

Aylesham Parish Council November 2018

Thursday 8th November 2018, at 19:00,
Aylesham House, Dorman Avenue South, Aylesham.

SUBJECT TO CONFIRMATION AT THE NEXT FULL PARSH COUNCIL MEETING

1. Those Present
J. Cartledge (Chair), M. Townsend (Vice Chair), Cllrs B. Morgan, L. Prescott, B. Oliver, I. Thomas, C. Price, T. Johnstone. Parish Clerk K. Razzell, Assistant Clerk D. Jenkins, Cllr S. Manion (KCC), Cllr L. Keen (DDC).
2. Apologies
Cllr K. Sutcliffe, Cllr G. Cowan (DDC)
3. General Declarations of Interest
Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.
L. Prescott – Roses Tea Room & Thrift Shop CIC

4. Minutes of Previous Meeting and Matters Arising:	
Outline	Action/Resolution
October Minutes - Proposed by Cllr I. Thomas and seconded by Cllr L. Prescott	All in favour. Minutes to be uploaded to website by Clerk

5. Public Representation Notified to Clerk in Advance of Meeting:	
Outline	Action/ Resolution
None	

6. DDC, County Cllr, District Cllr Reports:

Outline

Action/Resolution

Matters arising:-

Cllr Linda Keen

- Gave her congratulations to the Parish Council on the War & Miners Memorials.
- Aylesham & District Community Workshop Trust AGM to be held on Wednesday 12th December 2018 at 18.00pm within the Snowdown Room. All welcome to attend.
- East Kent Recycling Planning Application concerns about the traffic/noise. If the application is granted she noted for Cooting Road to be resurfaced and sound barriers installed.
- Cllr Keen gave the Clerk contact numbers for the developers (any problems), and updated contact details to display on the noticeboard & website. She noted that she had a meeting with Barratt Homes in two weeks.
- Transport – there are no buses currently to Whitfield, there should be transport available for people from day one for the new leisure centre, and she is concerned this will not be included. Cllr Keen urges the Transportation Consultation to be agreed by the Parish Council.
- S106 funding for schools – M. Townsend asked Cllr Keen to find out in detail how much the local schools have spent so far.
- Foliage at the A2 junction/roundabout, at this point Cllr Keen noted the matter is stuck with Highways Agency.

Cllr Steve Manion

- Gave congratulations on the Memorials and Public Meeting in relation to the East Kent Recycling Planning Application, he looked forward to seeing the Parish Council's submission for this.
- Fracking – Kent County Council say that Local Councils should retain their powers around mineral planning, this is further to the Minister for Local Government saying that planning applications for shale gas extractions are too slow and need to be made fairer and faster.
- Social care is in the Kent County Council budget for next year.
- Cooting Road, an email has been sent to the Highways Manager to review the road.

Clerk to display poster.

Clerk to display these.

Cllr Keen to make enquiries.
Cllr Keen to take the matter to MP Charlie Elphicke.

7. Correspondance:		
From	Outline	Action/Resolution
Kent Playing Fields Association	Annual Yearly Membership Renewal at £20	Renew membership. Proposed by C. Price Seconded by B. Oliver Vote: All in favour. Clerk to arrange payment.
Local Resident	Has enquired whether boot fairs can be held in the Market Square?	Proposal: Against use of Market Square for these, however Councillor to meet with resident to discuss other locations. Proposed by T. Johnstone, seconded by C. Price. Vote: 7 in favour, 1 against.
Local Resident	Market Square lighting – can more lighting be installed within the square? Especially now that the Memorial Garden is almost complete.	Snagging List to be given to DDC, which includes this. The broken light is always being reported, lobbying for more lighting to be installed.
Nonington Parish Council	Would Aylesham Parish Council like to place a salt bin on the road opposite Snowdown Colliery, it is the scene of many accidents. It lies within the Aylesham Parish boundary however, Nonington would split the cost of the bin, KCC would fill the bin, but we would split the cost of purchasing the bin.	Clerk to find out what the Council's liability on this matter would be if there was an accident after the salt box is placed. Distances to be looked into between boxes.
UK Safety Management	Aylesham House PAT Testing is due at a cost of £79 plus VAT.	To proceed. Proposed by T Johnstone, seconded by B. Oliver. Vote: All in favour.

