



## **AYLESHAM PARISH COUNCIL**

### **Minutes of the Meeting of the Parish Council**

Minutes of AYLESHAM PARISH COUNCIL meeting held on Thursday 6<sup>th</sup> May 2021 at 19.30pm via Zoom due to Covid-19.

### **SUBJECT TO CONFIRMATION AT THE NEXT MEETING**

#### **1. Those Present**

M. Townsend (Chair), I. Thomas (Vice Chair) V. Thomas, B. Oliver, L. Prescott, K. Sutcliffe, J. Pout, S. Bott, N. Purcell (Acting Assistant Clerk),

#### **2. Apologies**

S.MacCallum- Manning a Polling station (election day)

#### **3. Declaration of Interests**

M.Townsend- Aylesham 4 Aylesham

V.Thomas- The Hub

S. Bott- Aylesham District Community Workshop Trust

B.Oliver- The Hub

#### **4. Minutes of the previous meeting and matters arising**

S.Bot tproposed that the minutes of the metting held on 11th March 2021 are a true and accurate record. B. Oliver seconded

**Outcome:** 5 in favour, 3 against- motion carried.

#### **5. Matters arising (from the previous minutes not covered elsewhere on the agenda)**

None

#### **6. Public Representation (Notified to Clerk in advance of the meeting)**

I.Barker spoke on behalf of Your Leisure to introduce their new charitable project 'Aspire'. Aspire is a project which has identified the links between unemployment and obesity, and aims to break the cycle. Aspire have set up 7 hubs around Kent and Medway. The project aims to set up things such as a community kitchen, support with employability skills and training by setting up close links with other organisations. Aspire intends to be run by local people, for local people. Your leisure wanted to speak about this project at the parish council meeting to raise awareness of the project and build relationships with the local community.

#### **7. County Cllr, District Cllr, Dover District Council, and PSCO Reports**

**7.1** L.Keen: Addressed the tragic events that have taken place in the village which have led to an increased police presence. S.Bott commented that she was pleased the workshop trust have been able to offer the police facilities while they carry out their investigations.

At 19:51 All members of the meeting took part in a minutes silence to reflect on the tragic loss of Julia James.

**7.2** L.Keen updated that there has been a reorganisation of the refuse collection and the bins will be emptied once a week. I.Thomas expressed concerns that once a week may not be sufficient as the bins are in a bad state already.

**Resolved:** J.Pout proposed that the clerk email L.Keen detailing her of the specific bin issues. L.Prescott seconded.

**Outcome:** All in favour, motion carried.

**7.3** L.Keen has sent a letter to P.Kitchingham to discuss the issues occurring with the Aqualisa showers in the new homes- this is being addressed.

**7.4** C.Woodgate: spoke in support of the points L.keen had raised above.

## **8. Correspondence & Clerk Report.**

**8.1.** Local resident email. They have received a courtesy letter from Barratt Homes, notifying some or all residents of Vale View Road & Newman Road that they will be taking over a large portion of parking in the above car park. Which will leave residents with just seven bays. No notice received from DDC, are APC aware of this? The resident has tried to contact DDC on this matter but has not heard back.

The council noted that they have not had any other complaints from other residents. M.Townsend commented that it seems to be working ok so far.

**8.2** Email from resident regarding the speed limit along Ratling Road. They witness vehicles passing their home at over 70mph throughout the day. They have asked for clarification whether the current speed limit of 60mph is appropriate, and have asked if there is anything that could be done to slow the traffic down. The Yodel vans motor past the gate at great speed along with large amounts of local traffic and as there are increasing numbers of vehicles that go with the increased number of houses with the new builds in Aylesham, they feel that this problem is only getting worse.

J. Pout noted that on the recent survey monkey conducted, speed was an issue raised.

**Resolved:** J. Pout proposed that the matter be handed over to the planning committee to address.

B. Oliver seconded.

**Outcome:** All in favour, motion carried.

**8.3** Email from resident who is becoming increasingly concerned about the level of parking on Dorman Avenue South since the new houses on the Greyhound site were built. They feel the largest issue is the parking of cars so close to the junction from Hyde Place on Dorman Avenue South. Every day they find it hard to pull out the junction with little or no view of what cars may be coming along Dorman Avenue South. Kent County Council have suggested for the APC or DDC to be on board and apply for double yellow lines. KCC suggested to the resident to get other members of the community board which would help the case.

**Resolved:** J. Pout proposed that the Parish Council organise a meeting with both DDC and Kent Highways to address parking concerns in the village. B. Oliver seconded.

