

## **Aylesham Parish Council February 2020**

Thursday 12<sup>th</sup> February 2020 at 19:00pm  
Aylesham House, Dorman Avenue South, Aylesham.

### **SUBJECT TO CONFIRMATION AT THE NEXT FULL PARSH COUNCIL MEETING**

#### **1. Those Present**

M. Townsend (Chair), Cllrs I. Thomas (Vice), B. Oliver, S. Bott, L. Prescott, V. Thomas, K. Sutcliffe, Assistant Clerk D. Jenkins, Cllr L. Keen (DDC) One Resident, K. Owen (Chairman of Aylesham Heritage Centre), Co-Option Candidates J. Pout, S. MacCallum.

#### **2. Apologies**

K. Razzell (Clerk) Cllr S. Manion (KCC) Cllr C. Woodgate (DDC), Cllr P. Walker (DDC).

#### **3. Declarations of Interest**

K. Sutcliffe – Aylesham Heritage Centre

#### **4. Minutes of Previous Meeting and Matters Arising**

**4.1** It was proposed by I. Thomas and seconded by L. Prescott and RESOLVED, that the minutes of the meeting held on 9<sup>th</sup> January 2020, having been circulated, be approved and signed as a true record.

#### **5. Public Representation Notified to Clerk in Advance of Meeting**

**5.1** Local resident spoke to Council regarding the new development by Ash Road/ Hill Crescent, they raised issues regarding the turning square that can no longer be able used by residents due to construction gates. Local resident also made Councillors aware the dog waste bin has been removed. M. Townsend informed resident that the road will be connected to the new development as shown at the public consultation held by Barratt Homes, and this has been approved by Dover District Council. The waste bin is due to be reinstalled once phase is completed as per plans presented.

**5.2** K. Owen (Aylesham Heritage Centre) informed Council that they have been successful in obtaining a £700 Grant from the Coalfield Regeneration Project for a new kitchen (downstairs) within Aylesham House. K. Owen said that Heritage Centre is looking to install the kitchen themselves. M Townsend said quotes will need to be obtained as they will not have the correct insurance to cover the workmen.

*Resolved: Clerks to confirm this.*

#### **6. District & County Councillor Reports**

##### ***Linda Keen DDC:***

**6.1** Boulevard Courriers is being discussed to be opened up as a two-way road, Police cannot enforce a one-way system and the illegal use of 2 ways is dangerous – cannot be stopped.

**6.2** Local plan for DDC Councillors is going to be held on 2<sup>nd</sup> or 3<sup>rd</sup> March to look at housing

in the DDC ward area. The Parish Council are to be invited to a meeting in March, date to be confirmed.

**6.3** Lights along Dorman Avenue South have been updated.

**6.4** DDC to increase council tax by the maximum permitted under law without a referendum - £4.95. Highly regressive tax as rich and poor pay the same. Revenue support grant (RSG) down to around £55,000 for 20-21 and down to nothing thereafter, resulting in decrease of around 100% since 2010.

**6.5** M. Townsend noted to L. Keen that flooding is still occurring along Dorman Avenue South, Cooting Road and Holt Street in Snowdown.

## **7. Councillor Co-Option**

The two candidates, S. MacCallum and J. Pout presented themselves to Council, as to why they felt they could best represent the Parish. Councillors discussed, proposed and voted on candidates during a closed section at the end of the meeting.

## **8. Correspondence**

**8.1** Email requesting hiring or leasing the Parish Council car park on Dorman Avenue North for a hand car wash.

*Resolved: B. Oliver proposed against this I. Thomas seconded, all in favour.*

**8.2** Letter from local resident regarding the 89 bus route.

*Resolved: Clerk to inform resident that there is no funding for a new bus route. The Parish Council are due to be holding a public transport consultation again.*

**8.3** Letter from local resident informing Council that their daughter is competing in America at the World Cheerleading Championships in April.

*Resolved: Clerk to contact resident and send grant application form to be submitted at the next full Parish Council meeting.*

**8.4** Letter from Southern Water explaining they can offer support for local residents.

*Resolved: Show information to local groups.*

**8.5** Invitation to the Chair from the Chairman of Dover District Council, Councillor Michael Conolly to attend the Nation's Toast, as part of the National VE 75 Celebrations on Friday 8<sup>th</sup> May 2020 at Dover Castle.

*Resolved: Chair accepted invitation.*

**8.6** Aylesham 4 Aylesham letter requesting use of Market Square and use of APC Public liability insurance for event held on 1<sup>st</sup> August 2020.

