



## **AYLESHAM PARISH COUNCIL**

Minutes of the **RECREATION & FACILITIES COMMITTEE** meeting held on Tuesday 21st

November 2023 at 19.00pm at Aylesham House

**SUBJECT TO CONFIRMATION AT THE NEXT MEETING**

**Meeting Started 7:03**

**1. Those Present**

Cllrs K. Sutcliffe (Committee Chair); L. Prescott; D. Garrity.

N. Purcell (Administration Officer)

**2. Apologies for Absence**

G. Armstrong- Attending a Training Course

B. Oliver- personal reasons

**3. Councillor Information**

**Declaration of Interest** -None

**Changes to Register of Interest** -None

**Granting of Dispensation** -None

**4. To confirm the minutes of previous meetings held on 17<sup>th</sup> October 2023**

**Resolved:** The minutes from the meeting held on the 17<sup>th</sup> October 2023 are a TRUE and ACCURATE record. Proposed by L. Prescott and seconded by D. Garrity

**Outcome:** All in favour, motion carried.

**5. To report any matters arising (from the previous minutes not covered elsewhere on the agenda.)**

None

**Meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the Parish of Aylesham present at the meeting.**

**6. Public representation (Notified to the clerk in advance of the meeting.)**

None

**7. Snowdown Recreation Ground**

**7.1 Projects**

**-Picnic Bench**

The Administration Officer updated that the contractor has been instructed but is awaiting better weather to proceed.

**-Gym Equipment**

Administration Officer updated that this would remain on the agenda, as grants will be explored.

## **7.2 S106 Expenditure**

Quotes sought from three companies, only one received back from Creative Play. Total for whole project comes to £9,178.00 +VAT.

The committee have £3,306 in s106 money allocated for the project, and £3532.99 remaining in the 'Projects' budget, meaning that an additional £2339.01 is required for the project.

**Resolved:** It was proposed by D. Garrity and seconded by L. Prescott to request additional funding of £2339.01 from Full Council to proceed with the trim Trail project at Snowdown Recreation Ground, and pending relevant permissions, and funding, proceed with the quote received from Creative Play.

**Outcome:** All in favour, motion carried.

## **8. Attlee Avenue Play Park**

### **8.1 Updates (if any)**

CCTV installation is imminent.

## **9. Aylesham Skate Park**

### **9.1 Projects**

#### **-Bench replacement**

The Administration Officer updated that the contractor has been instructed but is awaiting better weather to proceed.

## **10. Market Square**

### **10.1 Projects – no current projects**

### **10.2 Christmas tree area fence(update)**

Works have now been completed.

### **10.4 Hedge Gaps**

The grounds maintenance contractor has sent an update that the works are due to take place imminently, they are just waiting for the shrubs to mature.

### **10.5 Flagpole**

Cllrs Garrity and Sutcliffe planned to meet for the St Andrew's Day flag to be flown on 30<sup>th</sup> November at 0830am, and the new Union Flag to be put up after this.

## **11. Garden Competition 2024-**

The Administration Officer raised the following questions for the committee to consider:

- When is this taking place?
- Who is judging the event?
- When is the opening and closing date for entries?
- When would committee light to start advertising?
- How are entries being received? Does a form need drafting? Please consider GDPR.

The committee discussed ideas but will come back with more information and decisions for the January 2024 committee meeting.

## **12. Next meeting date**

Tuesday 20<sup>th</sup> January 2023

**Meeting Closed 19:33 pm**

**Minutes Approved at January 2024 recreation & Facilities Committee Meeting**

**Signed (Chair): .....**

**Date: .....**