



AYLESHAM PARISH COUNCIL

Notice of Meeting

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL** will be held at **Aylesham House for Councillors & Via Zoom for Members of the Public on Thursday 12th August 2021 at 19.00pm.** Notice dated 6th August 2021

K. Robinson Parish Clerk & RFO of the Parish Council

Members of the Public are encouraged to still attend remotely via Zoom, due to the limited space in Aylesham House. Please contact the Clerk at ayleshamparishcouncil@btinternet.com for the Zoom link.

Business to be transacted

1. Those Present
2. Apologies For Absence
3. Declaration of Interest
4. Minutes of Previous Meeting
5. Matters Arising (from the previous minutes not covered elsewhere on the agenda).
6. Public Representation (Notified to Clerk in advance of the meeting, agenda items only)
7. County Cllr, District Cllr, Dover District Council & PCSO Reports
8. Correspondence & Clerk Report (page 3)
9. Finance Committee & Payments Approval
 - i) August 2021 Payment Schedule approval (page 3)
 - ii) Q1 April – June Accounts
10. Planning Committee

Minutes from the July meeting held on 27th circulated to all Councillors and have been placed on website.
11. Recreational & Facilities Committee

Meeting held on 5th August 2021. Minutes of this meeting to be circulated to all councillors, and placed on the website when available prior to this meeting.

 - i) Shed
 - ii) Kitchen
 - iii) Trees - Market Square
 - iv) Play Parks Repairs & Maintenance
 - v) Request from Elvington, Aylesham, Shepherdswell & Eythorne Labour Group to use the Market Square every third Saturday of the month, starting 21st August.

vi) Aylesham Heritage Centre to say that they wish to trial opening on a Saturday so that people who work during the week have the opportunity to visit. Trials will be two weeks in August and two weeks in September, with no plans to open over the winter months.

12. Working & Community Group Updates

- i) Working Group (with Aylesham Hub Ltd & A&SSWS)
- ii) Aylesham Networking Group – No updates

13. Spinney Wood (update, if any)

14. Aylesham Development

No meeting with District Council, Developers and Cllr Linda Keen until September.
Updates to be given by Parish Clerk if available.

15. White Cliffs Countryside Railway Partnership (update, if any)

16. Section 101 Delegated Authority to Parish Clerk/RFO & Assistant Clerk (in the absence of the Parish Clerk)

In case of emergency the Parish Clerk/RFO & Assistant Clerk would be able to authorise any matters on behalf of the Parish Council. This would always be in consultation with Councillors prior to doing so – this would be applicable to Full Council and Committees.

17. Dover District Council Leases of Land

- iii) Skate Park – update in September

18. CCTV

19. Next Meeting: Thursday 9th September 2021; Items for next Agenda

20. AOB (for information only)

This notice must be sent by email to every Member of the Council three days before the Meeting. Anyone wishing to speak on an item should contact the Clerk, in advance of the meeting by email:

ayleshamparishcouncil@btinternet.com

Please note that if you wish to photograph, or record this meeting please can you inform the Chairman prior to commencement.

Our new website www.ayleshampc.co.uk

8. Correspondence & Clerk Report

Correspondence

8.1 Local resident anonymous email regarding motorbikes and cars racing along the service road at the rear of Dorman Avenue North and end of Coniston Drive.

8.2 Email from resident regarding overgrown tree on Kings Road. Photos circulated to Councillors prior to the meeting, Parish Clerk has reported it to Kent County Council.

8.3 Request from Aylesham 4 Aylesham requesting two additional external power supplies to be fitted in the Market Square.

8.4 Email request from Aylesham Carnival for permission to use Market Square for their fete and fair on Saturday 2nd October 2021. They also request use of the electricity for the day. The fete will run from 12pm – 5pm with stall holders setting up from 9am that morning.

Clerk Report

8.4 ID Badges

8.5 Attendance rota for Aylesham Workshop Trust Open Day on Saturday 21st August 2021.

9. i) August 2021 Payment Schedule:

Cheque Number	Payee	Expenditure	Invoice Number	Net	VAT	Total
3819	Safeplay PS Ltd Annual	Annual Play Park Inspections (Recreational Committee)	18862	£310.00	£62.00	£372.00
3820	Be-Wise Gas & Plumbing	Boiler service, flushing of system, fixing boiler to get it to work again.	1724	£590.83	£118.17	£709.00
3821	Dover District Council	Leases of land: Market Square, Attlee Avenue	I003733	£76.00	N/A	£76.00
3822 3823 3824	Staff	August Salary & Salary Differences	N/A	£454.04	N/A	£454.04
3824	Clerk Expenses	Zoom August	N/A	£14.40	N/A	£14.40
3825	AJL Garden Services	Grounds Maintenance July Invoice	N/A	£665.50	N/A	£665.50