8. Planning Applications:		
Ref No	Outline	Action/Resolution
DOV/18/01111	Erection of a single storey rear extension and alterations to front porch (existing conservatory to be demolished)	Planning Officer at Dover District Council to decide.

	Location: 4 Attlee Avenue, Aylesham CT3 3BS	
DOV/18/01119	Reserved matters application for Phase 4 pursuant to application DOV/15/00068 for 91 dwellings, associated infrastructure, access, landscaping, layout, scale, and appearance for a development of up to 1210 dwellings, and discharge of planning conditions 57,58,61,63,64,67,77,78,84,85,86 and 88 pursuant to application DOV/15/00068 Location: Phase 4, Aylesham Village Expansion.	Deferred to Planning Committee Meeting Tuesday 13 th November 2018.
KCC/DO/0474/2018	The redevelopment of an existing industrial site into a waste management use to provide for a fully enclosed waste management facility. Location: East Kent Recycling Limited, Aylesham Industrial Estate, Cooting Road, Aylesham CT3 3EL	Deferred to Planning Committee Meeting on Tuesday 13 th November 2018.

9. Grant Applications:		
From	Outline	Action/Resolution
20 th Deal (Aylesham) Scout Group	The Scout Group wish to purchase new camping equipment and a storage container to store the equipment in. Camping equipment total cost £3,000. Storage container total cost £2,000 Grant Application amount £1,000 towards camping equipment, £500 towards shipping container.	More information required – 20 th Deal (Aylesham) Scout Group to confirm Grant Amounts requested as the application is not clear. Storage equipment grant to be deferred as permission is required first from St Peters Church for the container.

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)	
Action Item	Resolution
a) The outlined expenditure approval	Proposed by I. Thomas, seconded by B. Morgan. Vote: All in favour.

<ul style="list-style-type: none"> • Christopher Punyer, Fencing Services. Two further bollards opposite Derwent Way to stop car parking £100 • Ovenden All Works £480.00 for installation of the Flag Pole. • 5th Trust, works to Memorial Garden Flower Beds & entrance into Market Square (roadside) – tidying, weeding etc £80.00 • AJL Garden Services September & October Invoices £609.76 • Cllr M. Townsend expenses, tarpaulin and Remembrance Day 100th Floral Tribute £154.88 • Kent County Council (KCS Office Supplies) – Office Supplies £68.34 • Remembrance Day Service Booklet - £230. 	Clerk to arrange payments by cheque
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Expenditure			
Cheque No	Date	Payee	Amount
003482	21.09.2018	Surrey Hills Solicitors	£165.60
003483	21.09.2018	Came & Company Insurance	£384.39
003494	24.09.2018	Kompan Ltd	£52,732.40
003493	25.09.2018	Kent County Council (KCS Office Supplies)	£101.44
003480	26.09.2018	Cllr M. Townsend - Expenses	£206.78
003495	26.09.2018	A Signs & Embroidery Ltd	£345.60
003490	26.09.2018	Hayley Excell (Woodys Hog Roasts)	£700.00
003498	28.09.2018	Clerk Expenses (flag pole, office equipment)	£526.29
003492	01.10.2018	AJL Garden Services – July Invoice	£304.88
003491	01.10.2018	AJL Garden Services – August Invoice	£304.88
003497	05.10.2018	Surrey Hills Solicitors	£852.00
003500	05.10.2018	Business Stream (Waste Water)	£75.64
003501	08.10.2018	Kent County Council (Traffic Survey)	£245.00
003499	09.10.2018	Affinity For Business (Drinking Water)	£46.45
003504	10.10.2018	Window Cleaner	£40.00
003476	18.10.2018	Dover District Council	£117.00

003502	18.10.2018	Safeplay PS Ltd (Fearless Ramps)	£48,900.00
003489	19.10.2018	Karllee Construction Ltd	£426.00
SO	28.09.2018	Cleaner Salary	£244.48
SO	28.09.2018	Assistant Clerk Salary	£658.67
SO	28.09.2018	Clerk Salary	£881.18
DD	01.10.2018	B&CE Holdings Ltd (Pension Contributions)	£32.46
DD	03.10.2018	BT Group PLC	£224.39
DD	19.10.2018	British Gas Business	£33.61
TOTAL EXPENDITURE			£108,549.14
INCOME			
TOTAL INCOME			£0.00

11. Remembrance Day (Update)

Outline	Action/Resolution
T. Johnstone thanked all who are involved in arranging the Remembrance Day Services. S. Scott who attended the meeting, informed the Council that the Remembrance Day arrangements, including start times, road closures, floral tributes. No live animals this year could be included unfortunately at this late stage due to Risk Assessments that have taken place already.	

