

Thursday 9 June 2016 at 7.00pm,
Aylesham House, Dorman Avenue South, Aylesham.
SUBJECT TO CONFIRMATION AT THE NEXT PC MEETING

1. Those Present

J. Cartledge (Chair), A. Miller, C. Price, B. Oliver, K. Sutcliffe, M. Townsend, C. Bryan, (Cllrs), M. Sutcliffe (Clerk), Cllr Linda Keen (DDC),

2. Apologies

Cllr S. Manion (KCC),

L. Prescott- No apologies sent

3. General Declarations of Interest

Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.

- None declared

4. Minutes of Previous meeting and Matters Arising

KS Proposed and MT seconded that these were a true record - all agreed

KS – matter arising - any updates on ID Badges - Clerk to follow up with DDC (photo ID)

MT - matters arising - iPad purchase

5. Public Representatives notified to Clerk in advance of the meeting

An Elector raised ongoing concerns regarding the Dental services in Aylesham and the response received from NHS England.

The PC continue to support local residents and are awaiting a further response from NHS England. Cllr Keen has written to the local MP to request that he comes to Aylesham to meet with interested parties.

6. Correspondence, Planning, Grants and Accounts approval

Gallagher The materials for the handrails for the sloping pathways between the Co-op, Post office and Market Square will be delivered WC 6.6.16 and will be installed as soon as they arrive - Clerk to follow up.

A local resident Complaint to NHS England and the local MP regarding the Dental services in Aylesham - Cllr Keen to contact MP to request a meeting

Fire Security Services Ltd Correspondence outlining the steps currently taken to stop training course attendees from parking illegally and also discouraging them from parking inconsiderately in front of the Rescue Centre.

Local residents Numerous complaints regarding parking outside the Rescue Centre and the subsequent ruts forming in the Green - The PC has written to Fire Security and has requested information from DDC regarding who is responsible for maintaining the Green and what is the process for local resident to raise their concerns - Clerk to report the poor state of the road to KCC.

DDC Issues with the Health Centre Play Park can be reported to PropertyServices@dover.gov.uk - Clerk to add on to FAQ on the PC website

KCC KCC Consultation - Active Travel Strategy - KCC deadline 13 July more info can be found here <http://consultations.kent.gov.uk/consult.ti/activetravel/consultationHome>

DDC Feedback from the Aylesham Development DDC site walkabout. Members are concerned that the snagging and poor finish may have been overlooked, DDC confirm there will be process of returning to these works for completion.

DDC Update regarding the installation on new bins. DDC are awaiting delivery in order to confirm an installation date.

CDO Invited representatives from the PC to a meeting regarding the landscaping contract.

DDC CSU Presentation on surveillance update - booked for 16/6/16 at 5.30pm

Planning Applications

- Dated: 6.6.2016 DOV/16/00427 Proposal: Erection of a two storey rear extension and front porch extension 15 Kings Road, Aylesham, CT3 3HD
Resolved: No objections
- Dated 7.6.2016 DOV/16/00180 Proposal: Reserved matters application pursuant to outline application DOV/07/01081 pursuant to Variation of Condition application DOV/14/01206 (pursuant to DOV/14/00338 and DOV/13/00120) for approval of 277 dwellings, access, landscaping, scale and appearance Location: Aylesham Village Expansion, (Phase1B), Aylesham (PP-04742702)

The above application will be considered at the next meeting of the District Council's Planning Committee which commences at 6.00pm on 16/06/2016.

Date for the next Planning Committee meeting - TBC

Grant Applications

- St Finbarr's Church - Request £684 for the supply and installation of outside and safety Lighting. The project aims to provide quality lighting outside the Church building for the H&S of community groups using the hall in the evenings.
Resolved: CB proposed and BO seconded to award the full amount of £684 - all in favour. Statutory provision - Local Government Act 1972, s.133 Community Centres.
- Aylesham Heritage Centre - Request £246.38 to cover the cost of their Annual Insurance renewal.
Resolved: CB proposed and CP seconded to award the full amount of £246.38 - all in favour. Statutory provision - Local Government Act 1972, s.144 Tourism.
- Snowdown Colliery Welfare Rugby Club - Request up to £2,500 towards a Scrum Machine. The club has been promoted to a higher league and in order to progress, vital training equipment is required. The biggest outlay is for a Scrum Machine.
Resolved: CP proposed and BO seconded to award the full amount of £2,500 - all in favour. Statutory provision - Local Government (miscellaneous provisions) Act 1976, s.19 Recreation.

FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)

Cllr Thompson's family have requested donations to Aylesham and District Boxing Club rather than flowers. MT proposed a donation of £100 from the PC to the Boxing Club - Resolution carried by a majority vote - Clerk to prepare the cheque for signatories and pass on to the funeral directors.

