

AYLESHAM PARISH COUNCIL

Notice of Meeting

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL** will be held at **Aylesham House, Dorman Avenue South, Aylesham, on Thursday 9th October, at 7pm.** Notice dated 3rd November 2017.

M. Brannigan Clerk of the Parish
Council **Business to be transacted**

1. Those present
2. Apologies
3. Declaration of interests
4. Minutes of previous meeting and matters arising
5. Public representation notified to Clerk in advance of the meeting
6. DDC, County Cllr, District Cllr Reports
7. Correspondence (see details attached)
8. Planning applications (see details attached)
9. Grants (see details attached)
10. Finance & Accounts approval (see details attached)
11. Aylesham Development
12. Aylesham House
13. Committee Update
 - a) Recreation & Facilities Committee Update
14. Memorial
15. Christmas Festivities
16. Next Meeting:
17. Items for Next Agenda
18. AOB

This notice must be left, or sent by post to the usual place of residence of every Member of the Council three days before the Meeting.

Local residents are welcome to attend this meeting. Anyone wishing to speak on an item should contact the Clerk in advance of the meeting

7. Correspondence		
From	Outline	Action/ Resolution
DDC	Event invite 21 st November 2017, Discovery Park Sandwich 1 – 6pm	
DDC	Snow Wardens Volunteer Service	
Local Resident Email Request	Bollards – Cripps Close	
Interim Audit	Taking place on 13 th November 2017, email from Auditor re documentation that is required	
St Josephs Catholic Primary School	Request to use Spinney Woods for Forest School on a regular basis	
Aylesham Primary School	Request to use Spinney Woods for Forest School on a regular basis.	
Citizens Advice	Letter received requesting a donation	

8. Planning Applications		
	Outline	Action/Resolution
17/01257	Cut back to boundary those trees overhanging from Aylesham Wood Location: Spinney House, Wilcox Close, Aylesham, CT3 3EP	

9. Grant Applications		
From	Outline	Action/Resolution
Snowdown Colliery '5' Bird Club	Refurbishment of Timepieces	450.00
Aylesham 4 Aylesham	Christmas Tree for Market Square	300.00

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)	
Action Item	Resolution
a) The outlined expenditure approval	

Expenditure			
Cheque No			October 17
3217	Green Howards Association Kent Branch	Grant Application	320.00
3218	SLCC Membership Renewal	Annual Subscription	139.00
3219	Aylesham Carnival Association	Grant Application	1,500.00
3220	Aylesham Heritage Centre	Grant Application	244.44
3221	Kent County Council	Bollards Permit Dorman Avenue North	545.00
3222	Kent Office Solutions	Invoices for stationery, new printer and office equipment.	810.92

3223	Cancelled Cheque		N/A
3224	Playdale Playgrounds Ltd	Snowdown Play Park balance	11,070.60
3225	Affinity for Business – Water	February – September 2017 bill	38.55
3226	British Gas – Gas bill	June – September 2017 bill	109.06
3227	Victim Support	Annual donation	100.00
3228	Earth Anchors Ltd	Benches for around the Village	2944.80
3229	M. Brannigan	Salary	1033.83
3230	K. Razzell	Salary	734.28
3231	Cantuaria Stonemasons	War Memorial Deposit	3,450.00
3232	HS Jackson Fencing Ltd	Dorman Avenue Bollards – materials	4,757.51
3233	Christopher Punyer	Dorman Avenue North Bollards – invoice for the work carried out	5,649.88
SO	Cleaner	October Salary	244.48
TOTAL			33,692.35

PLEASE NOTE: The Bank Statement for October has to date not been received. An update will hopefully be made at the Meeting on Expenditure if the Statement is received in time.