

# **AYLESHAM PARISH COUNCIL**

## **Notice of Meeting**

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL will be held at Aylesham House, Dorman Avenue South, Aylesham, on Thursday 8<sup>th</sup> February, 2018 at 7pm.** Notice dated 2<sup>nd</sup> February, 2018.

**M. Brannigan** Clerk of the Parish  
Council **Business to be transacted**

1. Those present
2. Apologies
3. Declaration of interests
4. Minutes of previous meeting and matters arising
5. Public representation notified to Clerk in advance of the meeting
6. DDC, County Cllr, District Cllr Reports
7. Correspondence (see details attached)
8. Planning applications (see details attached)
9. Grants (none received this month)
10. Finance & Accounts approval (see details attached)
11. Aylesham Development (up-dates, if any)
12. Aylesham House (up-dates, if any)
13. Skate-Park Development (up-date)
14. A2 roundabout (complaint by resident)
15. KCC Funding process for Kent Community Speedwatch (info sent to council members by email 150118)
16. Discuss the type of meeting to be held to discuss 'Battle's Over – A Nation's tribute 11.11.18)
17. Request for multi faith 'Easter Sunday Service on the Green'
18. Committee Update
19. IT Support for Parish Council Office (up-date)
20. Next Meeting:
21. Items for Next Agenda
22. AOB

This notice must be left, or sent by post to the usual place of residence of every Member of the Council three days before the Meeting.

**Local residents are welcome to attend this meeting. Anyone wishing to speak on an item should contact the Clerk, Mary Brannigan, in advance of the meeting on 01304 840377 or at [ayleshamparishcouncil@btinternet.com](mailto:ayleshamparishcouncil@btinternet.com)**

7. Correspondence		
From	Outline	Action/ Resolution
NS& I	Confirmation that the sum of £73.33 has accrued as interest on our savings of £15,561.46 giving us a total of £15,634.79	

8. Planning Applications		
	Outline	Action/Resolution
18/00058	Erection of a two storey rear extension 1 Clarendon Road, Aylesham, CT3 3AQ (to be discussed at Planning Committee 05.02.18)	
17/00892	Erection of 13 no. dwellings and 7 no. self - contained flats, creation of access roads and parking (to be discussed at Planning Committee 05.02.18)	
18/00041	Reserved matters application for approval of appearance, scale, means of access and landscaping of the site and submission of details pursuant to condition 1 of DOV/15/00332 for the erection of an attached dwelling at 31 Dorman Avenue North, Aylesham, CT3 3BP (to be discussed at Planning Committee meeting 05.02.18)	

9. Grant Applications		
From	Outline	Action/Resolution

	None received as of 02.02.18	
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#### 10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)

Action Item	Resolution
a) The outlined expenditure requiring Parish Council approval	
<b>3274 and 3275 Society of Local Council Clerks £118.80 each</b> (for both clerks to take ICLA qualification)  <b>3276 Clive's Window Cleaning Services £22.00</b> Invoice No. 15  <b>3277 Kerrylyn James</b> reimbursement for Cleaning Products for Aylesham House £58.61	

(b) Expenditure already approved at previous meetings			
Cheque No	Date payments made and to whom		November/December 2017
003256	22.12.17	Parish Clerk salary for Dec	£1,033.83
003257	22.12.17	Assistant Clerk salary for Dec	£ 734.28
003258	10.01.18	Kent Office Solutions	£ 32.08
003259	02.01.18	Lockwell Security Ltd	£ 136.10
003260	04.01.18	Kent County Playing Fields Assoc	£ 20.00

003261	05.01.18	PKF Littlejohn Accountants	£ 360.00
S/O	28.12.17	Kerrylyn James Dec salary	£ 244.48
DD	02.01.18	B & C Holdings Limited	£ 34.15
DD	08.01.18	BT Group Plc	£ 260.19
DD	10.01.18	EDF Energy	£ 40.00
<b>TOTAL EXPENDITURE</b>			<b>£2,895.11</b>
INCOME			
Monies received	12.01.18	Refund from South Eastern Power Networks	£ 12.65
<b>TOTAL INCOME</b>			<b>£ 12.65</b>