12. Roses Tea Room & Thrift Shop CIC

Topic	Action/Resolution
Roses Tea Room & Thrift Shop CIC was discussed.	

13. Transport Needs Consultation

Topic	Action/Resolution
Councillors reviewing document, deferred decision until meeting on Tuesday 13 th November 2018.	

14. Aylesham Development

Outline	Action/Resolution
Aylesham Update Meeting: No meeting had taken place within the month.	
It was discussed that snagging needs to be addressed still, roads such as Harrison Road have still not been finished after 2 years. A meeting to	C. Price to email M. Townsend a list of the

<p>take place between the snagging company, DDC and the Parish Council – direct action is required.</p> <p>The new play area (yet to be installed) within the new builds, there are soakaways which are dangerous, they are a serious health & safety concern.</p> <p>Parking outside of the flats along Dorman Avenue North on the pavement, DDC have said that the road is not adopted so Enforcement cannot intervene, however this is dangerous to pedestrians.</p> <p>Double yellow lines along Dorman Avenue North/Post Office – these have still not been extended.</p> <p>Cycle racks, the block paving outside the shops are not maintained as they constantly have weeds within them.</p> <p>Other Village Matters: None</p>	<p>litter bins required to take to the meeting.</p> <p>Clerk to contact Environmental Health about these.</p> <p>Clerk to see if Planning Enforcement can intervene?</p> <p>Clerk to chase this matter.</p>
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15. Aylesham House:	
Topic	Action/Resolution
<p>Storage Garage Quotes still to be obtained.</p>	T. Johnstone to provide specification to I. Thomas.
<p>Ring Video Doorbell M. Townsend suggested RING Video Doorbell for security at Aylesham House.</p>	M. Townsend to look into costing etc further.
<p>Hedge Complaints A member of the public has complained as brambles are hanging out.</p>	B. Oliver to cut back the brambles.
<p>Security Light The security light above the front door is not working.</p>	Clerk get this checked.

16. Skate Park (Update)	
Outline	Action/Resolution
<p>The exercise equipment for Phase 2 of the Skate Park order has been placed to secure the savings and free equipment offered by Kompan.</p> <p>Dover District Council have been contacted for permission for Phase 2 whilst the Freehold for the site continues to be negotiated.</p>	

17. Committees Update	
Outline	Action/Resolution
<p>Recreational and Facilities Committee – Cllr L. Prescott gave an update: Bollards around Village – Further quotes are being obtained for bollards along Cripps Close & outside the bungalows along Boulevard</p>	L. Prescott arranging quotes in time for the next Committee

<p>Couriers.</p> <p>Co-Op Car Park – Before the project goes out to tender, a meeting with Co-Op to be arranged.</p> <p>High Vis Jacket – This has been ordered at a cost of £20 for I. Thomas.</p> <p>Spinney Woods – Flytipping has been noted. Broken fencing – an idea of dragging fallen trees to these areas. Health & Safety was raised on this matter.</p> <p>Snowdown Recreational Field – A car tyre had been placed on the entrance gate, this has since been taken down but for residents & local Councillor to keep an eye out.</p> <p>Gardener Contract – To be finalised by the Recreational & Facilities Committee and put out to tender in January 2018.</p>	<p>Meeting.</p> <p>Clerk to arrange.</p> <p>L. Prescott overseeing this matter.</p> <p>L. Prescott to keep an eye on this matter.</p>
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18. Next Meeting	
Outline	Action/Resolution
Thursday 13th December 2018 at 19.00pm	

Items for Next Agenda:	
Outline	Action/Resolution

19. AOB: For Information Only	
Outline	Action/Resolution
Monthly Surgeries – These are not being held, the trial of not holding them (due to there no longer being a footfall for them) is to continue until April when the matter will be reviewed,	