

Aylesham Parish Council July 2018

Thursday 12th July 2018, at 19:30,
Aylesham House, Dorman Avenue South, Aylesham.

SUBJECT TO CONFIRMATION AT THE NEXT FULL PARSH COUNCIL MEETING

1. Those Present
M. Townsend (Vice Chair), Cllrs L. Prescott, B. Oliver, K. Sutcliffe, K. Razzell (Parish Clerk), D. Jenkins (Asst. Clerk), Cllr L. Keen DDC, Cllr G. Cowan DDC.
2. Apologies
Cllrs J. Cartledge (Chair), T. Johnstone, B. Morgan, C. Price, Cllr S. Manion KCC.
3. General Declarations of Interest
Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.
None

4. Minutes of Previous Meeting and Matters Arising:	
Outline	Action/Resolution
Proposed by Cllr K. Sutcliffe and seconded by Cllr B. Oliver.	All in favour. Minutes to be uploaded to website by Clerk

5. Public Representation Notified to Clerk in Advance of Meeting:	
Outline	Action/ Resolution
<ul style="list-style-type: none">No requests were made by the Public to speak in advance of the meeting.	

6. DDC, County Cllr, District Cllr Reports:

Outline	Action/Resolution
<p>Matters arising:-</p> <p>Cllr Linda Keen</p> <ul style="list-style-type: none"> A2 Roundabout – Highways England and Kent County Council have agreed who will maintain some land that was in question. Highways England now need to legally sign off the roundabout with work hopefully to start in the autumn. Cllr Keen will write again to MP Charlie Elphicke to make sure this is the case. Aylesham Health Centre is in crisis, the facilities for prescriptions is dire, and there may be some Section 106 money to help improve services for the village. There will be a bus consultation with Kent County Council and Emily Barnes of DDC. A questionnaire will be available for residents to complete. Litter bins within the new development - the developers will potentially fund the purchasing and emptying of them for the first two years, after this time DDC will take over. In regards to Phase 2 of the development the developers are willing to have an exhibition and will leaflet drop to resident's details of this in the coming months. There will hopefully be a public consultation regarding the Snowdown Colliery development that has recently been advertised in the local press. <p>Cllr G. Cowan</p> <ul style="list-style-type: none"> Adding to Cllr Keen's comments on the litter bins within the new development, he said if there are any problems with emptying of the new bins he will speak to R. Walton of DDC directly. Health service – he agrees with Cllr Keen, since 2010 the health service has been getting worse, with not enough doctors. He was not surprised that the Health Centre in Aylesham is linking with Lydden Surgery, a merger could actually help the Health Centre. Snowdown – The Coal Authority are working with Southern Water to put in a new mains systems for the houses within the village that are linked to the current cess pit. This is something that they have been working a while on with consultants as it is not straight forward, there is no time scale set for completion but residents have been written to this week to inform them. 	<p>Cllr Keen to write to MP Charlie Elphicke</p> <p>Cllr Keen to look into the S106 funding for the health service.</p> <p>Cllr Keen to look into the merger further.</p>

7. Correspondance:		
From	Outline	Action/Resolution
Walking Festival	White Cliffs Walking Festival – Thursday 23 rd August to Wednesday 29 th August 2018 (over the bank holiday weekend). Walks for all abilities: family, historical, wildlife, smugglers, challenging, architectural and coastal walks. Although walks are free, a voluntary contribution is always appreciated. A few of the special guided walks cost a modest amount. For more information go to: www.whitecliffswalkingfestival.org.uk	Noted. Clerks to display poster on website and notice board.
Dover District Council	Contribution from Section 106 funding to increase the capacity of the play space at Snowdown recreation field play area. This funding has been held by DDC from planning reference DOV/13/01037 Snowdown Working Men's Club.	It was discussed to accept the S106 funding for Snowdown play area. Proposed by K. Sutcliffe, seconded by L. Prescott. All in favour.
Kent Association of Local Councils	Beware of doorstep criminals selling household goods. If residents feel threatened by a doorstep caller, phone 999. For non-urgent calls, phone Kent Police on 101.	Clerks to display poster on website and noticeboard.
Kent Association of Local Councils	Kent County Council Rights of Way improvement plan 2018 – 2028 Public Consultation – have your say! Kent County Council are running a consultation from 20 th June – 12 th September 2018, please visit: www.kent.gov.uk/rightsofwayimprovementplan for more details and to complete the online questionnaire.	Noted.
Kent Association of Local Councils	Clerks Annual Conference to be held on 13 th September 2018. A one day conference for all Parish Clerks. More details will soon be raised on the KALC website.	Both Clerks to attend.
Kent County Council	Cllr Manion has asked the Parish Council if they wish to co-fund a joint project on speed counts on Spinney Lane with the view to get the speed limit reduced. To progress the project the Councillors discussed the matter and agreed to progress to obtaining quotations.	Quotations to be obtained. Proposed by B. Oliver, seconded by L. Prescott. All in favour.
Snowdown Resident	Snowdown Village Picnic on Sunday 5 th August 2018 on the recreational park at Snowdown. It will start at around 2pm and finish at 4pm. An unofficial residents event for people to bring their own food and drink, tables chairs and blankets.	The Parish Council are to organise a Snowdown litter pick/clearing of fly tipping Saturday 28 th or Sunday 29 th July. Local residents will be

		encouraged to take part. The Parish Council also advise that the resident contacts DDC to see if an event licence needs to be obtained purely so that emergency services are made aware.
Gary Rhodes - Amey	Every year Amey employees are encouraged to find a community project in their local area. Mr Rhodes has approached the Parish Council to see if they can construct a walk way to and around the Christmas tree in the Market Square. This would be at no cost to the Parish, all materials and resources would be supplied by Amey.	Clerks have contacted DDC to see if planning permission is required for the walkway.

