



AYLESHAM PARISH COUNCIL

Aylesham House, Dorman Avenue South, Aylesham CT3 3AD

Date of Issue: 5th September 2023

Dear Councillor

Notice is hereby given that a meeting of the Parish Council will be held at Aylesham House on **Tuesday 12th August 2023 at 7.00pm** when the business shown on the agenda below will be transacted.

Kate Robinson

Parish Clerk & Responsible Finance Officer to Aylesham Parish Council

1. Those Present
2. Apologies for Absence
3. Declarations of Cllr Interests, Dispensations and any changes to the Register of Interest
4. Minutes of previous meeting: August 2023
5. Matters Arising (from the previous minutes not covered elsewhere on the agenda)

Meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the Parish of Aylesham present at the meeting.

6. Public Representation (Notified to Clerk in advance of the meeting, agenda items only)
7. External Reports
 - 7.1 County Councillor Report
 - 7.2 District Councillor Reports
 - 7.3 Dover District Council Community Development Officer
 - 7.4 Dover District Council Project Officer
 - 7.5 Kent Police

Parish Council Meeting Resumes

8. Parish Clerk Report (page 4)
9. Section 101 Delegated Authority – No items to minute
10. Finance, Audit & Personnel Committee
 - 10.1 September 2023 payments (page 4)
 - 10.2 Staff Matters - **Confidential to be held under the Public Bodies (admission to meetings) Act 1960**
11. Recreational & Facilities Committee
 - 11.1 Market Square – outcome of pest control visits

12. Planning, Environment & Transport Committee

12.1 Dover District Council Planning Application 23/00951

Proposal: Approval of Reserved Matters relating to layout, scale, appearance, access and landscaping for 39 residential dwellings on Phase 3 Parcel 1, together with details for conditions 2, 21, 22, 35, 37, 38, 39, 42 and 44 pursuant to outline planning permission 19/00821.

Location: Phase 3, Parcel 1, Land at Aylesham Village Expansion North of, Dorman Avenue North, Aylesham.

Actioned: Aylesham Parish Council's Planning Committee have considered this application at their August meeting. Full Council are therefore now required to ratify their proposed Consultee response to Dover District Council.

12.2 Dover District Council Planning Application 23/00980

Proposal: Approval of Reserved Matters relating to layout, scale, appearance, access and landscaping for 39 residential dwellings on Phase 3, Parcel 1 together with details for conditions 24, 25, and 32 pursuant to outline planning permission 19/00821.

Location: Phase 3 Parcel 1, Land for Aylesham Village Expansion North Of, Dorman Avenue North, Aylesham.

Actioned: Aylesham Parish Council's Planning Committee have considered this application at their August meeting. Full Council are therefore now required to ratify their proposed Consultee response to Dover District Council.

12.3 Dover District Council Planning Application 23/00975

Proposal: Approval of Reserved Matters for strategic infrastructure Phase 2b. 11 pursuant to outline permission 19/00821

Location: Phase 2b.11 (Dorman Avenue South), Aylesham Village Expansion, Aylesham.

12.4 Dover District Council New Local Plan Examination Correspondence

12.5 Dover District New Local Plan Future Planning Applications

13. Aylesham House – Confidential to be held under the Public Bodies (admission to meetings) Act 1960

14. Aylesham Development

14.1 Aylesham Development Update Meeting – no meeting held in August.

14.2 New or existing development issues

14.3 Market Square Lighting Project

15. Highways Improvement Plan

16. Spinney Wood

17. Aylesham Parish Council Four Year Objectives

- 18.** Centenary Committee Working Group (update)
- 19.** Councillor Vacancy
- 20.** Next Meeting Date: Tuesday 10th October 2023

Close of Meeting

Councillors to note that October Agenda items requests to are to be emailed to the Parish Clerk no later than 10 working days prior to any meeting; together with a report for consideration for the Parish a clerk to include the item on the agenda.

Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak on an Agenda item will be given at the beginning of Council business. Please let the Acting Assistant Clerk know in advance if you wish to speak on 07830 353872.

Agenda Item 8: Parish Clerk Report

8.1 Complaint received from resident regarding speeding buses along Kings Road and Queens Road.

8.2 Resident reported overgrown hedges on the footpath between Cornwallis Avenue and Kings Road. **Actioned:** Reported to Dover District Council.

8.3 Cooting Road concerns regarding the poor and inadequate road surface have been raised with Kent County Cllr Manion. Parish Clerk has asked Cllr Manion to seek an update on this from Kent County Council Highways for Aylesham Parish Council. Awaiting response.

8.4 Cripps Close resurfacing reported to Kent County Council. Parish Clerk will monitor and raise with Kent County Cllr Manion if necessary.

8.5 Complaint received from resident regarding a property on Dorman Avenue North that has lots of general waste and broken furniture in the garden. The resident has written twice to the Aylesham Housing Officer at Dover District Council but has not received a reply.

Actioned: Complaint sent to District Cllr Pout to look into with Dover District Council.

8.6 Residents reported motorbikes driving dangerously and at speed on Cornwallis Avenue, and Ackholt Road. Motorbikes appear to be modified as the noise is horrendous and disturbs residents every evening.

Actioned: Residents encouraged to contact Kent Police to report every single incident. Parish Clerk has contacted Kent Police Beat Officer PC Bensted about these incidents and previous complaints received and asked him or a colleague to attend the September Full Council meeting.

8.7 Roses Tea Room & Thrift Shop have had anti-social behaviour within their grounds over the past few weeks. All incidents have been reported to Kent Police.

Agenda Item 10.1: September 2023 Payments

Payee	Expenditure	Invoice No.	Net	VAT	Total
Staff Expenses – Parish Clerk	September Expenses – HP Instant ink	September 2023	£13.74	£2.75	£16.49
Staff Expenses – Caretaker	Park Inspections Mileage August (5 weeks) 4.3 miles per week at 0.45p per mile	N/A	£7.74	N/A	£7.74
Envisage Groundcare Ltd	August 2023 Grounds Maintenance & Snowdown Park Play Equipment Jet Washing	1434	£1,188	£237.60	£1,425.60
Approved expenditure that has been paid since the last Full Council Meeting (August 2023) as per Financial Regulations					
Bechange	Annual Drop-In Sessions Funding 23/24	N/A	£6,000	N/A	£6,000