



## **AYLESHAM PARISH COUNCIL**

### **Notice of Meeting**

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL** will be held at **Aylesham House on Thursday 10<sup>th</sup> March 2022 at 19.00pm.**

Notice dated 4<sup>th</sup> March 2022.

*K. Robinson* Parish Clerk & RFO of the Parish Council

### **Business to be transacted**

1. Those Present
2. Apologies For Absence
3. Declaration of Interest
4. Minutes of Previous Meeting
5. Matters Arising (from the previous minutes not covered elsewhere on the agenda).

Meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the Parish of Aylesham present at the meeting

6. Public Representation (Notified to Clerk in advance of the meeting, agenda items only)
7. External Reports
  - 7.1 County Councillor Report
  - 7.2 District Councillor Report
  - 7.3 Police ReportParish Council Meeting Resumes
8. Parish Clerk Report (Correspondence, page 3)
9. Section 101 Delegated Authority (see page 3)
10. Finance, Audit & Personnel Committee
  - 10.1 March 2022 Electronic Payment Schedule approval (page 4)
11. Planning Committee – Meeting held on 24<sup>th</sup> February 2022, minutes circulated to all Cllrs and available on website.
12. Recreational & Facilities Committee
  - 12.1 Market Square – Feeder Pillars & Memorial Garden - update in April
  - 12.2 Aylesham House Survey – Information gathering ongoing.
13. Skate Park

**13.1** Basketball Hoop – work beginning 4<sup>th</sup> April

**13.2** Fence – awaiting date of installation

**14. Aylesham Development**

**16.1** Aylesham Update Development Meeting

**15. Working Group/Community Group Updates**

**16. Highways Improvement Plan**

**17. Insurance Renewal 2022/2023**

**18. Spinney Wood**

**19. Meeting with Community Groups**

**20. Next Meeting Date**

**21. Items for next Agenda**

**This notice must be sent by email to every Councillor three clear days before the meeting.**

**For members of the public:**

**Anyone wishing to speak on an item must contact the Clerk, in advance of the meeting by email no later than 4pm on the day of the meeting: [clerk@ayleshampc.co.uk](mailto:clerk@ayleshampc.co.uk)**

**This meeting is available to view/attend to speak (as per terms noted above) on Zoom or in person (subject to UK Government advice). Please contact the Clerk for further information.**

**[www.ayleshampc.co.uk](http://www.ayleshampc.co.uk)**

## **Agenda Item 8. Parish Clerk Report**

**8.1** Parish Clerk made an online application to Kent County Council for grant funding under the Covid-19 Contain Outbreak Management Fund for costs incurred between 1 November 2020 and 31 March 2022 in preventing and containing the spread of Covid-19 and/or helping those that have been disproportionately affected by the pandemic. Aylesham Parish Council were successful and received the maximum amount of £4,272 in grant funding.

**8.2** Email received from Kent County Council Restorative Justice regarding several young people (aged 18 years and under) open to Youth Justice who are required to “give back” to the community in terms of reparation and wondered if there were any projects linked to our Parish that they can be involved with. Email circulated to all Councillors prior to the meeting.

**8.3** Email from a group of residents wishing to hold an Easter Egg hunt in the Market Square. Parish Clerk has sent them the Land Hire Agreement, and other advice. – Awaiting more information from them to progress this.

## **Agenda Item 9. S101 Delegated Authority**

### **Full Council**

**9.1** Storm damaged tree in Market Square, permission from Dover District Council given to remove and replant if the Parish Council wishes to. Quotation from Envisage Groundcare Ltd approved in the sum of £345 plus VAT,

**9.2** Two storm damaged trees in Snowdown Recreational Field, permission sought from the Coal Board to remove the cracked tree and to make safe the removed tree stump (which someone removed without permission), quotation from Envisage Groundcare Ltd approved in the sum of £330 plus VAT.

**9.3** Skate Park lights reported as not working, upon inspection:

“The two flood lights on their own poles down the skate park do operate, however the time clock controlling them is faulty so this is the reason why they do not come on.

The flood light on the CCTV pole is operational by a PIR sensor and this appears to be working correctly now (it has to be reset after being permanently on).

Although the 2 flood lights are operational, the fronts of them have been smashed to bits (two lower ones, not the one on the CCTV pole).”

Replace faulty clock: £110 plus VAT

Replace two damaged flood lights £230 plus VAT

Install cage over two flood lights £280 plus VAT.

Quote approved from One Call Electrical Services for these repairs.

**Agenda Item 10.1 March 2022 Electronic Payment Schedule:**

<b>Payee</b>	<b>Expenditure</b>	<b>Invoice Number</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Clerk Expenses	March 2022 Zoom Subscription	N/A	£14.39	N/A	£14.39
David J Buckett	Internal Audit for 2020/2021	1296	£539.60	N/A	£539.60
Safeplay Playground Services	Skate Park & Snowdown Play Park Repairs	20396	£6,292.75	£1,258.55	£7,551.30
Envisage Groundcare Ltd	Storm damaged trees in Market Square & Snowdown Recreational Field	200	£675	£135	£810