



## **AYLESHAM PARISH COUNCIL**

### **Notice of Meeting**

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL will be held remotely on Zoom due to COVID-19 on Thursday 11<sup>th</sup> February 2021 at 19.00pm.** Notice dated 4th February 2021

*K. Razzell* Clerk of the Parish Council

#### **Business to be transacted**

1. Those Present
2. Apologies For Absence
3. Declaration of Interest
4. Minutes of Previous Meeting
5. Matters Arising (from the previous minutes not covered elsewhere on the agenda).
6. Public Representation (Notified to Clerk in advance of the meeting, agenda items only)
7. County Cllr, District Cllr, Dover District Council & PCSO Reports
8. Virtual Meeting Policy (addendum 1)
9. Correspondence & Clerk Report (page 2)
10. Grant Applications (None)
11. Finance Committee & Payments Approval
  - i) Terms of Reference – Committee Members & Chair Votes
  - ii) February 2021 Payment Schedule approval (page 2)
12. Planning Committee
  - i) Terms of Reference – Committee Members & Chair Votes
  - ii) Next Meeting Date
  - iii) New Dover District Local Plan (any updates)
13. Recreational & Facilities Committee
  - i) Terms of Reference – Committee Members & Chair Votes
  - ii) Spinney Wood (Clerk update)
14. Working & Community Group Updates
  - i) Working Group (with Aylesham Hub Ltd & A&SSWS)
  - ii) Parish Representatives (roles)
15. Aylesham Development (any updates)
16. Covid-19 (updates)
17. Website & Social Media (updates)

18. Next Meeting: Thursday 11<sup>th</sup> March 2021; Items for next Agenda

19. AOB (for information only)

**This notice must be sent by email to every Member of the Council three days before the Meeting. Local residents are welcome to attend this meeting via Zoom. If they wish to do so, please contact the Clerk by 16.00pm on the day of the meeting. Anyone wishing to speak on an item should contact the Clerk, in advance of the meeting by email: Please note that if you wish to photograph, or record this meeting please can you inform the Chairman prior to commencement.**

## **7. Correspondence & Clerk Report**

### **Correspondence**

**7.1** Email from Aylesham HUB Ltd: The Board of Aylesham Hub accepts the invitation to join a group convened by the Parish Council to consider a response to the Local Plan. We further ask Aylesham Parish Council to investigate and consider initiating a Neighbourhood Plan for the Parish, as laid out in the 2011 Localism Act. We ask the Parish Clerk to contact us on both matters through the Secretary”.

**7.2** Email from Kent County Council, the Regulation Member Panel meets on Wednesday 24<sup>th</sup> February 2021 at which an application to register land at Snowdown as a Village Green will be discussed. Further information is to be sent to APC on 16<sup>th</sup> February 2021 about this.

### **Clerk Report**

No matters to report.

## **11. ii) February 2021 Payment Schedule:**

<b>Cheque Number</b>	<b>Payee</b>	<b>Expenditure</b>	<b>Invoice Number</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
3767 3768 3769	Staff	January Salaries	N/A	£880.50	N/A	£880.50
3770	Clerk Expenses	January Zoom, Stamps	N/A	£24.59	N/A	£24.59
3771	David Buckett	2019/2020 Internal Audit	1226	£619.20	N/A	£619.20
3772	SLCC (Society of Local Council Clerks)	Annual Membership	MEM234128	£178	N/A	£178