**Outcome:** All in favour, motion carried.

- 8.4** Email received from a Lady and her husband from Tilmanstone. They Host pop up Pizza evenings. BJ's pizza operates from a small modern trailer and cook wood Fired pizza. The company is registered with DDC and fully FSA Compliant. They have a 5-star food rating and their own public liability insurance. They have enquired about the possibility to work from the car park on Dorman Avenue North located next to the coop? They are happy to pay a small fee to the Parish Council for each pop up. They normally arrive on site around 3 pm ready to cook at 5 and serve until 7.30 and gone by 8.30.

The parish council raised concerns over allowing use of the carpark for traders.

**Resolved:** K. Sutcliffe proposed not to allow BJ's Pizza to operate from the carpark. I. Thomas seconded

**Outcome:** 7 votes in favour, 1 vote against, motion carried.

- 8.5** Email received from ASPIRE. Requesting the opportunity to talk to the PC about the project and to discuss possibilities for collaboration.

Covered under agenda item 6.

- 8.6** Clerk Report Laptops, MS Office 365 and virus protection quotes – deferred until June 2021 Full Council Meeting

## 9. Remote meetings update

Update received from KALC confirming the news that the legal challenge to the Government over the interpretation of the existing legislation (primarily the 1972 LGA) and the cessation of remote meetings legislation (4th April 2020) for Local Councils was dismissed and therefore unsuccessful. KALC has provided generic advice to members that where possible they should take advantage of remote meetings before the 7th May. From the 7th May the full force of the 1972 LGA returns and the 4th April 2020 Regulations allowing for online meetings cease. Members are advised to approach the return to face-to-face meetings with great caution and base this within any prevailing national health guidance (which may well evolve around the key dates of the 17th May and the 21st June.)

## 10. Finance Committee & Payments approval.

### i) May 2021 Payment schedule approval

Cheque Number	Payee	Expenditure	Invoice Number	Net	VAT	Total
3793 3794 3795	Staff	May Salaries	N/A	£880.50	N/A	£880.50
3795	Clerk Expenses	Zoom & Wildflower seeds for R&F Committee	N/A	£42.47	N/A	£42.47
3796	AJL Garden Services	April Grounds Maintenance	1	£665.50	N/A	£665.50
3791	Business Stream	Water Waste & Drainage Standing Charges (8 months)	2701398/10	£268.33	N/A	£268.33
3798	Dover District Council	Tree Survey & Production of Management Plan Spinney Wood	1001778	£3,569.50	£713.90	£4,283.40
3799	PKF Littlejohn	AGAR 2019/2020	SB20204565	£1,000	£200	£1,200

I. Thomas questioned what cheque number 3798 totalling £4,283.40 was covering- as he was under the impression DDC were paying half of the costs. N. Purcell, Acting Assistant Clerk did not have access to the information currently to confirm a breakdown of the invoice.

**Resolved:** I. Thomas proposed to reject cheque number 3798 until a detailed breakdown is confirmed. V. Thomas seconded.

**Outcome:** All in favour- motion carried

**Resolved:** S. Bott proposed to accept all other payments as detailed in the schedule. K. Sutcliffe seconded.

**Outcome:** All in favour, motion carried.

## **ii) Lloyds Bank Charge Card**

Parish Clerk- K. Robinson has been working with finance committee to move over to online banking. Part of the Lloyds account offers a charge card to make direct purchases up to £1,000(which is the minimum). This will allow items such as ink and stationery to be purchased without the need for the clerks to claim back as expenses.

**Resolved:** S. Bott proposed that the parish council accept and allow the set up of the charge card. B. Oliver seconded.

**Outcome:** 7 votes in favour. 1 Abstention. Motion carried.

## **iii) Updated signatories & online payments**

Current signatories for Lloyds Bank Treasurer Account are K. Sutcliffe and B. Oliver.

**Resolved:** S. Bott proposed that K. Sutcliffe, B. Oliver to remain signatories. S. Bott & M. Townsend to be added to the bank account as signatories. Council to move to online banking including payments by BACS. Parish Clerk K. Robinson will setup payments to be approved at each Full Council meeting, at each meeting two Councillors will be selected to approve payments online after each meeting. J. Pout seconded.

**Outcome:** 5 votes in favour 3 abstentions- motion carried.

S. Bott updated that a grant request of £1000.00 has been submitted from the Baptist Church. The grant would contribute toward the cost of re-paving the church pathway and re-fencing the front of the premises. The pathway requires re-paving from the front gates of the premises, around the left-hand side of the church building and all the way to the Steven Bicker Hall double doors. The fencing to be replaced would be that running along the left-hand side of the church premises, in front of the lawn.

