure of £1,469.50 +VAT is paid to WCCP, I.Thomas seconded.

Outcome: All in favour, Motion Carried

5.2 K.Razzell recommended two budget options from April 2021-March 2022.

Either £7,500 with a £2,500 contingency fund or £10,500 with a £2,500 contingency fund, dependant on what work the committee wish to be undertaken. This is to be agreed after the finance meeting.

6. Market square update

6.1 Fineview Fencing have completed the installation of the fencing around Market square. I.Thomas noted that it looks lovely and that it will protect the corners of Market Square well.

6.2 The Christmas tree has fallen in the recent storm. It has snapped at the base, and damaged the fence and needs removing ASAP. The ruts on the grass are quite deep and need to be made good.

Resolved: I.Thomas proposed that the Clerk contact 'Aylesham for Aylesham' to request that the tree and remaining stump be removed, that the fence is to be repaired and the grass reinstated. V.Thomas seconded.

Outcome: All in favour, motion passed.

6.3 The gates on Market Square have both current and retrospective planning applications approved. The question was raised whether the parish council need to supply the gate? The Picnic benches-safely stored in the yard with Ovenden All Works.

7. Play and recreational grounds

In line with Government advice regarding COVID19. Outdoor gym equipment is not to be used during the National Lockdown.

Resolved: V.Thomas proposes that outdoor gym is taped up, and two signs are installed notifying the public that it is closed in line with government guidance. I.Thomas seconded.

Outcome: All in favour motion passed.

8. Terms of reference

The current terms of reference have only previously been agreed in draft form and some amendments need to be made before they can be passed.

Resolved: V.thomas proposed the following amendments to be made:

- The number of members should read as 'The Chair plus five others'
- Hill Crescent to be removed from the list of play areas, Cripps Close to be added.
- Remove the term 'War Memorials' and list as 'memorials.'
- Flag poles to be added to the list
- Time of meeting to be deleted, and sentence to be added that meetings are to be held on monthly basis.
- Change to 'Standing Committee'

I.Thomas seconded

Outcome: All in favour, motion passed. Clerk to make amendments and circulate.

9. Next meeting and items for the agenda

Next meeting to be held on Tuesday 2nd Feb 2021

Items to be added: Flower beds; Christmas tree stands; Picnic benches.

10.AOB- For Information Only

No update from the Co-Op regarding the car park.

Meeting ended at 14:07