

Aylesham Parish Council April 2019

Thursday 11th April 2019, at 19:00pm
Aylesham House, Dorman Avenue South, Aylesham.

SUBJECT TO CONFIRMATION AT THE NEXT FULL PARSH COUNCIL MEETING

1. Those Present

J. Cartledge (Chair), Cllrs L. Prescott, I. Thomas, T. Johnstone, B. Morgan, B. Oliver, K. Sutcliffe, C. Price. Parish Clerk K. Razzell. Cllr L. Keen (DDC), Cllr S. Manion (KCC).

2. Apologies

M. Townsend (Vice Chair), Assistant Clerk D. Jenkins. Cllr G. Cowan (DDC).

3. General Declarations of Interest

Pecuniary and Other Significant and Voluntary interests, where applicable, will be made and recorded against each relevant agenda item. Each member will declare their interest and act in accordance with Standing Orders when a relevant item on the Agenda is discussed.

L. Prescott – Roses Tea Room & Thrift Shop CIC. K. Sutcliffe – Aylesham Heritage

4. Minutes of Previous Meeting and Matters Arising:

March 2019 Minutes – Resolved, proposed by I. Thomas, Seconded B. Oliver. All in favour.

5. Public Representation Notified to Clerk in Advance of Meeting:

None

6. District & County Councillor Reports

Outline

Linda Keen (DDC):

Snowdown sewage works, the road will be closed from June.

Sir Abercrombie does not wish to speak the DDC Planning Committee Meeting which will decide on the Phase 4 planning application made by Barratt Homes. There are concerns buildings will be overlooking homes in Newman Road as they appear to be much higher.

Cllr Keen gave thanks to the retiring Chair and wished her luck, Cllr Cartledge thanked Cllr Keen for all her support.

Steve Manion (KCC)

Brexit Update: as there is now no 'No deal' planned all emergency arrangements have been stood down. This includes:

- M20 Brock will be deactivated by Highways England by 17th April. This will mean coastbound M20 will be open to 3 lanes and 70 mph speed limit; London bound carriage will retain the barrier but only the 2 inside lanes will be used for traffic and at 50mph. This will allow quicker reactivation of Brock if necessary ie as a result of customs strike or weather event
- Brock and Manston are still available for activation should there be severe traffic congestion on KCC roads caused by other factors ie customs strike, bad weather event
- KCC has stood down all additional out of hour arrangements ie for ICT and contact point with immediate effect.

Although ultimately there was no 'No Deal', the work that has been undertaken with our partners in Kent has not been wasted.

Cllr Manion gave praise to the retiring Chair, who in return gave thanks.

Cllr Johnstone noted to Cllr Manion that there are sinkholes in Ackholt Road with lines around them, and enquired when they are finishing. – Cllr Manion to look into this.

7. Correspondence

Aylesham Hub

Letter of invitation to participate in Aylesham's Living Noticeboard exhibition to help residents find out what is happening in the village whilst collating feedback on the services and activities they would like to have access to. If the first event is a success, more will be arranged. Groups in Aylesham are invited to display material which promotes their activities and services as well as appeals and donations. You can attend to speak to residents too. Once visitors have viewed material on existing services, groups and activities, they will have the opportunity to tell the Village Hub what is missing from the village. Exhibition to take place 1pm Saturday 27th April 2019 at St Peters Church Hall, Dorman Avenue North.

Resolved: Not to attend the first Living Noticeboard due to short notice and Councillors availability that day, but to participate in the future.

Proposed by B. Oliver Seconded I. Thomas. All in favour.

Seafarers UK

Letter requesting to fly Merchant Navy flag on September 3rd 2019.

Resolved: Permission granted

Proposed by T. Johnstone Seconded B. Morgan. All in favour.

Local Resident

Email to Clerk requesting Council to consider a plaque to be added to the War Memorial for the nine people killed in the Bell Grove bombings in 1942.

