



## **AYLESHAM PARISH COUNCIL**

### **Notice of Meeting**

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL will be held at Aylesham House, Dorman Avenue South, Aylesham, on Thursday 11<sup>th</sup> October 2018 at 7.00pm.** Notice dated Monday 8<sup>th</sup> October 2018

**K. Razzell** Clerk of the Parish **Council**

#### **Business to be transacted**

1. Those present
2. Apologies
3. Declaration of interests
4. Minutes of previous meeting and matters arising
5. Public representation notified to Clerk in advance of the meeting; Keith Owen Heritage centre, Emily Barnes DDC
6. DDC, County Cllr, District Cllr Reports
7. Correspondence (see details attached)
8. Planning applications
9. Grants; New Grant Applications Form
10. Finance & Accounts approval (see details attached)
11. Aylesham Development (up-dates, if any)
12. Aylesham House
13. Skate Park (updates, if any)
14. Committee Update
15. Next Meeting: Items for Next Agenda
16. AOB

This notice must be left, or sent by post to the usual place of residence of every Member of the Council three days before the Meeting. **Local residents are welcome to attend this meeting. Anyone wishing to speak on an item should contact the Clerk, in advance of the meeting on 01304 840377 or at [ayleshamparishcouncil@btinternet.com](mailto:ayleshamparishcouncil@btinternet.com)**

7. Correspondence		
From	Outline	Action/ Resolution
DDC	<p>Project to have a community caretaker a volunteer who would carry out duties to better the community.</p> <p>A community store local store that contains tools, materials, equipment and protective clothing that will be accessible to the community caretakers to complete projects submitted by their local community.</p>	
Knight Frank & Page on behalf of DDC	<p>DDC have commissioned Knight, Kavanagh &amp; Page (KKP) to carry out an open space and outdoor facilities assessment in the area, which will result in the production of District wide strategies.</p> <p>A comprehensive assessment audit and assessment of the supply and demand issues of open spaces (eg parks, allotments, children's play areas) and outdoor sports facilities (football, rugby, cricket, tennis, bowls etc) to include all facilities whether managed within public, private or voluntary sector). Assessments will identify local need for provision within the District and will serve as the key evidence base that will inform future strategic planning and any investment priorities for open space and outdoor sports facilities across the area.</p> <p>KKP to make contact in the near future to undertake a telephone interview or arrange a meeting to discuss the quality and access of open space and outdoor sports facilities.</p>	
20 <sup>th</sup> Deal (Aylesham) Scout Group	<p>Invitation to Chair to attend the group's 1<sup>st</sup> birthday celebration on Monday 17<sup>th</sup> December, 7pm at St Peter's Church, Aylesham.</p>	

8. Planning Applications		
	Outline	Action/Resolution
18/00926	Reserved matters application for the approval of junction improvements (condition 14) of planning permission DOV/15/00444 for road (1.14) (retrospective application)	
18/00841	Installation of Garage door at 14 Sunshine corner Avenue, Aylesham, CT3 3EN	

9. Grant Applications		
From	Outline	Action/Resolution
Freedom Leisure Centre	To organise and hold a winter wonderland for the local community including ice rink, reindeers, fun fair rides, Christmas craft stalls, food stalls and snow machine. A sum of £1,500.00 has been requested to help fund ice skating rink & reindeers for the event.	

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)	
Action Item	Resolution
<p>a) <b>The outlined expenditure requiring Parish Council approval</b></p> <ul style="list-style-type: none"> <li>• PKF little John LLP 2017/2018 audit £960.00 (inc VAT)</li> <li>• Surrey Hills Solicitors invoice 1384 £852.00 inc VAT</li> <li>• Clerk expenses totalling £526.29, for £461.76 (to Hampshire Flag Company – flagpole &amp; flag), £64.53 for office expenses already approved (telephone, postage and office refreshments). Please note these are approved however as Clerk has claimed these on expenses they have to be declared.</li> <li>• Affinity for Business waste water and drainage March – September £75.64</li> <li>• Affinity for Water clean water March – September 2018 £46.45</li> </ul>	

<b>(b) Expenditure already approved at previous meetings</b>			
<b>Cheque No</b>	<b>Date payments made and to whom</b>		<b>August/September 2018</b>
003475	22.08.2018	HMRC Q1 NI Contributions	£183.65
003473	22.08.2018	Aylesham Carnival Grant	£1,500.00
003474	22.08.2018	Cantuarua Stone Masons War memorial	£2,000.00
003481	24.08.2018	UK Power Networks	£1,266.00
003472	31.08.2018	Aylesham Twinning Association Grant	£1,000.00
003488	14.09.2018	Finley Sleith - DJ skate Park Opening Event	£250.00
003487	19.08.2018	FAR Academy CIC – Skate Park Opening Event	£650.00
003485	03.09.2018	Karllee Construction	£26,526.47
S/O	28.08.2018	Cleaner Salary - August	£244.48
S/O	28.08.2018	Clerk Salary August	£881.18
S/O	28.08.2018	Assistant clerk Salary August	£658.67
DD	28.08.2018	British Gas	£49.69
DD	03.09.2018	B&CE Holdings Ltd	£64.92
<b>TOTAL EXPENDITURE</b>			<b>£35,275.06</b>
<b>INCOME</b>			
Faster Payment	07.09.2018	KOHLs – Sponsorship of Skate Park Opening	£500.00
<b>Total Income</b>			<b>£500.00</b>