*Resolved: B. Oliver proposed to allow use. S Bott seconded, all in favour.*

## **9. Planning Applications**

**9.1** Dover Planning Application 20/00064

Proposal: Erection of a 1.8m high boundary fence

Location: 28 Cherry Blossom Way, Aylesham CT3 3GQ

## **9.2 Dover Planning Application 20/00080**

Proposal: Reserved Matters application pursuant to outline permission DOV/15/00068 for 72 dwellings, associated infrastructure, access, landscaping, layout, scale and appearance, together with details of conditions 57, 58, 63, 64, 71, 72, 78, 81, 84, 85, 86, 87, 88, 89, 90, 93, 104 and 108.  
Location: Aylesham Village Expansion Phase 3, North of Dorman Avenue North, Aylesham.

*Resolved: Planning Committee meeting to be held on Monday 24<sup>th</sup> February 2020 18.00pm.*

## **10. Grant Applications**

None received.

## **11. Finance & Accounts**

- Caretaker expenses - office cleaning materials £67.04
- Be Wise Gas & Plumbing services £144.00
- SD Webb Floors Limited (Aylesham Heritage room flooring) £2,471.13
- UK Safety Management Ltd (PAT Testing) £188.39

*Resolution: To approve proposed by B. Oliver, seconded I. Thomas. All in favour.*

## **12. 75<sup>th</sup> VE Day**

**12.1** L. Prescott gave update from meeting held with local groups to arrange events for the weekend of the 8<sup>th</sup> May 2020 to be held at the Aylesham Welfare Leisure Centre. Meeting due to be held in two weeks.

*Resolved: Clerk to contact KALC to get advice on grant applications/ funding towards event.*

## **13. Parish Council Car Park**

**13.1** Working group set up: M. Townsend, I. Thomas, L. Prescott and Clerk.

**13.2** Due to legal matters that need to be resolved with regards to a lease that is in place with the Co-Op (due to expire in August 2021), full surface works cannot yet take place. Clerk met with a local contractor to discuss repairs that could be made in the meantime to the entrance and pot holes.

*Resolved: Clerk to obtain two more quotes for surface works within the car park – from the entrance over the potholes (18m). This is to be discussed at an Extra- Ordinary meeting held on Monday 24<sup>th</sup> February 2020.*

## **14. Transport Needs Consultation**

**14.1** Clerk updated Council that the Parish Council are currently waiting for poster and questionnaire on consultation to be amended by DDC. Once documents have been received, they will be printed professionally then delivered to houses around the village and the consultation will be open again. Leaflet drop will be done two weeks into consultation and public meeting to held date, date TBC.

## **15. Website**

**15.1** Clerk is still sourcing quotes and companies for new website and email addresses.

## **16. Aylesham Development**

**16.** The next Aylesham Update Meeting is Wednesday 19<sup>th</sup> February 2020, 9am at Dover District Council updates from this meeting to be given in March meeting.

## **17. Aylesham House**

**17.1** L. Prescott suggested for Aylesham Heritage Centre to pay rent for use of rooms downstairs which could in turn go towards upkeep of building. Councillors discussed and felt that the heritage of Aylesham and Snowdown needs to be preserved. The Heritage centre is run by volunteers and rely on grants and donations.

*Resolved: Aylesham Heritage Centre will not be charged rent, no proposal or vote – discussion only.*

**17.2** Storage shed to be discussed at Extra-Ordinary meeting, Clerk (K. Razzell) absent from this meeting.

**17.3** Discussions held on Councillor Surgeries held at Aylesham House. 18 months ago they were postponed due to decrease in footfall. Councillors suggested to start these up again.

*Resolved: I. Thomas proposed for Councillor Surgeries to be on the last Wednesday of the month from 10am -12pm, on a six month trial. K. Sutcliffe seconded, all in favour.*

**17.4** Due to the Caretaker currently being off sick the cleaning of Aylesham House needs to be covered in her absence.

*Resolved: Clerk D. Jenkins to clean Aylesham House two hours per week until the Caretaker returns, which will be added to her monthly salary. Proposed by K. Sutcliffe, seconded by B. Oliver. All in favour.*

## **9. Committee Updates**

### ***Recreational & Facilities Committee:***

**19.1** Cripps Close Play Park – Quotes to be obtained by Clerk for removal.

**19.2** M. Townsend informed councillors' company Amey have mentioned of the possibility of working on a new project in the Market Square.

*Resolved: Clerk to contact Amey to discuss further.*

**19.3** Quotes are to be obtained to clean the war memorial.

## **20. Next Meeting Date**

**20.1** Thursday 12<sup>th</sup> March 2020 2020 at 19.00pm

**20.2** Items for Next Agenda: None.

## **21. AOB: For Information Only:**

None

## **Meeting Closed**

Time 21.25pm