



**AYLESHAM PARISH COUNCIL**  
**Notice of Meeting**

I hereby summon you to a **MEETING of AYLESHAM PARISH COUNCIL** to be held at **Aylesham House on Tuesday 5<sup>th</sup> July 2022 at 19.00pm**

Notice dated 28<sup>th</sup> June 2022

*K. Robinson* Parish Clerk & RFO of the Parish Council

**Business to be transacted**

1. Those Present
2. Apologies For Absence
3. Declaration of Interest
4. Minutes of Previous Meeting; June 2022
5. Matters Arising (from the previous minutes not covered elsewhere on the agenda).

Meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the Parish of Aylesham present at the meeting

6. Public Representation (Notified to Clerk in advance of the meeting, agenda items only)
7. External Reports
  - 7.1 County Councillor Report
  - 7.2 District Councillor Report
  - 7.3 Police Report

Parish Council Meeting Resumes

8. Parish Clerk Report (Correspondence, page 3)
9. Section 101 Delegated Authority (items to be noted by Council, see page 3)
10. To receive and consider written applications for the office of Parish Councillor and to Co-Opt candidates to fill the vacancies on Aylesham Parish Council

11. Recreational & Facilities
  - 11.1 Snowdown Colliery Pit Wheel Refurbishment
  
12. Finance, Audit & Personnel
  - 12.1 Q1 Accounts April – June 2022
  - 12.2 July 2022 Electronic Payment Schedule approval (page 4)
  - 12.3 Aylesham Majorettes Grant Application 2022/2023
  - 11.4 Staff Matters - Confidential to be held under the Public Bodies (admission to meetings) Act 1960
  
13. Planning
  - 13.1 Dover District Council Planning Reference: 22/00698  
**Proposal:** Installation of a garage door  
**Location:** 33 Pit Head Drive, Aylesham CT3 3FT
  - 13.2 Dover District Council Planning Reference: 22/00720  
**Proposal:** Erection of a first floor side extension  
**Location:** 47 Clarendon Road, Aylesham CT3 3AQ
  
14. Skate Park (CCTV, Fence, Lease)
15. Aylesham Development
  - 15.1 Aylesham Development Update Meeting to be held on 12/07/2022
  - 15.2 Site meeting re reinstatement of footpath by St Joseph's School, trees in development area 04/07/2022
16. Aylesham House (any updates)
17. Highways Improvement Plan (any updates)
18. Car Park (Dorman Avenue North)
19. Spinney Wood (quarterly update; any urgent matters)
20. Policies
21. Councillor Emails
22. Next Meeting Date; Thursday 11<sup>th</sup> August 2022
23. Items for next Agenda

**This notice must be sent by email to every Councillor three clear days before the meeting.**

**For members of the public:**

**Anyone wishing to speak on an item must contact the Clerk, in advance of the meeting by email no later than 4pm on the day of the meeting: [clerk@ayleshampc.co.uk](mailto:clerk@ayleshampc.co.uk)**

**[www.ayleshampc.co.uk](http://www.ayleshampc.co.uk)**

### **Agenda Item 8. Parish Clerk Report**

**8.1** Email received from Adisham Parish Council who wish to organise a meeting with APC, KCC, County Councillors and themselves in relation to reducing the speed limit on the B2046 from Love Lane to Spinney Lane.

**8.2.** Email from resident:

- requesting a copy of Dover District Council's report on allotments from Luke Blaskett (Principal Planning Officer).
- Asking when the potholes in the car park at the rear of the Co-Op will be filled.
- They have read the latest Aylesham in Touch newsletter in which there is an article on the "new builds area", everyone lives in Aylesham but they have asked if the new build area could have a new name, which could include a competition.

### **Agenda Item 9. S101 Delegated Authority (to be noted by Council)**

**9.1** Proposed Base Station Upgrade at CTIL\_108302 30, Aylesham Welfare Leisure Centre, Spinney Lane, Aylesham CT3 3AE. Aylesham Parish Council were contacted by Cornerstone for any comments they have on the base station upgrade at this location to provide improved 3G, 4G and 5G network coverage for the local area. The proposed upgrade comprises the replacement of 6no. antennas with 6no. new antennas and ancillary works thereto.

**Outcome:** Three Councillors were in support of this. Two Councillors did not reply. Therefore, under S101 Delegated Authority support was given to this base station upgrade.

**9.2** Dover District Council Planning Application: 22/00709

Proposed Erection of a detached annexe for dependant relative

Location 40 Kings Road, Aylesham CT3 3HA

**Outcome:** Three Councillors responded to submit "no comments". Two Councillors did not respond. S101 Delegated Authority response with "no comments" was submitted to DDC.

**Agenda Item 11.2 July 2022 Electronic Payment Schedule:**

<b>Payee</b>	<b>Expenditure</b>	<b>Invoice Number</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Clerk Expenses	July 2022 Zoom Subscription and Ring Doorbell Annual Subscription	N/A	£49.38	N/A	£49.38
Envisage Groundcare Ltd	June 2022 Grounds Maintenance		£682.17	£136.43	£818.60
UK Safety Management Ltd	Annual PAT Test Aylesham House	835840	£158.98	£31.80	£190.78
Christopher Cooney (Clean & Simple Window Cleaning)	Aylesham House (bi-monthly window cleaning)	127	£35	N/A	£35
One Call Electrical Services Ltd	Replacement dangerous plug socket – Heritage room	10321	£50	£10	£60
One Call Electrical Services	Replace two damaged flood lights at Skate Park, install Perspex over two flood lights, install dawn to dusk sensor onto lights to ensure they only come on when dark.	10308	£490	£98	£588
Dover District Council	Contribution to White Cliffs Countryside Partnership – to manage Spinney Wood	1007764	£8,000	£1,600	£9,600
Administrator Expenses	First Class Postage Stamp (online)	N/A	£0.95	N/A	£0.95