



AYLESHAM PARISH COUNCIL

Notice of Meeting

I hereby summon you to a **MEETING of AYLESHAM PARISH COUNCIL** to be held at **Aylesham House on Thursday 11th August 2022 at 19.00pm**

Notice dated 4th August 2022

K. Robinson Parish Clerk & RFO of the Parish Council

Business to be transacted

1. Those Present
2. Apologies For Absence
3. Declaration of Interest
4. Minutes of Previous Meeting; July 2022
5. Matters Arising (from the previous minutes not covered elsewhere on the agenda).

Meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the Parish of Aylesham present at the meeting

6. Public Representation (Notified to Clerk in advance of the meeting, agenda items only)
7. External Reports
 - 7.1 County Councillor Report
 - 7.2 District Councillor Report
 - 7.3 Police Report

Parish Council Meeting Resumes

8. Parish Clerk Report (Correspondence, page 3)
9. Section 101 Delegated Authority (items to be noted by Council, see page 3)
10. Recreational & Facilities
 - 10.1 Grounds Hiring Agreement Application from Aylesham Carnival to Hire Market Square on Saturday 17th September 2022
 - 10.2 Market Square

10.3 Attlee Avenue Play Park

10.4 Skate Park

10.5 Snowdown Recreational Field

11. Finance, Audit & Personnel

11.1 August 2022 Electronic Payment Schedule approval (page 4)

11.2 Aylesham Hub Ltd (Aylesham in Touch) Grant Application 2022/2023

11.3 Aylesham Carnival Grant Application 2022/2023

11.4 Aylesham & District Workshop Trust Grant Application 2022/2023

12. Planning – No applications

13. Skate Park CCTV

14. Aylesham Development

15.1 Aylesham Development Update Meeting held on 12/07/2022

15.2 Any new issues arising

15. Aylesham House (any updates)

16. Highways Improvement Plan (any updates, B2046 Speed Reduction)

17. Car Park (Dorman Avenue North)

18. Spinney Wood (Quarterly update; any urgent matters)

19. Future Meeting Dates

20. Next Meeting Date

21. Items for next Agenda

This notice must be sent by email to every Councillor three clear days before the meeting.

For members of the public:

Anyone wishing to speak on an item must contact the Clerk, in advance of the meeting by email no later than 4pm on the day of the meeting: clerk@ayleshampc.co.uk

www.ayleshampc.co.uk

Agenda Item 8. Parish Clerk Report

8.1 Various emails from residents reporting overgrown shrubs and bushes on Heritage Road, and Burgess Road.

8.2. Three emails received from residents regarding serious concerns about cuts to bus services that will affect them day to day. Councillor Pout also wrote to the Clerk expressing his concerns.

8.3 Email from local resident regarding concerns over nuisance motorbikes.

8.4 Email from Roses Tearoom & Thrift Shop CIC to say that they are moving their utility connections from Aylesham House into their own building. They would like to thank Aylesham Parish Council for the shared supply over the years.

Agenda Item 9. S101 Delegated Authority (to be noted by Council)

9.1 Aylesham Hub Ltd Grounds Hire Agreement Application:

To place a stall within the Market Square on occasions to advertise local events including the Bechange 25th Anniversary event, the “We are Aylesham” event on 16th September at the Workshop Trust. They have £5 million public liability, provided a risk assessment, and fully completed the application form.

Outcome: Four Councillors were in support of this. Two Councillors did not reply. Therefore, under S101 Delegated Authority permission was given to Aylesham Hub Ltd.

9.2 Dover District Council Planning Application: 22/00879

Proposal: Erection of single and two storey rear extensions

Location 49 Milner Crescent, Aylesham CT3 3BH

Outcome: Four Councillors responded to submit “no comments”. Two Councillors did not respond. S101 Delegated Authority response with “no comments” was submitted to DDC.

9.3 Dover District Council Planning Application: 22/00842

Proposal: Erection of an outbuilding for storage use

Location: 64-66 Cornwallis Avenue, Aylesham CT3 3HQ

Outcome: Four Councillors responded to submit “no comments”. Two Councillors did not respond.

S101 Delegated Authority response with “no comments” was submitted to DDC.

Agenda Item 11.1 August 2022 Electronic Payment Schedule:

Payee	Expenditure	Invoice Number	Net	VAT	Total
Clerk Expenses	August 2022 Zoom Subscription and HM Land Registry Expenses for Car Park	N/A	£20.39	N/A	£20.39
Envisage Groundcare Ltd	July 2022 Grounds Maintenance		£682.17	£136.43	£818.60
Fire Security Services Ltd	Annual Fire Extinguisher Test	130844	£112.28	£22.46	£134.74
Society of Local Council Clerks	2021/2022 Membership (cheque was lost)	MEM234128	£178	£0.00	£178
Surrey Hills Solicitors	Leases	7438	£135	£27	£162
Rialtas Business Solutions Ltd	Alpha Software Support & Maintenance Licence for 1 user (12 months)	SM25776	£129	£25.80	£154.80
Rialtas Business Solutions Ltd	Move software to new computer	29926	£25	£5	£30