

Thursday 8 December 2016 at 7.00pm,
Aylesham House, Dorman Avenue South, Aylesham.
SUBJECT TO CONFIRMATION AT THE NEXT PC MEETING

1. Those Present

J. Cartledge (Chair), B. Oliver, M. Townsend, C. Price, L. Prescott, T. Johnstone, K. Sutcliffe, B. Morgan, C. Bryan, (Cllrs), M. Sutcliffe (Clerk), Cllr L. Keen (DDC), Cllr S. Manion (KCC)

2. Apologies

3. General Declarations of Interest

Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.

-BM has completed the Declaration of Interests which has been sent to DDC.

4. Minutes of Previous meeting on 8 September 2016 and Matters Arising

BO Proposed and MT seconded that these were a true record - all agreed

5. Public Representatives notified to Clerk in advance of the meeting

5.1 P Catterall - outlined the goals that she would like to achieve as District Councillor for Aylesham and Nonington. She would like to focus on youth work in Aylesham and Nonington and would continue to support the Community Responders and Fundraising for each area.

6. Correspondence

DDC Snow wardens volunteer programme; DDC are now in the process of looking for volunteers. For more information visit:
<https://www.dover.gov.uk/Community/Snow-Wardens.aspx> - on the agenda of the next Recreation and Facilities meeting.

KALC Event Announcement: The Dynamic Councillor, 07 January 2017- emailed to TJ. Clerk to email details to BM.

KALC The November 2016 edition of the Parish News is now available

GBA Designs Aylesham Sports Club, Burgess Road- Please take note that following the dismissal of the planning appeal for change of use - the property is being re-marketed for sale as a club.
<http://www.porterssurveyors.com/properties/aylesham-sports-club-aylesham-canterbury/>

Cllr Manion Pedestrian crossing Dorman Ave North - Due to time constraints I am unable to do this project this financial year but I will put it forward as a scheme in next financial year.

KCC KCC has agreed to offer the Volunteer Support Warden Scheme to all Local Councils in Kent. More details on the Scheme, including the benefits of the Scheme and the costs for Local Councils that are interested in participating in the Scheme- further details emailed to the Recreation & Facilities committee.

KALC FREE Friends Against Scams session: 5th December 2016 10.30 -11.30 Venue: Lecture Theatre, County Hall, Maidstone ME14 1XQ. The Friends Against Scams National Campaign. This new campaign aims to protect and prevent people from becoming victims of scams by empowering communities to "Take a Stand Against Scams".

7. Planning Applications

No applications received.

8. Grant Applications

No Grant applications received.

9. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)

Expenditure

Cheque No			Nov 16
3091	Royal British Legion	Remembrance wreath	20.00
3092	AJL garden services	Ground Maintenance	304.88
3093	Clerk	Expenses	55.49
3094	Diane Malley	Payroll services	51.00
3095	UK Safety Management Ltd	PAT testing	147.35
DD	EDF Energy supply	Monthly DD	54.00
SO	Cleaner	November Salary	244.48
SO	Clerk	November Salary	900.00
DD	The Peoples Pension	Pension Contributions	30.68
TOTAL			<u>1,807.88</u>

9.1 CP proposed BO seconded - all agreed to approve the outlined expenditure.

9.2 Finance, Audit and Personnel Committee proposed for the Precept to remain the same for the next finance year 2017/18. LP proposed KS seconded - all in favour

9.3 Finance, Audit and Personnel Committee proposed the Clerk's pay increase in line with National Joint Council for local government services national salary award from April 2016 and April 2017. TJ proposed and MT seconded - all agreed.

10. DDC CDO, County Cllr, District Cllr Reports, PCSO update

10.1 Cllr Keen was pleased to report that the Aylesham Community Workshop Trust AGM had public representation. Cllr Keen also reported on a recent meeting held with several DDC officers and representatives from the PC. The meeting covered various ongoing issues around Aylesham to include the landscaping, street lighting, new roads, the war memorial and S106 funding. Sustainable transport and allotments were also on the agenda. LK raised concerns

regarding the amount of work being asked of the Parish Council and encouraged the PC to call on her for support where possible. LK also gave an update on the meeting with Pie Factory Music the new Youth services provider for Aylesham and has asked for reassurance that they continue with the current provision in Aylesham until any changes are agreed with the local youth.

10.2 Cllr Manion will seek advice on Community Transport from the relevant colleague at KCC. SM reiterated his previous correspondence regarding a Pedestrian Crossing on Dorman Avenue North - Due to time constraints I am unable to do this project this financial year but I will put it forward as a scheme in next financial year. CP asked why it is not down to the Developers to fund or part fund the Pedestrian Crossing as they have made fundamental changes to the road within the development works - LK to pursue with DDC and the Developers and request a meeting.