Statutory provision - Local Government (miscellaneous provisions) Act 1976, s.19 Recreation

JC proposed and MT seconded that these were a true record - all agreed

Expenditure

Cheque No			<u>May 16</u>
3045		Additional hours worked over 8 months	266.84
	Clerk		
3046	Aylesham Twinning Association	Grant Application	1,500.00
3047	Aylesham Carnival Association	Grant Application	1,500.00
3048	Clerk expenses	expenses including postage	23.54
3049	Cllr Miller	Flowers for Cllr Thompson's wife	6.00
DD	EDF Energy supply	monthly DD	48.00
SO	Cleaner	May Salary Standing Order	244.48
SO	Clerk	May Salary Standing Order	900.00
TOTAL			<u>4,488.86</u>

10. KCC Cllr, DDC Cllrs reports

10.1 L. Keen is unable to attend the next DDC Planning Committee meeting as she is away. LK and representatives from the Parish Council had a positive meeting with the Independent Surveyor writing the traffic survey on the A2 slip road and has requested a copy of the report, which she will also pass on to the PC.

Communication is improving with the recruitment of Nick Evans in the role of PR and Communications Officer. NE is also planning a Public Exhibition in September to enable residents to learn more about future plans for the village. A new CDO has been recruited to replace UM, further details are yet to be confirmed.

LK is following up on requests to increase the Veolia rubbish collection especially at weekends, also on the ongoing issues regarding the landscaping including the lack of footpath from the train station and is awaiting further information.

She has now received the formal report on the condition of the trees Market Square.

11. Aylesham Development

11.1 Litter/ Bins/ Fly Tipping/ CCTV presentation

All agree to invite a representative from Nonington, Goodnestone, Womenswold, and Adisham, to CSU surveillance presentation on Thursday 16 June in order to work together on addressing this problem. AM gave an example of a recent prosecution regarding fly tipping. Garden waste fly tipping is also becoming an increasing problem across the village, in particular between Burgess Road and Kings Road. It was suggested that letters could be sent to residents in problem areas to deter fly tipping. CP will set up a site meeting with D. Broomfield at DDC to review the ongoing bin installations and replacements programme and to look at the next phase in order for the Parish Council to include the costs within the budget review. CP has also reported the missing bin outside the kebab shop in Cornwallis.

11.2 Market Square Trees

The Parish Council have now received a comprehensive report from DDC regarding the poor condition of three of the Horse Chestnut Trees in the Market Square. The outcome is that they will need to be removed and all agreed that the Parish Council has a Duty of Care to the members of the public to complete the works in a timely manner.

AB has received three quotes for the works, which he will pass on to the Clerk along with his recommendation, to take to the next Finance Committee meeting for a decision on awarding the works. The PC will liaise with DDC to publish a news item in order to keep local residents informed and the Clerk will put a Notice on the board and publish on the Website when a date has been confirmed.

11.3 Landscaping Issues

JC to contact L. Dow regarding parking bays in the market Square and stepping out of the car on to the mud verges.

CP requested a 'walk around' with all of the Councillors as a group to look at the finish of the Development in order to report back to DDC and the developers - all agreed
25/6/16 - 9am-11am

12. Aylesham House

12.1 Aylesham Community Tea rooms - meeting is scheduled for 13 June at 7pm - CB sent apologies in advance as she is unable to attend.

12.2 Community Group using Aylesham House - should they contribute towards utilities and up keep of Aylesham House.

RESOLVED: CP proposed and CB seconded not to charge local Community Groups from within the Parish for the use of Aylesham House - all agreed.

13. Friday morning surgery rotas

All agreed any Councillors available to attend the surgeries were welcome to do so and the lead for each week shall rotate on a weekly basis.

14. Code of Conduct & E&D training and meeting

KALC advised that the training they deliver would be on the NALC Code and as the PC have adopted the District CoC it may be better to contact our local DDC Monitoring Officer to see if they could offer a District event: perhaps via the KALC Area Committee.

15. Arrangements during the Clerks Annual Leave

The clerk will be on annual leave from 24 June until 11 July. In her absence all agreed that C Bryan will be the appointed RFO and Proper Officer and will monitor emails and display the notice for the next meeting.

JC thanked CB for taking on this role during this period.

16. Next Meeting: Thursday 14 July, 7.00pm, Aylesham House

17. Items for next Agenda

18. AOB for information only

Discussions regarding increasing the number of Councillors and recruitment of a youth representative. JC to email DDC to request further information regarding the process.

HGV lorry parking dangerously on Derwent Way has returned - MT to contact DVLA to confirm if it is in breach of its Operator Licence and what action can be taken.