



Minutes of AYLESHAM PARISH COUNCIL **Recreational & Facilities committee** meeting held  
via zoom on Thursday 1<sup>st</sup> April 2021 at 19:00pm  
**SUBJECT TO CONFIRMATION AT THE NEXT MEETING**

**1. Those present**

K. Sutcliffe (Committee chair); J. Pout; M. Townsend

**2. Apologies**

S. MacCallum and B.Oliver (work commitments)

**3. Declaration of interests**

None

**4. Minutes of the previous meeting and matters arising**

**Resolved:** M. Townsend proposed that the minutes from the previous meeting held on 4<sup>th</sup> March were a true and accurate record and should be accepted. J. Pout seconded.

**Outcome:** all in favour, motion carried

No matters arising.

**5. Market square update**

**i. Railings**

After inspection, the committee are unsure if the railings have been repaired? No correspondence or update from Fineview. Still many defects in the railings that need addressing.

**Resolved:** J. Pout proposed to hold a site meeting with a representative from Fineview to discuss the issues. M. Townsend seconded.

**Outcome:** All in favour, motion carried.

**ii. Access gate**

Update that Amey will contact us as soon as they have a date free to install.

**iii. Memorial**

Has been cleaned.

**iv. Inspections (feedback)**

New inspection sheets have been circulated and used. The committee are generally happy with the format, but request a word document be sent across instead of a PDF so they can be filled in electronically. Also, to change the wording on the skate park sheet “area free from graffiti” to “area free from offensive graffiti”.

**v. Hedge**

A while back, DDC offered to provide hedge plants to fill the gaps in the hedge around Market Square at a development meeting.

**Resolved:** J. Pout proposed that the hedge gaps are filled in as mentioned at the development meeting. M. Townsend seconded.

**Outcome:** All in favour, motion carried.

**vi. Wild flowers**

There has been discussion within the community about the planting of wildflowers in market square

**Resolved:** J. Pout proposed that the committee purchase £25 of heavy clay wild flower boston seeds. M. Townsend seconded

**Outcome:** All in favour, motion carried.

**Resolved:** J. Pout proposed that the clerks contact the 5<sup>th</sup> trust to cancel the installation of flower boxes as more than 6 months have passed since the original proposal; there was no planning permission sought for the boxes and concerns over the maintenance and associated costs of the flower boxes. M. Townsend seconded.

**Outcome:** all in favour, motion carried.

**6. Play and recreational grounds**

**i. Skate park/outdoor gym**

The skate park/outdoor gym has now been cleaned and inspected and is open for use from today. The bolt on the hinge of the access gate has been replaced. The gate closer latch is broken.

**Resolved:** J. Pout propose that M. Townsend remove the closer latch for safety. M. Townsend seconded.

**Outcome:** all in favour, motion carried.

**ii. Snowdown**

The safety mat squares under the swings have some loose parts.

**Resolved:** J. Pout proposed M. Townsend look into repair options such as play safe adhesive and report back to committee. M. Townsend seconded

**Outcome:** All in favour, motion carried.

The bench is in a state of disrepair and needs attention.

**Resolved:** M. Townsend proposed that he look into prices for planks of wood suitable to carry out bench repairs. J. Pout seconded.

**Outcome:** All in favour, motion carried.

**iii. Cripps close**

No update

**7. Aylesham House**

**i. Eric Buckle memorial tree**

Following site visit, a location for the tree adjacent to Aylesham house has been agreed. Arrangements will be made for the tree in planting season.

**ii. Kitchen (update)**

Awaiting a date from CC Kent for the installation of the new kitchen.

**iii. Steven Bicker memorial table**

Following site visit, a new location for the memorial table adjacent to Aylesham house has been agreed, but it needs some attention.

**Resolved:** J. Pout Proposed that the clerks look for quotes to refurbish the memorial table and ask the company who installed the shed to quote for this. M. Townsend seconded.

**Outcome:** All in favour, motion carried.

**iv. Shed (update)**

Shed has been installed. Inspection needs to be carried out. K. Sutcliffe and J.Pout will inspect the new shed on Tuesday 7<sup>th</sup> April at 10am.

**v. Noticeboard**

Location for new noticeboards agreed as market square and in the middle of the new park. Email received from DDC authorising the installation on noticeboard in Market Square.

**Resolved:** M. Townsend proposed that the clerks look into a variety of styles and prices ready for next meeting. J. Pout seconded.

**Outcome:** All in favour, motion carried

## **8. Bicycle Racks**

Clerk circulated an email to the committee prior to the meeting identifying style options for bicycle stands and the proposed location of the corner of Market Square and Dorman Avenue South.

**Resolved:** J. Pout propose the bicycle stands are installed in the suggested location and that 'option 2- Galvanised Silver' (as per email) is used. M. Townsend seconded.

**Outcome:** All in favour, motion carried.

## **9. Wooden crosses for Memorial Day**

A display box/tray is being donated to the Parish Council from a member of the community to use for the display of the wooden memorial crosses. This can be removed and stored elsewhere when not in use.

## **10. Next meeting and items for the agenda**

Next meeting to be held on 6<sup>th</sup> may 2021 at 19:00pm via zoom.

## **11. AOB**

There has been discussion on social media regarding community involvement in the development of Market Square and the possibility of a gardening club being created. The individuals concerned have been advised to liaise with the recreational and facilities committee.

Meeting ended: 20:10