8. Planning Applications:

Ref No	Outline	Action/Resolution
18/00595	Erection of single storey rear extension and front porch extension. Location: 7 Hill Crescent, Aylesham CT3 3DL	No objections raised

9. Grant Applications:

Outline

No Grant Applications received for July

A new Grant Application form and guidelines are in the process of being designed by the Parish Council. They will be voted for at the next meeting in September, and available from October for community groups within Aylesham.

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)

Action Item	Resolution
a) The outlined expenditure approval	Proposed by K. Sutcliffe, Seconded by B. Oliver. All in favour.
<ul style="list-style-type: none"> • Cllr Townsend expenses for marquees to be used for Parish Council and community events, tent pegs and ratchet straps totalling £99.18 • Invoice from Gala Tents Limited for two marquees, canopy bags, pole bags and ratchet tie down storm straps and pegs totalling £2,165.00. Cllr Townsend will claim this as expenses. 	Clerk to arrange payments by cheque

Expenditure			
Cheque No	Date	Payee	
3425	23.05.2018	Snowdown colliery Grant Application	£500.00
3430	25.05.2018	HMRC PAYE/ NIC contributions Jan - April	366.53
3432	04.06.2018	Surry Hills Solicitors Skate Park Advice	331.20
3436	04.06.2018	Came & Company local Insurance 2018/2019	£1731.26
3431	06.06.2018	Kent County Council Office Stationary	£40.50
3433	11.06.2018	Dover District Council Lease of land	£226.00
3427	15.06.2018	DM Payroll Services Ltd - Payroll Admin 2018/2019 Invoice	£183.00
3438	15.06.2018	Ovenden Allworks Ltd installation of benches	£3456.00
S/O	29.05.2018	Cleaner Salary - May	£244.48
S/O	29.05.2018	Clerk Salary - May	£734.28
DD	23.05.2018	British Gas	£60.85
DD	25.05.2018	British Gas Business	£164.10
DD	01.06.2018	B&CE Holdings Ltd	£35.95
TOTAL EXPENDITURE			£8,074.16
INCOME			
TOTAL INCOME			£0.00

11. Aylesham Development:	
Outline	Action/Resolution
<ul style="list-style-type: none"> Shop fronts on Market Place (existing/older shops) - a consultation with Dover District Council to take place. Views of the shopkeepers to be obtained by the Parish Council of what they would like electric shutters/locks. 	Clerks to arrange meeting with shop keepers.
<ul style="list-style-type: none"> Parish Council to pursue the footpath by the school that has been formed. An entrance to the footpath needs to be identified, and ownership of the footpath. 	Clerks to contact Barratt Homes to see who the land belongs to.

12. Aylesham House:		
Topic	Outline	Action/Resolution
Window Cleaning	Three quotes have been obtained from local companies, all quotes received were at a cost of £40 every eight weeks. Thank you to all companies who quoted.	Dream Clean are to be given an 8 week trial. Invoices to be paid on receipt by Clerks. Proposed by B. Oliver, seconded by K. Sutcliffe. All in favour.
CCTV	CCTV quotes are being obtained for Aylesham House as there will be a storage facility soon for equipment and archiving.	Storage facility and CCTV quotes to be discussed at the next meeting.

13. Skate Park (Update)	
Outline	Action/Resolution
<p>The tarmac base is complete. A CCTV survey has taken place for the Skate Park, there is £3,000 within the budget for this. However as the Skate Park is not in line of sight from Aylesham House, a sim card device with a cost of £10 per month will have to be installed, the Clerks will be fully trained to use this.</p> <p>The Kompan play equipment is due to be installed on 23rd July, the skate ramp is being built but this is a longer process with no date available for the installation yet. A grand opening hopefully to take place at the end of September.</p>	

14. Committees Update	
Outline	Action/Resolution
<p>Recreational and Facilities Committee – Cllr L. Prescott gave an update:</p> <p>Snowdown Play Park Swings – Clerks have obtained quotes to repair the swings (shackles, chains and fixings), and also repaint the two swing frames, quotes are very high. It was discussed for two councillors to make the repairs instead, with the Parish Council's insurance happy for this but to have a third party company inspect the swings once the repairs were complete. The annual inspection of play parks is due so this could take place just after, Cripps Close will also be inspected, this park is in a poor state, new matting and swings are at least required.</p> <p>Bollards (around village) – The Committee met and looked at potential sites for bollards to be placed around the village. There is a budget of £10,000 for this financial year. Quotations to now be sought and then locations can be decided upon.</p> <p>Aylesham 4 Aylesham - The organisations for Fayre on the Square in the Market Square on Saturday 21st July are almost complete. Performers have been confirmed on the day to be: 1.50pm Introduction by Aylesham 4 Aylesham representative</p>	<p>Two councillors to make the repairs to the swings, annual inspection to take place after. Clerks to obtain quotations for Cripps Close and annual inspection.</p> <p>Quotations to be sought for the bollards.</p>

2pm – 3pm Snowdown Colliery Band 3pm – 3.30pm KC Dancers 3.30pm – 4.30pm Tom Birch 4.30pm – 5.30pm 'None of the above' (group performance) 6pm – 8pm 'Dominators' (group performance) 8pm – 10pm 'High Tide' There will be hay bales for people to sit on, hog roast, beer and gin tent, various stalls and a bouncy castle, plus a rugby tug of war!	
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15. Next Meeting	
Outline	Action/Resolution
Thursday 13 th September 2018 at 19.00pm	

Items for Next Agenda:	
Outline	Action/Resolution
16. AOB: For Information Only	
Outline	Action/Resolution