After the road resurfacing, parking enforcement double yellows lines on Dorman Avenue North have been reinstated back to the old format rather than the new - SM to pursue with relevant department as this needs to be rectified.

Concerns were raised regarding a reduction in KCC funding of youth services. SM outlined the cuts KCC have experienced across the board to date and anticipates further cuts to funding from central government. With the loss of the youth club, skate park and ball court, Cllr Manion was asked, if the site was sold would any of the funds from the sale go back into the provision of local youth services. SM stated that options were still being looked at for this site, one of which was Nursery facilities.

The PC has been advised that the legal process for the unadopted roads is now underway and would like a completion date. SM to report back to the PC with a date.

11. Aylesham Development

11. 1 MT reported back to members on the DDC meeting. Overall the meeting was very productive and actions were agreed on how best to move ongoing issues forward.

The Clerk to report the graffiti in the Health Centre play park to DDC property services propertyservices@dover.gov.uk and requested that it is removed as soon as possible and also ask the CSU to check the CCTV to see if the culprits can be identified.

MT reported missing parking enforcement signs on Cooting road. The Clerk to report to Kent highways.

Selected street furniture including benches are included within the Developer plans. DR to send the proposed plan to the PC in order to add any additional requirements into the 17/18 budget. JC to check the style of benches being proposed.

PC have received information that all the roads on the first phase of the development which are occupied are private roads and would fall under the Management Company.

Members would like to clarify that Houses are not being built on school land, as part of the Development.

11.2 Recreation & facilities committee agreed to meet at 6pm on Friday 9th December. The Clerk has emailed out the agenda and relevant documentation. Project next steps and who is responsible for each action to be agreed and noted.

11.3 Play parks - all agreed to commission a full inspection and risk assessment at a cost of £395 for the three play areas.

12. Aylesham House

12.1 Aylesham Community Tearooms - all Members agreed to call the Aylesham Community Tearooms to attend a meeting with the Parish Council at a date to be confirmed in January.

12.2 The Heritage Centre will be having an opening ceremony for the Miners Memorial Garden in the spring and in the meantime are working with the support of the CDO on a Grant Application to complete additional works within the Garden Memorial.

13. Wish List Consultation, S106 project and update on youth services

The Parish Council received feedback from 275 local residents (84% of the respondents were under the age of 18) via the Wish List Consultation which asked 'What facilities would you like to see for young people in Aylesham'. The Postcards were available and handed out in various locations across the village, to include both schools, the school buses, the public exhibition and other youth groups. Boxes were left at the Youth Club and the Coop, whilst local residents also volunteered to hand them out. The results of the Wish List consultation will now be shared with local residents. The information will be displayed on the PC website and sent out via DDC's keep me posted.

As a Skate Park was top of the list at 39%, a list of proposed location for a Skate Park were sent to DDC, who have now confirmed the top two in terms of Planning application. Representatives from the PC will meet with a group of young people to hear their views on the proposals and involve them in a sub-committee to help drive the project forward. If you are a young person interested in becoming involved in this project please contact the Clerk via email ayleshamparishcouncil@btinternet.com or on 01304 840377. The A&SSWS Secretary has requested the data from the consultation and the PC are awaiting confirmation of the date of the next A&SSWS meeting.

14. Parish and District elections

Return of the result of an uncontested Election of District of Dover Election of a Parish Councillor for Aylesham - Barbara Morgan was duly elected without a contest.

The Chair welcomed Barbara onto the Parish Council and to the meeting.

Dover District Councillor elections to be held on 22/12/16

15. Assistant Clerk Recruitment update

The interview panel gave their recommendation to the Members and an outline of the candidates and the process. All agreed to offer the job to the proposed candidate. HR issues and salary scales were agreed in a closed meeting. BO proposed MT seconded - all agreed. The Clerk to contact the candidate.

16. Village Memorial

The three tender documents were reviewed in a closed section of the meeting and a vote was cast for the preferred provider. This will remain Commercial in Confidence until any T&C's have been agreed.

BO has been advised by a local Stonemason that the actually Memorial works will take 4 months to complete once he received the design. JC to contact the war memorial trust for further guidance.

17. Dorman Avenue North traffic calming

Members continue to raise concerns regarding traffic calming on Dorman Avenue North. It was suggested that the issue relates to the confusion as to who has the right of way, which is the Car rather than the Pedestrians.

CP asked for a meeting with SM & DR at school closing time. CP to write a report outlining his concerns and suggested changes required.

18. Next Meeting: Thursday 12 January 2017, 7.00pm, Aylesham House

19. Items for next Agenda

20. AOB for information only

CHAIRPERSON:....J.Cartledge.....

DATE:.....