Resolved: The wording on the war memorial incorporates all men, women and children killed in all wars. B. Morgan applauded resident, Council would like to recognise those who lost their lives in the bombing by supplying and donating a memorial bench to be placed at the end of Bell Grove (near Ackholt Road), the bench will include a memorial plaque.

Proposed by J. Cartledge seconded C. Price. All in favour.

Local Resident

Requesting use of Market Square for a Mental Health Awareness Day Event on Saturday 18th May 2019.

Resolved: Events Licence from DDC must be approved and in place for this event, a copy provided to the Parish Council for use of the Market Square.

Proposed by B. Oliver seconded T. Johnstone. All in favour.

Dover District Council Community Development Officer Aylesham 4 Aylesham, Aylesham Hub and Aylesham Parish Council to deliver an Easter egg hunt and pop up event to be held on the new park (within the new development) in the village on Saturday 20th April 2019 10.00am – 12.00pm.
Noted, council aware as will be in attendance.

Local Residents

Email received a group of six people from Aylesham who are cycling From Aylesham to Shanghai (and then by ferry to Japan). They hope to raise £6,000.00 for three charities: Alzheimer's Society, Fight for Sight, Slide Away. You can donate at <https://uk.virginmoneygiving.com/bikerugbyjapan>

Resolved: Clerk to display poster, Clerk to write to organisers to get the Charities involved to write into Parish Council so donations can be made.

PCSO Luke Sanderson

Email to Clerk to inform the Parish Council that he is settling into his new role. Please call 101 to report any incidents.

Resolved: Clerk to write to Sargent to request the same service Aylesham has received before including surgeries. Council would also like to meet the new PCSO and for him to attend a meeting as soon as possible.

Proposed by I. Thomas seconded B. Oliver. All in favour.

Concern for Health in East Kent (CHEK) who are campaigning to keep Kent & Canterbury Hospital as an acute hospital

CHEK had hoped they would have known in January whether the NHS would go firm on putting out to public consultation the two Options (either William Harvey or the Kent & Canterbury). Very regrettably they have since heard that because funding has not been identified, the decision has been postponed for a year, this leaves CHEK rather deflated. They had expected to be conducting a campaign around a public consultation this spring or summer. Now are faced with a year's wait. However, they intend to continue their campaign of informing local people about healthcare in East Kent. They are beginning to plan a newsletter to go out to their members, parish councils and residents associations.

Noted

8. Planning Applications:

All recent planning applications dealt with at meeting held on 8th April 2019.

9. Grant Applications:

Aylesham Twinning

Requesting £1,000.00

Grant funding is for an annual weekend with French mining families to entertain, visit an attraction (yet to be decided) and have a meal. At the March meeting more information was requested.

Resolved: £1,000.

Due to the Parish Council originally setting up Aylesham Twinning this will now be included in the Parish Council budget each year going forward.

Proposed by B. Oliver seconded T. Johnstone. All in favour.

Snowdown RFC

Requesting £1,000.00

Rugby 7's Family Fun Day at the Aylesham Welfare Leisure Centre Saturday 25th May 2019
Grant funding is towards hire of a marquee and entertainment for the event.

Resolved: £700

Proposed by K. Sutcliffe seconded B. Morgan. 5 voted in favour.

Aylesham Carnival Association

Requesting £2,000.00

Annual carnival to be held on Saturday 21st September 2019.

Grant funding would contribute towards running of the association, insurance costs, and the costs for bands at the carnival.

Resolved: £2,000

Proposed by C. Price seconded by B. Oliver. All in favour.

10. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)

The outlined expenditure approval –

Proposed B. Oliver seconded T. Johnstone. All in favour.