**Resolved:** S. Bott propose to award the grant of £1000.00. B. Oliver seconded

**Outcome:** 7 votes in favour, 1 against.

## **iv) Staff Salary Increases 2021/2022- Closed section**

At 20:18 Members of the public were placed into the waiting room.

At 20:24 members of the public were readmitted to the meeting.

# **11. Planning Committee**

## **i) Updates**

Planning Reference: 21/00545 and Appeal Reference: APP/X2220/D/21/3270223

The committee did not submit a proposal for comment for these applications.

Naming of the New Street at Phase 2B Parcel 3: The developer responsible for the naming of the above new streets has proposed the following names:

Street 1 - Orchard Place. Street 2 - Curlswood Way.

The committee have accepted these proposals.

Tree Preservation Order TPO/00003

DDC have put in place a temporary tree preservation order and are asking for feedback on the potential decision to make this permanent- The committee supported this being made permanent.

- ii) **Neighbourhood Plan-** The committee are looking into Parish Plans and Village design Statements.

## **12. Recreational & Facilities Committee**

Unfortunately, the last committee meeting was cancelled.

Awaiting date for gate installation.

No update from Fineview RE: railings.

The pit wheel was chosen as the most suitable location for the laying of flowers for Julia James. Decision had to be made prior to the next meeting. All in agreement that this was the right decision. Will liaise with Julia's family when the time comes to remove the flowers/cards.

## **13. Working & Community Group Updates**

### **i) Working Group (with Aylesham Hub Ltd & A&SSWS)**

J. Pout reported that he requested that we have minutes circulated. The response given was that these are not needed as we are not a decision-making group.

The welfare has held their AGM so have had a change of personnel.

Becky at DDC is looking at their business plans for support and transparency.

Currently looking at a roadmap and timeline of which Becky is going to provide for the next meeting. Discussed if other groups should join, but the consensus was that the current group works well. Meeting approximately monthly now.

### **ii) Aylesham Networking Group**

Update from V. Thomas- The meeting was led by Kent Police Chief Inspector regarding the investigation into the death of Julia James.

## **14. Spinney Wood**

No Update- awaiting report.

**Resolved:** B. Oliver propose that the Clerks contact the White Cliffs Countryside Partnership for an update. S. Bott seconded.

**Outcome:** 5 votes in favour, 3 abstentions. Motion Carried

## **15. Aylesham Development**

### **i) Update**

I. Thomas and M. Townsend reported an update from the last meeting.

DDC were informed that the Parish Council are against the installation of double yellow lines outside the Co-Op. The report went in about the inadequate safety on the new public right of way. Anti-Bike barriers have been installed to stop motorbikes using the Winder Place alleyway.

### **ii) Safety on the B2046**

L. Keen has been contacted by land owner opposite requesting support with a safety campaign. No correspondence sent to Parish Council at this stage.

**Resolved:** J. Pout proposed that the discussion is moved over to the planning committee as part of the parish plans. B. Oliver seconded. 5 votes in favour 3 abstentions. Motion carried.

**iii) Stagecoach**

Still awaiting update from stagecoach regarding the Mini bus service. This has been delayed due to covid.

**iv) Bollards**

The need for bollards along Dorman Avenue North were raised and the Parish Council were advised to contact DDC and KCC.

**16. Aylesham Welfare Leisure Centre Feasibility Study**

Aylesham Parish Council are required to provide a response.

**Resolved:** It was proposed by J. Pout and seconded by I. Thomas that the response given states that Aylesham Parish Council are disappointed that this study used forward funded S106 money. Aylesham Parish Council are disappointed that the report did not summarise any new information that was not already known. Finally, Aylesham Parish Council are disappointed that redacted information was never shared via a public document and therefore it is hard to make a considered and informed response.

**Outcome:** All in favour, motion carried.

**17. White Cliffs Countryside Railway Partnership**

No update received.

**18. Motorised Scooters.**

Concerns over the increased use of motorised scooters in the village. These are illegal for use on public roads and M.Townsend requested that the Parish council communicate with the PCSO.

**Resolved:** J. Pout proposed that Aylesham Parish Council repost advise regarding the use of e-scooters, and liaise with the village PCSO. B. Oliver seconded.

**Outcome:** All in favour. Motion Carried

**19. Next Meeting:**

Date to be confirmed.

**Items for the next agenda:**

None

**20. AOB (for information only)**

None

**Meeting closed at 21:01**