



AYLESHAM PARISH COUNCIL

Notice of Meeting

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL** will be held at **Aylesham House on Thursday 9th June 2022 at 19.00pm.**

Notice dated 31st May 2022

K. Robinson Parish Clerk & RFO of the Parish Council

Business to be transacted

1. Those Present
2. Apologies For Absence
3. Declaration of Interest
4. Minutes of Previous Meeting; May 2022
5. Matters Arising (from the previous minutes not covered elsewhere on the agenda).

Meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the Parish of Aylesham present at the meeting

6. Public Representation (Notified to Clerk in advance of the meeting, agenda items only)
7. External Reports
 - 7.1 County Councillor Report
 - 7.2 District Councillor Report
 - 7.3 Police Report

Parish Council Meeting Resumes

8. Parish Clerk Report (Correspondence, page 3)
9. Section 101 Delegated Authority (items to be noted by Council, see page 3)
10. Finance, Audit & Personnel
 - 10.1 Year End 2021/2022
 - 10.2 Annual Governance and Accountability Return 2021/2022
 - 10.3 Staff Matters – Confidential to be held under the Public Bodies (admission to meetings) Act 1960
 - 10.4 June 2022 Electronic Payment Schedule approval (page 3)

11. Planning

11.1 Dover District Council Planning Reference: 22/00681

Proposal: Erection of a detached dwelling, recycle storage, new vehicular access and associated parking (existing garage to be demolished)

Location: Land at, 5 The Crescent, Snowdown CT15 4JP

11.2 Dover District Council Planning Reference: 22/00664

Proposal: Erection of single storey rear, side and front extensions (existing conservatory to be demolished)

Location: 7 Buttermere Gardens, Aylesham CT3 3LT

12. Recreational & Facilities

12.1 Annual & Quarterly Inspections of play parks

13. Skate Park (CCTV, Fence, Basketball Hoop)

14. Aylesham Development

14.1 Aylesham Development Update Meeting held on 31/05/2022

14.2 Site meeting regarding reinstatement of footpath by St Joseph's School and trees within the development.

15. Aylesham House

16. Highways Improvement Plan (any updates)

17. Car Park (Dorman Avenue North)

18. Spinney Wood (quarterly updates; any urgent matters)

19. Next Meeting Date; Thursday 9th June 2022

20. Items for next Agenda

This notice must be sent by email to every Councillor three clear days before the meeting.

For members of the public:

Anyone wishing to speak on an item must contact the Clerk, in advance of the meeting by email no later than 4pm on the day of the meeting: clerk@ayleshampc.co.uk

www.ayleshampc.co.uk

Agenda Item 8. Parish Clerk Report

8.1 Email received from resident requesting meeting with Chair of Aylesham Parish Council.

8.2 Annual Ring Doorbell Subscription is set to renew on 31st July 2022, the price is increasing by £10 to £34.99 per year (paid upfront). More features to include extended video storage up to 180 days, bulk video downloads up to 50 at once, and exclusive discounts 10% on select Ring products.

Agenda Item 9. S101 Delegated Authority (to be noted by Council)

None

Agenda Item 10.4 June 2022 Electronic Payment Schedule:

Payee	Expenditure	Invoice Number	Net	VAT	Total
Clerk Expenses	June 2022 Zoom Subscription	N/A	£14.39	N/A	£14.39
Envisage Groundcare Ltd	May 2022 Grounds Maintenance plus removal of tree stump south side (Market Square) and tidying of north side of the square tree stump	N/A	£1,018	£203.60	£,1221.60
Neil Scrivener Stonemason	War Memorial Clean	20/04/22	£120	£24	£144
Waveney IT	Read-Only Cllr Email Delegation		£35	£54.75	£328.50
Clerk Expenses	Chains and Padlocks for the Market Square	N/A	£116	N/A	£116
Aylesham 4 Aylesham	Grant 2022/2023: Jubilee Picnic and Summer Fayre	N/A	£3,000	N/A	£3,000
Bechange	S137 donation to support drop-in sessions for residents 2022/2023	N/A	£6,000	N/A	£6,000
Air Ambulance Charity Kent Surrey Sussex	S137 charity donation	N/A	£1,000	N/A	£1,000