- Assistant Clerk increase in hours gap in pay £128.22
- Clerk increase in hours gap in pay £94.35
- Cleaner expenses (doorbell) £60.00
- Kent County Council stationary £58.24
- Came & Company renewal of insurance £2580.95
- Assistant Clerk expenses (stamps) £8.04
- One Call Electrical LTD remedial electrical work £1680.00
- Affinity for Business £2,161.09
- D GAP UK LTD (toner cartridges) £94.20
- Sequoia Tree care £480.00 (Spinney woods emergency work near junction with Adisham Road/Spinney Lane)
- DM Payroll Services Ltd – Renewal of Payroll Services for 2019/2020 £183.00

(b) Expenditure already approved at previous meetings

Cheque No	Date payments made and to whom		February/ March 2019
3545	21.02.2019	L. Prescott Expenses (high vis coat for I. Thomas)	£16.20
3550	25.02.2019	Surrey Hills Solicitors (Grounds Maintenance)	£210.00
3551	25.02.2019	KCS Kohls Chartered Surveyors	£600.00
3553	01.03.2019	Assistant Clerk February Pay Difference	£75.18
3507	05.03.2019	Freedom Leisure (Grant)	£1,000.00

3554	05.03.2019	Clerk February Pay Difference	£94.35
3552	05.03.2019	One Call Electrical Services Ltd (Periodic Assessment Report)	£288.00
3555	11.03.2019	Caretaker Expenses (cleaning products	£25.00
3558	19.03.2019	Clerk expenses (Norton 360 renewal)	£39.99
3549	20.03.2019	David Buckett (internal audit 2017/2018)	£589.60
DD	27.02.2019	British Gas (Electricity)	£47.05
DD	25.01.2019	B&CE Holdings Ltd (Pension Contributions)	£76.52
S/O	28.02.2019	Caretaker Salary	£244.48
S/O	28.02.2019	Clerk Salary (February)	£881.18
S/O	28.02.2019	Assistant Clerk Salary (February)	£658.67
TOTAL EXPENDITURE			£4,846.22
INCOME			£0.00

11. Roses Tea Room & Thrift Shop CIC

Due to legal matters, this item was discussed in a closed section of the meeting.

12. Grounds Maintenance Contract

After advertising the Grounds Maintenance on the Government Contract Finder website, no applications for tender were made.

Resolved: Clerk to advertise the tender and to seek company on an emergency basis for one month to maintain leased/owned Parish Council areas.

Proposed by L. Prescott, seconded T. Johnstone. All in favour.

13. Spinney Woods

Due to legal matters, this item was discussed in a closed section of the meeting.

16. Aylesham Development

Aylesham Update Meeting:

No meeting took place this month.

Leased Areas

Resolved: Clerk to contact Roger Walton at Dover District Council regarding new leases.

16. Aylesham House:

Heritage Room Flooring

Resolved: New flooring to be carpet tiles, Clerk to ask Dover District Council to check for asbestos before work commences. Quotes to be decided at next meeting.

Proposed by C. Price, seconded by I. Thomas. All in favour.

Chairman's Report

Current Chairman J. Cartledge has not stood again for election and will be retiring from the Parish Council from May. She has enjoyed the last 20 years voluntary service she has given to Aylesham, many faces have come and gone, and even returned. The support from others has been tremendous, she thanked the Councillors for their hard work, and whoever the next Chairman may be will do a good job. She is glad so many projects especially of late have come to fruition, especially with the village growing. She wished the Council well for the future.

17. Committees Update

Recreational & Facilities Committee:

L.Prescott met with Ovendens regarding blocking the entrances to Spinney Woods with logs/trees (that have previously fallen) so vehicles cannot enter the woods. Road closure from Kent County Council will be required, at a cost of around £500 (to be confirmed).

Resolved: L. Prescott to obtain written quote from Ovendens, to ask for the work to take place at a weekend as a litter pick could also take place along Spinney Lane at the same time.

Proposed by C. Price, seconded by B. Oliver. All in favour.

Aylesham Hub

Meetings have taken place with architects, when drawings for the proposed building are ready they will be presented to the public. Their consultation finished on 18th May, after which they will look for funding.

18. Next Meeting

Thursday 9th May 2019 at 19.00pm

Items For Next Agenda

Spinney Woods, Grounds Maintenance Contract, Roses Tearoom & Thrift Shop CIC

19. AOB: For Information Only

None

Meeting Closed

Time 21.20pm